

WAUKESHA CIVIC THEATRE

September 22, 2021

Charlie Griffiths, Planner
Community Development Department
City of Waukesha
201 Delafield Street
Waukesha, WI 53188

**Re: Waukesha Civic Theatre
Academy Expansion Project
Certified Survey Map to Combine Parcels
Site Plan and Architectural Plans**

Dear Mr. Griffiths:

It is my pleasure to submit the Application of the Waukesha Civic Theatre to commence its Academy Expansion Project. This application seeks approval of a land combination, by certified survey map, to combine the existing Civic Theatre building with the abutting property purchased by the Theatre, formerly the Clock Shop. Also enclosed are materials provided by our professional architect, OPN Architects showing the architectural plans including elevations and additional descriptions of the project.

Note that there will be no changes made to the exterior of the site, other than enclosing dumpsters behind the former Clock Shop building, and relocating stairs, as shown in the enclosed plans. There will be no grading, stormwater management, landscaping or utility infrastructure changes associated with this project.

The following documents are submitted for your review:

1. Certified Survey Map prepared by JSD Engineering. This Certified Survey Map combines the existing Theatre building with the abutting former Clock Shop building.
2. Site Plan and Architectural Plans prepared by OPN Architects. Our architects have prepared the color architectural elevations of all sides of the building and in-color perspective renderings, along with additional descriptions of the project, which are available in .pdf as an attachment to this correspondence.

It is our understanding from discussion with City staff that these plans can be submitted as final plans at this time, and the final Site Plan and Architectural Plan fee has been paid accordingly.

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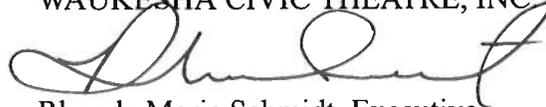
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3. Fees. We have paid the applicable fees in conjunction with this submittal in the amount of \$1,820 (\$500 for CSM, and \$1,320 for Site Plan and Architectural Plans review).

If you should have any questions or concerns, please do not hesitate to contact me. I look forward to the opportunity to present our plans to you at your upcoming October Plan Commission meeting.

Very truly yours,

WAUKESHA CIVIC THEATRE, INC



Rhonda Marie Schmidt, Executive
Director

cc: Andrew Mertz, JSD Engineering
Brett Rottinghaus, OPN Architects
Eric Larson, WCT President
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