



*city of waukesha*

**BOARD OF POLICE AND FIRE COMMISSIONERS**

201 Delafield Street, Waukesha, Wisconsin 53188-3695

**MINUTES**

**Waukesha Police and Fire Commission**

**Monday, June 26, 2017 at 5:00PM**

**Waukesha Fire Department**

Members Present: Chairperson Cheryl Gemignani, Charlie Betker, Fran Kritzer

Members Absent: Cat Jorgens, Curt Otto

Staff Present: Deputy Police Chief Dennis Angle, Fire Chief Steve Howard, Kathy Stefan

**1. Approval of Minutes of May 22, 2017**

MOTION BY BETKER TO APPROVE THE MINUTES OF MAY 22, 2017 SECOND BY KRITZER

MOTION – **Carried**

**2. Correspondence – None**

**3. Police Department Personnel - None**

**4. Fire Department Personnel**

Completion of Probation of Recruit Firefighter Andrew Karnes, effective July 18, 2017.

MOTION BY KRITZER TO APPOINT RECRUIT FIREFIGHTER ANDREW KARNES TO THE REGULAR POSITION OF FIREFIGHTER EFFECTIVE JULY 18, 2017. FIREFIGHTER KARNES HAS COMPLETED THE EVALUATION AND TRAINING REQUIREMENTS OF THE EIGHTEEN (18) MONTH PROBATIONARY PERIOD SECOND BY BETKER

MOTION – **Carried**

**5. Old Business**

- a. Discussion relative to Firefighter Recruitment Process – Chief Howard gave an overview of the process to date. The recruitment process has been advertised. Application period closes on July 18, 2017. Current eligibility list to remain active during the process.
- b. Discussion relative to Patrol Officer Recruitment Process – Interviews begin immediately following meeting.

**6. New Business**

- a. Police Department Report – Deputy Chief Angle read a letter to the Commission with regards to “Hall of Fame Award (Special Olympics)” being presented to Nichelle Nelson.
- b. Fire Department Report – Chief Howard informed the Commission of the Citizen awards that were presented at the June 20, 2017 Common Council meeting for assistance provided on an emergency response.

**7. Convene in Closed Session**

MOTION BY KRITZER TO CONVENE IN CLOSED SESSION PURSUANT TO WISCONSIN STATE STATUTES 19.85(1)(c) FOR THE PURPOSE OF INTERVIEWING APPLICANTS FOR THE POSITION OF PATROL OFFICER SECOND BY BETKER

ROLL CALL VOTE: KRITZER – AYE; BETKER – AYE

MOTION - **Carried**

**8. Reconvene in Open Session**

MOTION BY KRITZER TO RECONVENE IN OPEN SESSION SECOND BY BETKER

ROLL CALL VOTE: KRITZER – AYE; BETKER - AYE

MOTION – Carried

**9. Action on Matters in Closed Session**

MOTION BY BETKER TO APPROVE ALL FIVE (5) CANDIDATES INTERVIEWED

SECOND BY KRITZER

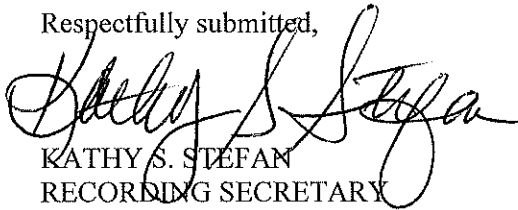
MOTION - Carried

**10. Adjournment - MOTION BY KRITZER TO ADJOURN SECOND BY BETKER**

MOTION – Carried

Meeting adjourned at 7:00 pm

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Kathy S. Stefan', is written over the printed name and title.

KATHY S. STEFAN  
RECORDING SECRETARY