



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes Board of Police and Fire Commissioners

Monday, May 22, 2023

5:00 PM

Waukesha Fire Department - Fire Station No. 1

Members Present: Curt Otto, Lori Fabian, Therese Suslick

Members Absent: Chairperson Cheryl Gemignani, John Arneson (appointed May 16, 2023)

Staff Present: Police Chief Daniel Thompson, Fire Chief Steve Howard, Kathy Stefan

1. **Call to Order** – 5:01 pm

2. **Approval of Minutes April 24, 2023**

MOTION BY SUSLICK TO APPROVE THE MINUTES OF APRIL 24, 2023 SECOND BY OTTO
MOTION - **Carried**

3. **Correspondence** - None

4. **Police Department Personnel - Police Chief Employee Status Report**

a. Promotion to Lieutenant

MOTION BY OTTO TO APPOINT SERGEANT SCOTT S CHRISTENSON TO THE POSITION OF LIEUTENANT FOR THE WAUKESHA POLICE DEPARTMENT EFFECTIVE MAY 23, 2023. HIS APPOINTMENT IS SUBJECT TO COMPLETING A ONE-YEAR PROBATIONARY PERIOD. HE HAS COMPLETED THE REQUIRED DRUG SCREEN. SECOND BY SUSLICK
MOTION - **Carried**

b. Promotion to Sergeant

MOTION BY SUSLICK TO APPOINTMENT OFFICER BRYAN R. SPAKOWICZ TO THE POSITION OF SERGEANT FOR THE WAUKESHA POLICE DEPARTMENT EFFECTIVE MAY 23, 2023. HIS APPOINTMENT IS SUBJECT TO COMPLETING A ONE-YEAR PROBATIONARY PERIOD. HE HAS COMPLETED THE REQUIRED DRUG SCREEN. SECOND BY OTTO
MOTION - **Carried**

c. Completion of Probation - Assistant Chief Ronal J. Oremus and Assistant Chief Thomas A. Wagner effective May 24, 2023.

MOTION BY OTTO TO APPOINT ASSISTANT CHIEF RONALD J. OREMUS TO BE CERTIFIED FOR A REGULAR POSITION ON THE WAUKESHA POLICE DEPARTMENT EFFECTIVE MAY 24, 2023. ASSISTANT CHIEF OREMUS WILL COMPLETE HIS ONE-YEAR PROBATIONARY PERIOD EFFECTIVE MAY 24, 2023. HE HAS RECEIVED A SATISFACTORY EVALUATION BY HIS SUPERIORS AND HAS COMPLETED THE REQUIRED DRUG SCREEN. SECOND BY SUSLICK

MOTION – **Carried**

MOTION BY SUSLICK TO APPOINT ASSISTANT CHIEF THOMAS A. WAGNER TO BE CERTIFIED FOR A REGULAR POSITION ON THE WAUKESHA POLICE DEPARTMENT EFFECTIVE MAY 24, 2023. ASSISTANT CHIEF WAGNER WILL COMPLETE HIS ONE-YEAR PROBATIONARY PERIOD AND HAS COMPLETED THE REQUIRED DRUG SCREEN.
SECOND BY OTTO

MOTION – **Carried**

- d. Completion of Probation – Captain James T. Hoffmann and Captain Bradley S. Becker effective May 24, 2023

MOTION BY OTTO TO APPOINT CAPTAIN JAMES T. HOFFMANN TO BE CERTIFIED FOR A REGULAR POSITION ON THE WAUKESHA POLICE DEPARTMENT EFFECTIVE MAY 24, 2023. CAPTAIN HOFFMANN WILL COMPLETE HIS ONE-YEAR PROBATIONARY PERIOD EFFECTIVE MAY 24, 2023. HE HAS RECEIVED A SATISFACTORY EVALUATION BY HIS SUPERIORS AND HAS COMPLETED THE REQUIRED DRUG SCREEN. SECOND BY SUSLICK

MOTION – **Carried**

MOTION BY SUSLICK TO APPOINT CAPTAIN BRADLEY S. BECKER TO BE CERTIFIED FOR A REGULAR POSITION ON THE WAUKESHA POLICE DEPARTMENT EFFECTIVE MAY 24, 2023. CAPTAIN BECKER WILL COMPLETE HIS ONE-YEAR PROBATIONARY PERIOD EFFECTIVE MAY 24, 2023. HE HAS RECEIVED A SATISFACTORY EVALUATION BY HIS SUPERIORS AND HAS COMPLETED THE REQUIRED DRUG SCREEN. SECOND BY OTTO

MOTION – **Carried**

- e. Completion of Probation Lieutenant David M. Daily and Lieutenant Kyle W. Bergner effective May 24, 2023.

MOTION BY OTTO TO APPOINT LIEUTENANT DAVID M. DAILY TO BE CERTIFIED FOR A REGULAR POSITION ON THE WAUKESHA POLICE DEPARTMENT EFFECTIVE MAY 24, 2023. LIEUTENANT DAILY WILL COMPLETE HIS ONE-YEAR PROBATIONARY PERIOD EFFECTIVE MAY 24, 2023 AND HAS COMPLETED THE REQUIRED DRUG SCREEN.
SECOND BY SUSLICK

MOTION – **Carried**

MOTION BY SUSLICK TO APPOINT LIEUTENANT KYLE W. BERGNER TO BE CERTIFIED FOR A REGULAR POSITION ON THE WAUKESHA POLICE DEPARTMENT EFFECTIVE MAY 24, 2023. LIEUTENANT BERGNER WILL COMPLETE HIS ONE-YEAR PROBATIONARY PERIOD EFFECTIVE MAY 24, 2023 AND HAS COMPLETED THE REQUIRED DRUG SCREEN.
SECOND BY OTTO

MOTION – **Carried**

- f. Completion of Probation Sergeant Daniel E. Klein and Sergeant Darin J. Wittnebel effective June 14, 2023.

MOTION BY OTTO TO APPOINT SERGEANT DANIEL E. KLEIN TO BE CERTIFIED FOR A REGULAR POSITION ON THE WAUKESHA POLICE DEPARTMENT EFFECTIVE JUNE 14, 2023. SERGEANT KLEIN WILL COMPLETE HIS ONE-YEAR PROBATIONARY PERIOD EFFECTIVE JUNE 14, 2023 AND HAS COMPLETED THE REQUIRED DRUG SCREEN.
SECOND BY SUSLICK

MOTION – **Carried**

MOTION BY SUSLICK TO APPOINT SERGEANT DARIN J. WITTNEBEL TO BE CERTIFIED FOR A REGULAR POSITION ON THE WAUKESHA POLICE DEPARTMENT EFFECTIVE JUNE 14, 2023. SERGEANT WITTNEBEL WILL COMPLETE HIS ONE-YEAR PROBATIONARY PERIOD EFFECTIVE JUNE 14, 2023 AND HAS COMPLETED THE REQUIRED DRUG SCREEN. SECOND BY OTTO

MOTION – **Carried**

- g. Completion of Probation Patrol Officer Jorge Arellano effective June 4, 2023.

MOTION BY OTTO TO APPOINT OFFICER JORGE ARELLANO TO BE CERTIFIED FOR A REGULAR POSITION ON THE WAUKESHA POLICE DEPARTMENT EFFECTIVE JUNE 4, 2023. OFFICER ARELLANO WILL COMPLETE HIS ONE-YEAR PROBATIONARY PERIOD EFFECTIVE JUNE 4, 2023 AND HAS COMPLETED THE REQUIRED DRUG SCREEN. SECOND BY SUSLICK

MOTION – **Carried**

5. **Fire Department Personnel - Fire Chief Employee Status Report** – Nothing to report

6. **Old Business**

- a. Firefighter Recruitment Process Update 2023-1 – Chief Howard gave an overview of the process to date. Interviews with candidates will be immediately following the regular business meeting in closed session.

7. **New Business**

- a. Election of Officers

MOTION BY SUSLICK TO NOMINATE CHERYL A GEMIGNANI TO THE POSITION OF CHAIRPERSON SECOND BY OTTO

MOTION – **Carried**

MOTION BY SUSLICK TO NOMINATE CURT OTTO TO THE POSITION OF VICE CHAIRPERSON SECOND BY OTTO

MOTION – **Carried**

MOTION BY SUSLICK TO NOMINATE LORI FABIAN TO THE POSITION OF SECRETARY SECOND BY OTTO

MOTION – **Carried**

MOTION BY SUSLICK TO APPOINT KATHY STEFAN TO THE POSITION OF RECORDING SECRETARY SECOND BY OTTO

MOTION - **Carried**

- b. Police Department Report – Chief Thompson distributed the timeline for the 2023-2 Patrol Officer Recruitment Process and gave an overview.
- c. Fire Department Report – Chief Howard distributed the timeline for the 2023-2 Firefighter Recruitment Process and gave an overview.

8. **Convene in Closed Session**

MOTION BY OTTO TO CONVENE IN CLOSED SESSION PURSUANT TO WISCONSIN STATE STATUTES 19.85(1)(c) FOR THE PURPOSE OF INTERVIEWING APPLICANTS FOR THE POSITION OF FIREFIGHTER. SECOND BY SUSLICK

ROLL CALL VOTE: OTTO – AYE; SUSLICK – AYE

MOTION – **Carried**

9. **Reconvene in Open Session**

MOTION BY SUSLICK TO RECONVENE IN OPEN SESSION. SECONDED BY OTTO

ROLL CALL VOTE: OTTO – AYE; SUSLICK - AYE

MOTION - **Carried**

10. **Action on Matters Discussed in Closed Session**

MOTION BY OTTO TO APPROVE ALL CANDIDATES INTERVIEWED. SECOND BY SUSLICK

MOTION - **Carried**

11. **Adjourn** - MOTION BY SUSLICK TO ADJOURN SECOND BY OTTO

MOTION – **Carried** Meeting adjourned at 6:58 pm

Respectfully submitted,

Kathy S. Stefan

Kathy S. Stefan
Recording Secretary