



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

City Council

Tuesday, June 20, 2023

6:30 PM

Council Chambers, City Hall

1. Roll Call

Ald. Halvensleben appeared via Zoom. Ald. C. Payne indicated he can only stay for 45 minutes, he left at 7:08pm. Ald. Chrisien arrived at 6:31pm.

Present: 15 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

2. Announcement of Closed Session pursuant to Wis. Stats. 19.85(1)(e) to discuss the possible sale of public property at 200 Delafield St and possible terms of development

3. Pledge of Allegiance

4. Public Comment

5. Approval of Minutes

A. [ID#23-7096](#) Minutes from June 6, 2023

Attachments: [ccmn230606 draft](#)

A motion was made by Ald. Manion, seconded by Ald. Moltzan, to approve the Minutes from June 6, 2023. The motion carried by the following vote:

Aye: 15 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

6. Presentations to Council

A. [ID#23-7087](#) Presentation of City Hall Gallery Art Exhibit

Attachments: [Pewaukee Area Arts Council- City Hall Gallery Presentation 2023](#)

Ald. Moltzan presented the City Hall artwork.

B. [ID#23-7093](#) Update on United for Waukesha Resiliency Center

Allison McGaver provided an update on the United for Waukesha Resiliency Center.

Consent Agenda

Ald. R. Lemke removed: Myrrh Hamishaich, Christopher Jensen, Matthew Reynolds, and Kim Burns, under Invited Bartenders ID#23-7047.

1. Other Boards and Commissions

- A. [ID#23-6918](#) Review and act on Proposed School Service Changes Effective September 5, 2023
- Attachments:** [September School Service Changes](#)
[Resolution - Route Revisions September 2023](#)
[rt5 West High](#)
[rt 7 Butler-North School Trip](#)
[route 5,6,7 8 route descriptions September 2023](#)
- Resolution #2023-25*
- B. [ID#23-6919](#) Review and Act on Mass Transit Paratransit Operating Aid Agreement with Wisconsin Department of Transportation (WisDOT) for 2023
- Attachments:** [WisDOT Paratransit Aid Agreement](#)
[2023 85.205 Waukesha UPDATED](#)
- C. [ID#23-6920](#) Review and Act on Mass Transit Operating Aid Agreement with Wisconsin Department of Transportation (WisDOT) for 2023
- Attachments:** [WisDOT Operating Aid Agreement](#)
[2023 85.20 Waukesha](#)

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#23-7040](#) Review and act on a contract for the City of Waukesha's 125th Anniversary art piece, which is a sculpture purchased for \$23,000 from Paul Bobrowitz
- Attachments:** [Cover Sheet - 125th Anniversary Art Piece](#)
[Bobrowitz Contract](#)
[Public Art Committee 5-2-2023](#)

B. Building & Grounds Committee - Ald. E. Payne

- A. [ID#23-6601](#) Consider the installation of "Stop Ahead" signs on Washington Street north and south of Summit Avenue. Please review options to incorporate a message of "Traffic on Summit Does Not Stop."
- Sponsors:** Pieper

Attachments: [23-6601 Summit at Washington Warning Signs](#)
[BG Resolution for the 6-5-2023 Consent](#)

Resolution #2023-26

- B. [ID#23-6887](#) Consider enhancements to truck route related signage on Hwy 59 per discussion with DPW.

Sponsors: Manion

Attachments: [23-6887 Truck Route signage on Hwy 59](#)
[BG Resolution for the 6-5-2023 Consent](#)

Resolution #2023-26

- C. [ID#23-6888](#) Please study and act on the need for additional pedestrian signage at Blackhawk Trail and Sunset.

Sponsors: E. Payne

Attachments: [23-6888 Sunset at Blackhawk pedestrian crossing](#)
[BG Resolution for the 6-5-2023 Consent](#)

Resolution #2023-26

- D. [ID#23-6889](#) Install a No U-Turn/Left Turn sign for the North Street slip lane at Albert Street.

Sponsors: E. Payne

Attachments: [23-6889 North at Albert No U-Turn Left Turn sign](#)
[BG Resolution for the 6-5-2023 Consent](#)

Resolution #2023-26

- E. [ID#23-6890](#) Rescind the previously approved ID#16-167 of "Install a sign that says 'Right Lane Must Turn Right Except for Transit Buses' on westbound Abbott Drive at Parklawn Drive." Transit no longer has a stop on westbound Abbott Drive at Parklawn Drive.

Sponsors: E. Payne

Attachments: [23-6890 Rescind ID#16-167 Right Lane sign](#)
[BG Resolution for the 6-5-2023 Consent](#)

Resolution #2023-26

- F. [ID#23-6891](#) Establish various no parking zones, removal of a no parking zone, and extension of a 2-hr parking zone (with restrictions) because of various bus route modifications.

Sponsors: E. Payne

Attachments: [23-6891_Parking Restrictions from Bus Stops](#)
[BG Resolution for the 6-5-2023 Consent](#)

Resolution #2023-26

C. Ordinance & License Committee - Ald. R. Lemke

1. Licenses

- A. [ID#23-7047](#) Invited Bartenders

Attachments: [Invited Bartender - 0612 OL](#)

- B. [ID#23-7051](#) Invited Other Applications

Attachments: [Invited Other - 0612 OL](#)

- C. [ID#23-7052](#) Other Applications

Attachments: [Other Applications - 0612 OL](#)

D. Human Resources - Ald. Rodriguez

E. Board of Public Works - Alex Damien

- A. [ID#23-6977](#) Review of WDNR Compliance Maintenance Annual Report (CMAR) for the year 2022 and Adoption of Resolution by Common Council.

Sponsors: Public Works

Attachments: [23-6977_BPW_Agenda Cvr-2022 CMAR.pdf](#)
[23-6977_2022 CMAR cover letter for BPW.pdf](#)
[23-6977_2022 resolution for COMPLIANCE MAINTENANCE ANNUAL REPORT.pdf](#)
[Final validated draft CMAR.pdf](#)

Resolution #2023-27

- B. [ID#23-6978](#) Approve Storm Water Management Practice Agreement with Paul Krejcarek of Fisher Barton for the property located at 570 Bluemound Rd..

Sponsors: Public Works

Attachments: [23-6978_BPW_Agenda Cr-570 Bluemound Rd SW Agreement.pdf](#)
[570 Bluemound Rd. City Maintenance Agreement.pdf](#)

- C. [ID#23-7012](#) Review and act on the contract for On-Call Engineering Services for Great Lakes Application Technical Assistance with CH2M Hill Engineers, Inc.

Sponsors: Public Works

Attachments: [23-7012-BPW_Agenda Cover Sheet - CH2M Hill Engineers TMDL support.pdf](#)

End of Consent Agenda

7. New Business

8. Public Hearing

- A. [ID#23-7094](#) Industrial development revenue bond financing for the 707 Executive Place Holdings LLC project

The Public Hearing was opened.

No speakers present.

The Public Hearing was closed.

9. Action on Public Hearing

- A. [ID#23-7039](#) Review and act on Final Resolution Regarding Industrial Development Revenue Bond Financing for 707 Executive Place Holdings LLC Project

Attachments: [Cover Sheet - Final Resolution on IRB for 707 Executive Place](#)
[Bond Agreement - 707 Executive Place](#)
[Final Resolution - 707 Executive Place \(City Format\)](#)
[Notice to Electors - 707 Executive Place](#)

Resolution #2023-24

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the Final Resolution Regarding Industrial Development Revenue Bond Financing for 707 Executive Place Holdings LLC Project. The motion carried by the following vote:

Aye 15: Joe Pieper, Peter Bartels, Daniel Manion, Cassie Rodriguez, Dean Lemke, Eric Payne, Jack Wells, Elizabeth Moltzan, Rick Lemke, Cory Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Reports

10. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Rodriguez

E. Redevelopment Authority Report - Ald. R. Lemke

A. [ID#23-7088](#) Presentation on Redevelopment Authority Loan and Grant Programs

F. Parks, Recreation & Forestry Board Report - Ald. Wells

G. Library Board Report - Ald. Halvensleben

H. Cemetery Commission Report - Ald. C. Payne

I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

11. Plan Commission - Jennifer Andrews

A. [ID#23-6860](#) An Ordinance Amending Section 16.01(6)(b) of the Waukesha municipal Code Regarding Adoption of State Building Codes.

Attachments: [Cover Sheet - Building Code Amendent 16.01 b.](#)
[Adding SPS 327 to State Codes Adopted in 16.01](#)
[Adding SPS 327 to State Codes Adopted in 16.01 not redlined](#)

Ordinance #2023-8

Ald. C. Payne left after the vote at 7:08pm.

A motion was made by Ald. Moltzan, seconded by Ald. Wells, to approve an Ordinance Amending Section 16.01(6)(b) of the Waukesha municipal Code Regarding Adoption of State Building Codes. The motion carried by the following vote:

Aye: 15 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

12. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. R. Lemke

A. [ID#23-6668](#) Amend 3.08 to create offices of president and vice-president on the

Cemetery Commission

Attachments: [Memo-3.08 Officers](#)

[3.08\(1\)\(c\) - Cemetery Commission Officers - O&L Mod](#)

Ordinance #2023-9

A motion was made by Ald. R. Lemke, seconded by Ald. Chrisien, to approve the Amendment of 3.08 to create offices of president and vice-president on the Cemetery Commission. The motion carried by the following vote:

Aye 15: Joe Pieper, Peter Bartels, Daniel Manion, Cassie Rodriguez, Dean Lemke, Eric Payne, Jack Wells, Elizabeth Moltzan, Rick Lemke, Cory Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

D. Human Resources Committee Report - Ald. Rodriguez

13. Board of Public Works Report - Alex Damien

- A.** [ID#23-6975](#) Bids Received: Friday, June 3, 2023, at 11:00 A.M.
Fire Station No. 1 Apparatus Bay Epoxy Floor Installation - 130 W. St. Paul Ave.

The Board of Public Works recommends that the low bid from Protective Coating Specialists, Inc., in the amount of \$89,475.00, be awarded.

Sponsors: Public Works

Attachments: [Fire Station No 1 Apparatus Bay Epoxy Floor Installation BT.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the low bid from Protective Coating Specialists, Inc., in the amount of \$89,475.00 for Fire Station No. 1 Apparatus Bay Epoxy Floor Installation - 130 W. St. Paul Ave. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Cory C. Payne

- B.** [ID#23-6976](#) Bids Received: Friday, June 3, 2023, at 11:00 A.M.
2023 Sanitary Pump Station Upgrades - Silvernail Pump Station

The Board of Public Works recommends that the only bid from August Winter & Sons, Inc., in the amount of \$692,240.00, be awarded.

Sponsors: Public Works

Attachments: [2023 Sanitary Pump Station Upgrades BT.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the only bid from August Winter & Sons, Inc., in the amount of \$692,240.00 for 2023

Sanitary Pump Station Upgrades - Silvernail Pump Station. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Cory C. Payne

- C. [ID#23-6802](#) Review and act on the recommended Sidewalk Ordinance change (6.115) regarding the cost of construction and replacement of sidewalks.

Attachments: [23-6802 BPW Agenda Cvr-Sidewalk Ordinance Revision.pdf](#)

[Memo and Ordinance-6.115](#)

Ordinance #2023-10

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the Sidewalk Ordinance change (6.115) regarding the cost of construction and replacement of sidewalks. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Cory C. Payne

14. Director of Public Works Report
15. City Attorney's Report
16. City Administrator's Report

- A. [ID#23-7095](#) City Administrator's Report

Attachments: [Admin Report June 15 2023](#)

17. Mayor's Report & Referrals

- A. [ID#23-7089](#) Board and Commission Appointments

Attachments: [Council Letter 06.20.2023](#)

[Don Browne Resume 2023](#)

A motion was made by Ald. E. Payne, seconded by Ald. Manion, to approve the Board and Commission Appointments: Don Browne to Cemetery Commission and Carmen De La Paz to Landmarks Commission. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Cory C. Payne

- B. [ID#23-7091](#) Proclamation for Park and Recreation Month

Attachments: [Park and Recreation Month - 2023 Proclamation](#)

- C. [ID#23-7092](#) Proclamation for Karen Tredwell

Attachments: [Karen Tredwell Retirement - 2023 Proclamation](#)

18. Referrals

Ald. D. Lemke to Building & Grounds to install a stop sign at Rawlins and Cambridge

Ald. McElderry to Building & Grounds for streets signs to be added at the intersection of Sauk Trail at White Deer Trail in the Fox Lake Development. Since there are no current signs posted the school buses won't stop there. Please see attached email.

19. Presentation on history of past negotiations pertaining to 200 Delafield Street

20. Closed Session

- A. [ID#23-7076](#) Discuss the negotiation of the terms of the sale of public property at 200 Delafield St. and possible terms of development

Meeting went into Recess

Meeting Reconvened

A motion was made by Ald. Manion, seconded by Ald. Bartels, to approve going into Closed Session to Discuss the negotiation of the terms of the sale of public property at 200 Delafield St. and possible terms of development. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Cory C. Payne

21. Reconvene in Open Session

- A. [ID#23-6904](#) Possible discussion and/or action on the sale of public property at 200 Delafield St. and possible terms of development

A motion was made by Ald. Pieper, seconded by Ald. R. Lemke, to approve the sale of public property at 200 Delafield St. and possible terms of development. The motion carried by the following vote:

Aye: 10 - Joe Pieper, Peter Bartels, Dean D. Lemke, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike Chrisien, Mike Anderson and Paul Wuteska

Nay: 3 - Daniel Manion, Cassandra Rodriguez and Eric E. Payne

Absent: 2 - Cory C. Payne and Alicia Halvensleben

22. Adjournment

The meeting adjourned at 8:14pm.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.