

To whom it may concern:

I would like to file this document to propose an alteration for our basement. After meeting with Mary Strankowski, we discovered that our basement has several issues preventing us from being able to do some alterations to our basement. When we purchased our house back in November of 2020 our basement was listed as being  $\frac{3}{4}$  finished. All of the exterior walls were finished, and the floor was tiled giving us the impression that we would be able to build out our basement more if we would want to. However, after working with Mary we discovered the work in our basement was done without a permit. Being that our home is 101 years old, the ceiling was not built to modern code and is only 6' 8". Also, the bottom of the stairs only have a 32" max clearance instead of 3 feet as the main support beam and duct work are right there. When the stairs were built, they were 36" wide, but with both sides of the stairs being framed out and drywalled the stairs are only approximately 35" wide.

We would like to discuss the option to be able to build out the basement as shown in the attached drawing. We are hoping to be able to build a wall from the stairs to the framing that goes around the chimney to be able to separate the laundry area from the rest of the basement in order to separate out the basement and make it safer for our pets or any future children by keeping them away from the laundry supplies and our storage area. Additionally, we are hoping to frame out the area to the left of the stairs to be able to have a little bit more privacy in my office area. With working fulltime from home I am hoping to be able to have a space with more privacy without distraction. As the side door to our house is at the top of the stairs it can be distracting as people are coming and going, as this is the main door we use. With creating an office, we want to add an egress window in the space to be able to have an emergency exit as well as have some natural light. We really are hoping you can approve these changes and help us achieve our dream for our home.

Thank you for your time and consideration.

Sincerely,  
Casey and Cailin

Basement Ceiling Height: 6'8"

Basement Ceiling Height below air ducts: 67 7/8"

Basement Ceiling Height below air ducts after remodel: 71

Basement Ceiling Height below beam: 71 5/8"

Basement Ceiling Height below beam after remodel: 74 7/8"

Stairs width: 35"

Stairs ceiling Hight is all over 7'

Stairs landing current: 28"

Stairs landing after remodel: 31"