



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Landmarks Commission

Wednesday, February 1, 2023

6:00 PM

Council Chambers, City Hall

I. Call to Order

II. Roll Call

Present 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Cassandra Rodriguez, and Aaron Spencer

III. Public Comment

IV. Approval of Minutes

[ID#23-6014](#) Minutes of December 7, 2022

A motion was made by Ald. Cassandra Rodriguez, seconded by Member Jennifer Wall, that the Minutes be approved. The motion carried by the following vote:

Aye: 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Cassandra Rodriguez and Aaron Spencer

V. Landmark's Commission Paint and Repair Grant Funds

VI. New Business

[ID#23-5752](#) Landmarks Commission Certificate of Appropriateness for 402 Wisconsin Ave. Review a request to repaint the exterior and repair damaged wood (Wisconsin Avenue Historic District).

A motion was made by Member Jennifer Wall, seconded by Member Julie Scarpace, that this item be approved. The motion carried by the following vote:

Aye: 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Cassandra Rodriguez and Aaron Spencer

[ID#22-4389](#) Landmarks Commission Paint and Repair Grant for 401 Central Ave.

A motion was made by Ald. Cassandra Rodriguez, seconded by Member Marty Larson, to approve a grant in the amount of \$4,000.00. The motion carried by the following vote:

Aye: 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Cassandra Rodriguez and Aaron Spencer

[ID#23-5906](#) Landmarks Commission Certificate of Appropriateness for 301 Windsor Dr. Review a request to replace windows and the roof (Caples Park Historic District).

A motion was made by Member Marty Larson, seconded by Member Aaron Spencer, that this item be approved. The motion carried by the following vote:

Aye: 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Cassandra Rodriguez and Aaron Spencer

[ID#23-6013](#) Discussion and possible action on the upcoming final review of the applications to nominate 1516 Pleasant View Ave. and 316 Oxford Rd. to the National Register of Historic Places.

A motion was made by Member Carmen De La Paz, seconded by Member Jennifer Wall, to approve sending a letter to the State Historical Society supporting National Register nominations.

Aye: 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Cassandra Rodriguez and Aaron Spencer

VII. Alderman's Report

VIII. Springs Report

Charlie Gave a report on potential 2023 Springs Restoration projects. The Landmarks Commissioners discussed priorities, asked for quotes for previously discussed work, and discussed the possibility of using Springs Restoration money for Borden Dairy gate restoration work.

IX. Communications and Publications

Charlie gave an update on discussions with Waukesha County CDBG staff regarding the possibility of using CDBG grant money to restore/maintain the Moor Downs Springhouse.

X. Adjournment