

MINUTES
Waukesha Public Library Board
Human Resources Committee Meeting
Thursday, June 10, 2021 4:00 P.M.
Library Board Room
In-Person and Virtual Zoom Meeting

DRAFT

Trustees Present: K. Guilfooy, A. Riebel, and M. Ryan
Trustees Absent: M. Baxter
Others Present: Library Director B. Gay, Technology Manager J. Klima and Special Projects Coordinator J. Quinlan

1. Call to Order

Trustee Riebel convened the meeting at 4:07 p.m.

2. Approval of Minutes for February 11, 2021

Trustee Riebel moved to approve the minutes of February 11, 2021 as presented.

Trustee Ryan seconded; motion carried unanimously.

3. New Business

a. Trustee Riebel moved to convene in closed session pursuant to Wisconsin Statutes Sec. 19.85 (1) (c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. The Human Resources Committee will discuss and make a recommendation regarding pay grade changes related to the new organizational structure. Trustee Ryan seconded; motion carried with a unanimous roll call vote. (4:09 PM) (Technology Manager Klima left)

b. Trustee Riebel moved to reconvene in open session to consider possible action on matters discussed in closed session. Trustee Guilfooy seconded; motion carried unanimously. (4:17 PM) (Technology Manager Klima returned). Board President Riebel moved to recommend approval of the new position pay grades with five percent increases for those moving up a grade, retroactive to January 1, 2021. Trustee Guilfooy seconded; motion carried with a unanimous roll call vote.

c. Discussion/action regarding request for unpaid leave beyond twenty-one days
Director Gay explained that the Library received a staff request for unpaid leave beyond 21 days; he is recommending that the Human Resources Committee approve this request.
Trustee Ryan moved to approve the staff request for unpaid leave beyond 21 days. Trustee Guilfooy seconded; motion carried unanimously.

5. Adjournment

Absent any objections, the meeting adjourned at 4:19 PM J. Quinlan – Recorder