



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Landmarks Commission

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Wednesday, September 1, 2021

6:00 PM

Council Chambers

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#### I. Call to Order

#### II. Roll Call

**Present** 7 - Larson, Salb, Wall, Scarpace, De La Paz, Moltzan, and Retzak

#### III. Public Comment

*None*

#### IV. Approval of Minutes

[ID#21-2736](#) Minutes for the Meeting of August 12, 2021.

**Attachments:** [Aug. 12, 2021 attendees](#)  
[lcmn210812](#)

**A motion was made by Alderman Moltzan, seconded by Member De La Paz, that the Minutes be approved. The motion carried by the following vote:**

**Aye:** 5 - Larson, Salb, Wall, De La Paz and Moltzan

**Abstain:** 2 - Scarpace and Retzak

#### V. Landmark's Commission Paint and Repair Grant Funds

#### VI Old Business

[ID#21-2466](#) Landmarks Commission Paint and Repair Grant for 116 N. James Street. Review a request to increase a previously allocated grant. (McCall Street Historic District)

**Attachments:** [application](#)

[Quote DGC06012021A](#)

[IMG\\_1525](#)

[IMG\\_1526](#)

[IMG\\_1527](#)

[IMG\\_1528](#)

[116 N. James Street Cover Sheet for 9-1-21 meeting](#)

[Final invoice](#)

**A motion was made by Member Wall, seconded by Member Scarpace, that this Paint and Repair Grant be approved to add another \$1,000 to the grant for a total of \$2,700. The motion carried by the following vote:**

**Aye:** 7 - Larson, Salb, Wall, Scarpace, De La Paz, Moltzan and Retzak

[ID#21-2635](#) Landmarks Commission Certificate of Appropriateness for 224 N. Hartwell Ave. Review a request to repair six windows and thirty-six storm windows (McCall Street Historic District)

**Attachments:** [224 N. Hartwell COA Cover Sheet 10-6](#)

[224 N. Hartwell 1](#)

[224 N. Hartwell - Pics](#)

[Window Restoration and Tuning](#)

[Storm Restoration](#)

**Applicants requested to hold until October meeting.**

[ID#21-2663](#) Landmarks Commission Paint and Repair Grant for 224 N. Hartwell Ave.

**Attachments:** [224 N. Hartwell COA Cover Sheet 10-6](#)

[224 N. Hartwell - Pics](#)

[224 N. Hartwell 1](#)

[Window Restoration and Tuning](#)

[Storm Restoration](#)

**Applicants requested to hold until October meeting.**

## VII. New Business

[ID#21-2739](#) Landmarks Commission Certificate of Appropriateness for 314 Windsor Dr. Review a request to remove and replace the chimney (Caples Park Historic District).

**Attachments:** [314 Windsor Submittal](#)  
[314 Windsor Dr. Cover Sheet](#)

**A motion was made by Member Wall, seconded by Member Larson, that this Certificate of Appropriateness be approved with the condition that staff must approve the brick and mortar match. The motion carried by the following vote:**

**Aye:** 7 - Larson, Salb, Wall, Scarpace, De La Paz, Moltzan and Retzak

#### VIII. Alderman's Report

#### IX. Springs Report

[ID#21-2755](#) Update on 2021 springs projects.

**Staff gave a summary of completed 2021 Springs projects and the Landmarks Commission discussed priorities for remaining work.**

[ID#21-2756](#) Discuss fall springs cleanup date.

**Proposed clean up date October 23, 2021 for weed, trash, and leaf cleanup.**

#### X. Communications and Publications

#### XI. Adjournment

*Meeting adjourned at 6:54pm*