



City of Waukesha

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Meeting Minutes - Final

Library Human Resources Committee

Thursday, September 14, 2017

1:00 PM

Library Board Room

1. Call to Order

Trustee Sandra Ammerman was also in attendance. Dan and Jobeth Bradbury from Bradbury Miller and Associates, Bridges Library System Manager Connie Meyer, Trustee K. Guilfooy, and Finance and Planning Analyst Cindy Braun (City Administrator Kevin Lahner was unable to attend the meeting)

Committee Chair Riebel convened the meeting at 1:02 p.m.

Present 4 - Riebel, Ryan, Sura, and Kasprovicz

Absent 1 - Probst

2. Approval of meeting Minutes

[ID#17-1345](#) Approval of the minutes for August 28, 2017

Trustee Kasprovicz moved to approve the minutes of August 28, 2017. Trustee Sura seconded, motion carried unanimously.

[ID#17-1346](#) Approval of the minutes for August 29, 2017

Trustee Kasprovicz moved to approve the minutes of August 29, 2017. Trustee Sura seconded, motion carried unanimously.

3. New Business

[ID#17-1347](#) A motion may be made to convene in closed session pursuant to Wisconsin Statutes Sec. 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. The Library's Human Resources Selection Committee will meet to discuss final candidates for Library Director.

Trustee Ammerman also voted yes. (1:07 p.m.- C. Braun left)

4. Trustee Kasprovicz moved to convene in closed session pursuant to Wisconsin State Statutes Sec. 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data for any public employee over which the government body has jurisdiction or exercises responsibility. The Library Human Resources Selection Committee will conduct interviews with the semifinalist Library Director candidates. Trustee Sura seconded, motion carried with a unanimous roll call vote.

Aye: 4 - Riebel, Ryan, Sura and Kasprowicz

Absent: 1 - Probst

[ID#17-1348](#) Following closed session a motion will be made to reconvene in open session to consider possible action on matters discussed in closed session.

Trustee Ammerman also voted yes.

Trustee Ryan moved to reconvene in open session. Trustee Sura seconded, motion carried with a unanimous roll call vote.

Aye: 4 - Riebel, Ryan, Sura and Kasprowicz

Absent: 1 - Probst

[ID#17-1349](#) Discussion/action regarding matters discussed in closed session.

Committee Chair Riebel stated that the Committee would recommend to the Library Board that they direct Bradbury Miller and Associates to make an employment offer to the candidate they discussed in closed session.

4. Adjournment

Absent any objections, the meeting adjourned at 4:00 p.m.

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.