

CITY OF WAUKESHA DEPARTMENT OF COMMUNITY DEVELOPMENT

City Hall, 201 Delafield Street, Room 200 Waukesha, WI 53188 Phone (262) 524-3750 Fax (262) 524-3751

CONDITIONAL USE PERMIT APPLICATION

This application must accompany a Plan Commission Application along with the required fee.

The Plan Commission may not make a decision on this request if the property owner is not present at the meeting.

DATE: 0/20/1021
NEW APPLICATION AMENDMENT TO EXISTING CONDITIONAL USE PERMIT
NAME OF PROJECT OR BUSINESS: BEST In Class Remodeling.
LOCATION OF USE: 1466 MOCCASIN TVI, Wanteska WI 53189
TYPE OF USE: HOME INCLUSIVE
Is this a NEW use or is this use being relocated from somewhere else? New use
If you are relocating a use, where are you relocating it from?
Do you operate a use in other locations? ? (Circle one) YES NO
If yes, please explain:
Will the use be occupying an existing building or will you be building a new building? EXISTING NEW
Hours and days of operation: 8-40m Sunday - Saturday (as Needled
Number of Employees: 2 (Residents of weather)
Number of on-site parking stalls available: NA - home with available
Length of permit requested (6 month, 1 year, 2 year, permanent)
Current zoning: Single family
Is a License required to operate this use? (Circle one) YES (NO) If yes, please attach a copy.
Name of licensing authority:
Will any hazardous materials be used? NO
The following information must be attached to process the permit:
A site map showing the location of the proposed site.
A site plan showing the location of building(s), parking, landscaping, etc.
\square A floor plan of the building showing how it will be used for the proposed use.
If an existing building, a photo of the building.
\square If new, complete development plans must be submitted per the development guidelines.
\square If facade changes are proposed, plans must be submitted showing changes.
\Box A business plan if there is one; otherwise answer the questions on the back.

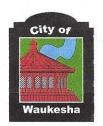
Please Note: If approved, this permit will be issued to the applicant only and will not be transferrable. This application will become null and void if required fees and materials are not submitted at time of application. Any physical changes made to the building may require the installation of additional fire protection systems. Please contact the Fire Marshal for further discussion.

Please attach a copy of your Business Plan if you have one.

If you do not have written Business Plan or choose not to share it, please answer the following questions:

1.	What business will you be in? Theral Contracting for Asidential
2.	Explain your business' daily operations. While our business is based out is The name the majority of the daily operations of that, At one customers havings for your stress that,
3.	How will business be managed on a daily basis? The word Staining, Painting 9 I'm labor of the will business be managed on a daily basis? The business is managed making.
	the work van log-site.
4.	What are your products or services? Syrices include name Vempdeling. Division Shich as pathyonns, extenens, base means etc. to Wishing Shuchuris-most of the pusiness is focused in
5.	Will your employees need additional parking?
6.	Are employees required to have any certification(s)?
7.	Who is the owner of the building or premises where your business will be conducted?
8.	If you are not owner of the building or premises where your business will be conducted, do you have a lease agreement with the owner?
9.	Are there any insurance requirements for your business? We Saw Larry Wahlity WSWan
10.	Will you have property insurance? WS-agai tional insurance has
11.	Are there any noise considerations/concerns with your business operations?
	NO the only noise our purples would possibly make from
	Which often times cannot be heard gutside of the
	garagiana.

Last Revision Date: Dec. 2019



City of Waukesha Application for Development Review

City of Waukesha Community Development Department - 201 Delafield Street, Waukesha, WI 53188 262-524-3750
City of Waukesha Department of Public Works Engineering Division—I 30 Delafield Street, Waukesha, WI 53188 262-524-3600
www.waukesha-wi.gov

APPLICANT INFORMATION	PROPERTY OW	NER INFORMATION
Applicant Name: Jill & Humberto Medina	Applicant Name: _	Jill 4 Humberto Medina
Applicant Company Name: DeSt In Classemale	Applicant Compan	y Name:
Address: 101010 MORCASIN TVI.	Address: 1001	e Moccasin TVI
City, State: Wanto Sha W Zip: 53189	City, State:	westa, WF zip: 53189
Phone: 414-418-4278	Phone: 44	418-4278
E-Mail: III, medina@at.net	E-Mail:	nedina @ attinet
ARCHITECT/ENGINEER/SURVEYOR INFORMATION	PROJECT & PRO	PERTY INFORMATION
Name:	Project Name:	mational use Addition
Company Name:	Property Address	Leve Moccasin IVI.
Address:	Tax Key Number(s):
City, State: Zip:	Zoning: KPSIC	leutal (Single tamily)
Phone:	Total Acreage:	Existing Building Square Footage
E-Mail:	(8)	Addition Square Footage:
		1001 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
	Current Use of Pr	operty: HOMCKESICULTUS 4 DUSING
PROJECT SUMMARY (Please provide a brief project description of the project	pe PDF) and shall include and exterior lighting pho- divisions, Planned Unit Commission Reviews of the Wednesday of each at Handbook, City Ordinal te information may result	Developments, and Site and Architectural Plan is Monday at 4:00 P.M, 30 days prior to ch month. nces, Submittal Requirements and Checklists and have in a delay of the review of your application. By signing
Applicant Signature		
Applicant Name (Please Print)		
Date: 8 26 202		
For Internal Use Only:		
Amount Due (total from page 2): An	mount Paid:	Check #:
Trakit ID(s)		Date Paid:

City of Waukesha Application for Development Review

THE CAMPOSITE STATES TO SELECT AN ACCUMATION OF THE CONTRACTOR OF	THAT APPLY) Please note that each application type has different submittal requ	
tailed submittal checklists can be found in Appendix A of the I	Development Handbook.	FEES
☐ Plan Commission Consultation \$200		
☐Traffic Impact Analysis		
Commercial, Industrial, Institutional, and	Other Non-Residential \$480	
☐ Residential Subdivision or Multi-Family \$		
Resubmittal (3rd and all subsequent sub		
	IS REQUIRED FOR SITE PLAN & ARCHITECTURAL REVIE	WS (*):
* Preliminary Site Plan & Architectural I		
Level 1: Buildings/additions less than 10,		
	001-50,000 sq.ft. or sites between 1.01 and 10 acres \$2,320	
	001-100,000 sq.ft. or sites between 0.01 and 25 acres \$2,440	
	Isq.ft. or sites greater than 25.01 acres. \$2,560	
☐Resubmittal Fees (after 2 permitted revi		
* Final Site Plan & Architectural Review		
☐ Level 1: Buildings/additions less than 10,		
	001-50,000 sq.ft. or sites between 1.01 and 10 acres \$1,440	
	001-100,000 sq.ft. or sites between 10.01 and 25 acres \$1,560	
	Isq.ft. or sites greater than 25.01 acres. \$1,680	
Resubmittal Fees (3rd and all subsequen		
	v (total site disturbance UNDER 3,000 total square feet)	
Projects that do not require site develo		-
Resubmittal Fees (3rd and all subsequen		
Certified Survey Map (CSM)	e submittedis) \$45.5	
□ 1-3 Lots \$500		
☐4 lots or more \$560		
Resubmittal (3rd and all subsequent sub	mittals) \$180	
☐ Extra-territorial CSM \$260	miccais) \$100	
Preliminary Subdivision Plat (Preliminary Site Plan	Review is also required	
Up to 12 lots \$1,270	r Neview is also required.	(1) (1) (1) (1) (1) (1) (1) (1) (1) (1)
□ 13 to 32 lots \$1,390		
□ 36 lots or more \$1,510		
Resubmittal (3rd and all subsequent sub	mittale) \$630	
Final Subdivision Plat (Final Site Plan Review is als		
Up to 12 lots \$660	o required.)	· ·
□ 13 to 32 lots \$780		
☐ 36 lots or more \$900	missals) \$490	
Resubmittal (3rd and all subsequent sub	mictais) \$400	
□ Extra-territorial Plat \$540		
Rezoning and/or Land Use Plan Amendment		(1.80 1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.
□Rezoning \$630		
□ Land Use Plan Amendment: \$630		
Conditional Use Permit		
Conditional Use Permit with no site pla		yan-
	hanges \$480 plus applicable preliminary and final site plan fees above	100
☐ Planned Unit Development or Developer's Agre		
□ New Planned Unit Development or De		
□ Planned Unit Development or Develop	er's Agreement Amendment \$610	
□ Annexation NO CHARGE		
☐ House/Building Move \$150		
☐Street or Alley Vacations \$150		
	5	110



City of Waukesha Development Review Submittal Requirements

PLAN COMMISSION CONSULTATION SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION A Plan Commission Consultation my be submitted for review and comment for the owner/developer to ascertain the feasibility of a proposed project. A consultation is not required but may be submitted in advance of an actual submittal for a preliminary plat, CSM, Planned Unit Development, rezoning, conditional use or site plan. The Plan Commission will only provide feedback, no approvals will be given. Prior to applying for a Plan Commission Consultation you must discuss your project with the Planning Division to determine if a Plan Commission Consultation is recommended. Review Time: Approximately 30 days Reviewing Departments: Community Development Planning Division, Public Works Engineering Division, Fire Department, Water Utility. Reviewing Boards: Plan Commission (optional) In addition to this application and corresponding application fee you will also need: One (1) digital (PDF) copy of the plans you want conceptual review of Attachment A: Development Review Checklist . You should also review all other corresponding checklists that relate to the project that you are seeking conceptual review of and include as much information as possible. ☐ Cover letter outlining project details. TRAFFIC IMPACT ANALYSIS SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION A Traffic Impact Analysis is required for projects that meet certain criteria. Please refer to the Developer's Handbook Section 4.4 to determine if your project requires a Traffic Impact Analysis Review Time: Approximately 30 days Reviewing Departments: Public Works Engineering Division Reviewing Boards: None, however the Plan Commission may require a copy as part of site plan review process. In addition to this application and corresponding application fee you will also need: One (I) digital (PDF) copy of the Traffic Impact Analysis PRELIMINARY SITE PLAN & ARCHITECTURAL REVIEW SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION Preliminary site and architectural plans are required for any new residential development with 4 or more units and all non-residential developments. Preliminary site plan approval is also required for additions or modifications to existing developments and projects where a stormwater management plan is needed. Preliminary approval is required unless it is determined by City staff in the Pre-Application meeting that the project only needs Final Site and Architectural Review. Review Time: Approximately 30 days (45 if Common Council review is needed) Planning Division Bublic Works Engineering Division Fire Department Water Hilliam

Reviewing Departments: Community Development Flamming Division, Fubic Works Engineering Division, The Department, Water Outlief.
Reviewing Boards: Plan Commission. Common Council and Board of Public Works review may be required for certain projects.
In addition to this application and corresponding application fee you will also need:
☐ One (1) digital (PDF) that includes of items listed below
☐ Cover letter outlining project details.
☐ Color architectural elevations of all sides of the building and color perspective renderings
☐ Conceptual Landscape Plan
☐ Attachment A: Development Review Checklist
☐ Site Plan (see Attachment B: Engineering Plan Checklist)
☐ Grading Plan (see Attachment C: Site Grading and Drainage Plan Checklist)
☐ Stormwater Management Plan (see Attachment D: Stormwater Management Plan Checklist)
☐ Utility Plans (see Attachment H: Sewer Plan Review Checklist)
☐ Any other attachments as applicable.

NA

FINAL SITE PLAN & ARCHITECTURAL REVIEW PLAN SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION Final site and architectural plans are submitted only after the Plan Commission has approved Preliminary Site Plans for any new residential development with 4 or more units and all non-residential developments, including modifications to existing developments. Some projects may bypass Preliminary approval but only if it is determined by City staff in the Pre-Application meeting. Review Time: Approximately 30 days (45 if Common Council review is needed) Reviewing Departments: Community Development Planning Division, Public Works Engineering Division, Fire Department, Water Utility. Reviewing Boards: Plan Commission. Common Council and Board of Public Works review may be required for certain projects. In addition to this application and corresponding application fee you will also need: One (1) digital (PDF) that includes of items listed below ☐ Cover letter outlining project details. Color architectural elevations of all sides of the building and color perspective renderings ☐ Landscape Plan (see Attachment I: Landscape Plan Checklist) ☐ Attachment A: Development Review Checklist ☐ Site Plan (see Attachment B: Engineering Plan Checklist) ☐ Grading Plan (see Attachment C: Site Grading and Drainage Plan Checklist) ☐ Stormwater Management Plan (see Attachment D: Stormwater Management Plan Checklist) ☐ Utility Plans (see Attachment H: Sewer Plan Review Checklist) MINOR SITE PLAN & ARCHITECTURAL REVIEW SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION Minor Site and Architectural review is intended for projects that may not need the extensive submittal requirements for Preliminary and Final Site Plan approval. Projects that qualify for Minor Site Plan submittal may include landscape, façade and building changes or minor site modifications that don't result in the addition of impervious surface. Review Time: Approximately 30 days (45 if Common Council review is needed) Reviewing Departments: Community Development Planning Division, Public Works Engineering Division, Fire Department, Water Utility. Reviewing Boards: Plan Commission. Common Council and Board of Public Works review may be required for certain projects. In addition to this application and corresponding application fee you will also need: One (1) digital (PDF) that includes of items listed below

CERTIFIED SURVEY MAP SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION

A Certified Survey Map may be used to divide up to eight (8) lots in Commercial, Industrial, and Mixed Use zoning districts and up to four (4) lots in all other zoning districts.

Review Time: Approximately 45-60 days. An extension letter will be required if the approval process will take more than 90 days.

Reviewing Departments: Community Development Planning Division, Public Works Engineering Division, Fire Department, Water Utility.

Reviewing Boards: Plan Commission. Common Council and Board of Public Works review may be required for certain projects.

In addition to this application and corresponding application fee you will also need:

☐ Architectural elevations of all sides of the building being modified
☐ In addition, depending on the type of project, you may also need the following items:

□ Site Plan (see Attachment B: Engineering Plan Checklist)
 □ Landscape Plan (see Attachment I: Landscape Plan Checklist)

☐ One (I) digital (PDF) that includes of items listed below

☐ Cover letter outlining project details.

- ☐ Attachment E: Certified Survey Map Checklist
- Attachment A: Development Review Checklist and other attachments as applicable.

*Please note If any exterior architectural, landscape, or site plan changes are required you must also go through Site Plan Review and meet all of those submittal requirements.

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PRELIMINARY PLAT SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION
A Preliminary Plat shall be used to subdivide land in the City. The applicant is responsible for submitting the Preliminary Plat to Waukesha County and the State of Wisconsin for review.
Review Time: Approximately 45-60 days. An extension letter will be required if the approval process will take more than 90 days.
Reviewing Departments: Community Development Planning Division, Public Works Engineering Division, Fire Department, Water Utility.
Reviewing Boards: Plan Commission. Common Council and Board of Public Works review may be required for certain projects.
In addition to this application and corresponding application fee you will also need:
\square One (I) digital (PDF) that includes of items listed below
☐ Attachment F: Preliminary Plat Checklist
☐ Cover letter outlining project details.
☐ Attachment A: Development Review Checklist and other attachments as applicable
☐ Stormwater Management Plan (see Attachment D: Stormwater Management Plan Checklist)
FINAL PLAT SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION A Final plat shall be used to subdivide land in the City. The applicant is responsible for submitting the Final Plat to Waukesha County and the State of Wisconsin for review.
Review Time: Approximately 45-60 days. An extension letter will be required if the approval process will take more than 90 days.
Reviewing Departments: Community Development Planning Division, Public Works Engineering Division, Fire Department, Water Utility.
Reviewing Boards: Plan Commission. Common Council and Board of Public Works review may be required for certain projects.
In addition to this application and corresponding application fee you will also need:
☐ One (1) digital (PDF) that includes of items listed below
☐ Attachment G: Final Plat Checklist
☐ Cover letter outlining project details.
☐ Attachment A: Development Review Checklist and other attachments as applicable.
☐ Stormwater Management Plan (see Attachment D: Stormwater Management Plan Checklist)
REZONING & COMPREHENSIVE PLAN AMENDMENT SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION
This review is for any requests to rezone land or amend the City's Comprehensive Master Plan. For rezonings all property owners within 300 feet of the property will be notified of your request.
Review Time: 45-60 Days
Reviewing Departments: Community Development Planning & Building Inspection Divisions, Public Works Engineering Division, Fire Department, Water Utility.
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REZONING & COMPREHENSIVE PLAN AMENDMENT SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION This review is for any requests to rezone land or amend the City's Comprehensive Master Plan. For rezonings all property owners within 300 feet of the property will be notified of your request. Review Time: 45-60 Days Reviewing Departments: Community Development Planning & Building Inspection Divisions, Public Works Engineering Division, Fire Department, Water Utility. Reviewing Boards: Plan Commission, Common Council Additional Information: Rezonings must be done in accordance with the Comprehensive Plan. Comprehensive Plan Amendment is also required prior to submitting a rezoning application. In addition to this application and corresponding application fee you will also need: One (1) digital (PDF) that includes of items listed below Cover letter outlining project details and rationale for rezoning Rezoning Form including legal description and notarized owner(s) signatures (rezoning applications only) Conceptual Plan (if applicable) *Please note this application fee only covers the rezoning and/or Comprehensive Plan Amendment. If you are proposing site plan changes or are subdividing land you will also need to meet the applicable submittal requirements for those proposals.

CONDITIONAL USE PERMIT SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION
Any use listed as a Conditional Use in Chapter 22 (Zoning Code) requires a Public Hearing in front of the Plan Commission prior to building or occu-
pancy permits being issued. All property owners within 300 feet of the property will be notified of your request.
Review Time: 30-45 days
Reviewing Departments: Community Development Planning & Building Inspection Divisions, Public Works Engineering Division, Fire Department, Water Utility.
Reviewing Boards: Plan Commission
n addition to this application and corresponding application fee you will also need:
One (I) digital (PDF) that includes of items listed below
Conditional Use Permit Application
*Please note If any exterior architectural, landscape, or site plan changes are required you must also go through Site Plan Review and meet all of those submittal
requirements.
PLANNED UNIT DEVELOPMENT OR DEVELOPER'S AGREEMENT SUBMITTAL REQUIREMENTS AND ADDITIONAL IN-
FORMATION
The PUD Overlay District is intended to permit development that will, over a period of time, be enhanced by coordinated area site planning, diversified location of structures, diversified building heights and types, and/or mixing of compatible uses. The PUD Overlay District under this Chapter will allow for flexibility of overall development design with benefits from such design flexibility intended to be derived by both the developer and the community,
while at the same time maintaining insofar as possible the standards or use requirements set forth in the underlying basic zoning district.
Developer's Agreements are used for any project that require public infrastructure improvements (sewer, storm sewer, sidewalks, etc) and other off-
site improvements such as median openings, traffic signals, street widening, etc
Review Time: 45-60 days
Reviewing Departments: Community Development Planning & Building Inspection Divisions, Public Works Engineering Division, Fire Department, Water Utility.
Reviewing Boards: Plan Commission, Common Council. Some projects will also require Board of Public Works review.
In addition to this application and corresponding application fee you will also need:
☐ One (1) digital (PDF) that includes of items listed below
☐ Cover letter/statement that outlining project details and all of the required information set forth in the Zoning Ordinance Section 22.52 (4)(a)
☐ Rezoning Form including legal description and notarized owner(s) signatures (rezoning applications only)
☐ General Development Plan
☐ Proposed Supplemental Design Elements (required for all PUDs under the minimum required acreage)
*Please note in addition to the PUD submittal requirements your project will also need additional application fees and submittal materials based on the project type. This may include Preliminary and Final Plats, Preliminary and Final Site and Architectural Plans, Certified Survey Maps, Traffic Impact Analysis. Staff will inforr you of any additional submittal requirements at the Pre-Application meeting, which is required prior to submitting your application.
you of any additional submittan requirements at the reesupplication meeting, which is required provided in the submittance of t
ANNEXATION SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION
Requests for annexation as permitted under Section 66.0217 Wisconsin Statutes.
Review Time: 45-60 days Reviewing Departments: Community Development Planning & Building Inspection Divisions, Public Works Engineering Division, Fire Department,
Water Utility.
Reviewing Boards: Plan Commission, Common Council
In addition to this application and corresponding application fee you will also need:
☐ One (1) digital (PDF) that includes of items listed below
☐ Copy of your State of Wisconsin Request for Annexation Review Application
☐ Signed City of Waukesha Direct Annexation Petition
☐ Map of property of property to be annexed.
☐ A boundary description (legal description of property to be annexed)
☐ Any additional information on the annexation.
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HOUSE/BUILDING MOVE SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORM	MATION
Any application to move a home or building from one location to another in the City requires review	by staff and the Plan Commission.
Review Time: 30-45 days	
Reviewing Departments: Community Development Planning & Building Inspection Divisions, Public Water Utility, Police Department, Any affected Public Utilities	Works Engineering Division, Fire Department,
Reviewing Boards: Plan Commission	
In addition to this application and corresponding application fee you will also need:	
☐ One (I) digital (PDF) that includes of items listed below	
☐ Address of existing structure and address of final destination for structure	
☐ Site Plan showing location of house/building at the new location	
☐ Proposed route for moving structure. Should also include any overhead wires, mailbot temporarily relocated to allow for the house/building to get to the new site.	oxes, or other obstructions that will need to be
STREET VACATIONS	
Street Vacations must be reviewed and approved by the Plan Commission.	
Review Time: 45-60 days	
Reviewing Departments: Community Development Planning & Building Inspection Divisions, Public Water Utility.	: Works Engineering Division, Fire Department,
Reviewing Boards: Plan Commission, Common Council	
In addition to this application and corresponding application fee you will also need:	
☐ One (I) digital (PDF) that includes a map and legal description of the areas to be vacated.	

