



WAUKESHA PUBLIC LIBRARY

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Bruce Gay, Library Director
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September 2, 2021

To: Library Board of Trustees
From: Bruce Gay, Library Director
Re: 2022 Library Budget

Since the August meeting the budget process has moved forward positively for the library.

Capital Budget

At an August 31 Finance Committee meeting committee members asked several questions about the Library's requests, but recommended no changes. The Library's capital requests are:

- Completion of the first floor renovation: \$260,000
- Replacing the roof: \$710,000 in 2022, \$465,000 in 2023
- Backup generator: \$168,000
- Technology: \$51,000

The Finance Committee is scheduled to approve the Capital budget on September 14, and the full Council approval is scheduled for September 21.

Operating Budget

On September 1 I met with City Administrator Kevin Lahner and Finance Director Bridget Souffrant to review the Library's 2022 operating budget request. At that meeting Bridget indicated she would increase the revenue in the Library Fees line from \$118,925 to \$127,500 (the 2021 estimate). Otherwise, the only change would be to update the expenditure for the Property and Boiler Insurance with a new number—the current estimate is \$9,736 so any change would be minor.

All other lines were untouched, including the addition of a part-time custodian. This then is the City Administrator's current requested budget. The Finance Committee will begin Operating Budget discussions on September 28, and will specifically review the Library's budget and approve the entire operating budget on October 26. The full council is scheduled to approve the entire budget on November 2.

