

## Minutes *Prairie Home Cemetery*

Monday, February 20, 2017 5:30 p.m.  
Prairie Home Cemetery, 605 S. Prairie Avenue, Chapel

**Members present:** Bill Beglinger, Ald. Peter Bartels, Ald. Adam Jankowski, Jessie Nickel.

**Members absent:** Laurie Grabow, Steve Crandell, Curt Andrews.

**Staff present:** Nancy Faulk, Cemetery Director, Ken Oswald, Grounds Crew Leader; Jill Price, Administrative Assistant

---

**Call to Order:** The meeting was called to order by Bill Beglinger at 5:30 p.m. in the Cemetery Office.

**Roll call was taken.** (See above).

**Approval of Minutes:** A motion to approve the minutes of the November 21, 2016 meeting was tabled until the March 20<sup>th</sup> meeting.

**Public Commentary:** None.

**New Business--Update and discussion on Pet Section and possible vote:**

Nancy presented the commission with two maps of the future pet section. She showed where the ossuary is located and the walkway leading up to it. She had a meeting with HAWS and they will not be partnering with the cemetery. However, once brochures are made out, they will be more than happy to help promote the pet section. The scout project from last year shows how the walkway and plants were placed. Nancy wants to move forward with getting prices together so she can start marketing. Bill Beglinger said there was no need to have a vote to move forward and everyone in attendance agreed.

**Cemetery Manager's Report:**

Nancy Faulk reported that a member of the friend's group wants to donate a wood mantle for the chapel. Ken Oswald has started to paint the office. Volunteers will be helping to complete this task. Nancy will be meeting with Davey Tree for weed control. She stated that TruGreen was used in the past but not happy with their results. Seasonal staff is underway for the summer. Most everyone will be returning this year. The office updated their software to CIMS Cloud. Now everything is updated as soon as it's imputed. Nancy handed out the Year-to-Date Summary Statistic report for 2016 and 2017. Last year had record high sales in both graves and crypts. The Citadel's revenue was \$31,045.

**Cemetery Commission President's Report:**

None.

**Alderman's Report:**

None.

**Referrals for the March 20, 2017 PHCC Meeting:**

None.

**Adjournment/Next Meeting:**

Bill Beglinger made a motion to adjourn the meeting, seconded by Ald. Peter Bartels. The vote was unanimous. The next regular commission meeting is scheduled for Monday, March 20, 2017 at 5:30 p.m. at City Hall.

jp