



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Landmarks Commission

Wednesday, November 2, 2022

6:00 PM

Council Chambers, City Hall

I. Call to Order

II. Roll Call

Present 6 - Marty Larson, Julie Scarpace, Carmen De La Paz, Matt Retzak, Cassandra Rodriguez, and Aaron Spencer

Absent 1 - Jennifer Wall

III. Public Comment

IV. Approval of Minutes

[ID#22-5146](#) Minutes of October 5, 2022

A motion was made by Ald. Rodriguez, seconded by Member Scarpace, that the Minutes be approved. The motion carried by the following vote:

Aye: 6 - Marty Larson, Julie Scarpace, Carmen De La Paz, Matt Retzak, Cassandra Rodriguez and Aaron Spencer

Absent: 1 - Jennifer Wall

V. Landmark's Commission Paint and Repair Grant Funds

VI. New Business

[ID#22-4920](#) Landmarks Commission Certificate of Appropriateness for 318 W. Broadway. Review a request to replace the roof (Five Points Downtown Historic District)

A motion was made by Ald. Cassandra Rodriguez, seconded by Member Matt Retzak, that this item be approved. The motion carried by the following vote:

Aye: 6 - Marty Larson, Julie Scarpace, Carmen De La Paz, Matt Retzak, Cassandra Rodriguez and Aaron Spencer

Absent: 1 - Jennifer Wall

[ID#22-5120](#) Landmarks Commission Certificate of Appropriateness for 403 McCall St. Review a request to replace the roof (McCall Street Historic District).

A motion was made by Member Aaron Spencer, Seconded by Marty Larson, that this item be approved with staff comments (shingles should be Landmark Series or similar dimensional shingle with a slight shadow line, to be approved by staff). The motion carried by the following vote:

Aye: 6 - Marty Larson, Julie Scarpace, Carmen De La Paz, Matt Retzak, Cassandra Rodriguez and Aaron Spencer

Absent: 1 - Jennifer Wall

[ID#22-5130](#) Landmarks Commission Certificate of Appropriateness for 115 McCall St. Review a request to paint the exterior and replace damaged wood (McCall Street Historic District).

A motion was made by Member Carmen De La Paz, seconded by member Marty Larson with the note that Phase 1, roof repair, will be completed in 2022 and Phase 2, painting, will be completed in 2023, with final paint color choice to be approved by staff. The motion carried by the following votes:

Aye: 6 - Marty Larson, Julie Scarpace, Carmen De La Paz, Matt Retzak, Cassandra Rodriguez and Aaron Spencer

Absent: 1 - Jennifer Wall

[ID#22-5131](#) Landmarks Commission Paint and Repair Grant for 115 McCall St.

A motion was made by member Marty Larson, seconded by Member Aaron Spencer to approve a grant in the amount of \$4,000.00, from the 2023 funds with only work completed in 2023 to be eligible. The motion carried by the following vote:

Aye: 5 - Marty Larson, Julie Scarpace, Carmen De La Paz, Matt Retzak and Aaron Spencer

Nay: 1 - Cassandra Rodriguez

Absent: 1 - Jennifer Wall

VII. Alderman's Report

Cassie mentioned the recent letter from the Mayor to the Landmarks Commission and encouraged everybody to read it.

VIII. Springs Report

Julie gave an update on the Springs Tour and asked for updated info in the future on the Silurian Spring basement project.

Julie and Cassie asked about the possibility of helping Waukesha County use CDBG funds for restoration of the Moor Downs springhouse.

Carmen and Aaron asked about getting into the Moor Mud Baths building before it is demolished to find out if there is anything worth salvaging inside the building.

IX. Communications and Publications

Carmen gave an update on the sale of the Franklin Boggs mural and thanked Lisa and Bob Salb for their assistance with the project.

Charlie gave an update on the Wisconsin Local History and Historic Preservation Conference.

X. Adjournment