



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Minutes - Final

### Parks, Recreation and Forestry Board

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Monday, October 15, 2018

6:00 PM Parks Recreation and Forestry

Administration and  
Service Center

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#### 1. Call to Order

**Present** 7 - Merchle, Vehlow, Volpano, Wells, Schmitz, Thurston, and Johnson

**Absent** 1 - Riebel

#### 2. Public Comment

*No Action Required*

*Schmitz arrived at 6:04 pm*

#### 3. Approval of Minutes

- A. [ID#18-1570](#) Approve minutes of the Parks, Recreation and Forestry Board meeting of September 17, 2018.

**Attachments:** [mn180917 \(Meeting Minutes of September 17, 2018\)\\_DRAFT.pdf](#)

A motion was made by Johnson, seconded by Volpano, that the minutes of the Parks, Recreation and Forestry Board meeting of September 17, 2018 be approved. The motion carried by the following vote:

**Aye:** 7 - Merchle, Vehlow, Volpano, Wells, Schmitz, Thurston and Johnson

- B. [ID#18-1571](#) Approve minutes of the Parks, Recreation and Forestry Board meeting of October 19, 2015.

**Attachments:** [prmn151019 \(Meeting Minutes of October 19, 2015\)\\_DRAFT.pdf](#)

A motion was made by Merchle, seconded by Volpano, that the minutes of the Parks, Recreation and Forestry Board meeting of October 19, 2015 be approved. The motion carried by the following vote:

**Aye:** 7 - Merchle, Vehlow, Volpano, Wells, Schmitz, Thurston and Johnson

- C. [ID#18-1572](#) Approve minutes of the Parks, Recreation and Forestry Board meeting of February 15, 2016.

**Attachments:** [prmn160215 \(Meeting Minutes of February 15, 2016\)\\_DRAFT.pdf](#)

A motion was made by Merchle, seconded by Vehlow, that the minutes of the Parks, Recreation and Forestry Board meeting of February 15, 2016 be approved. The motion carried by the following vote:

**Aye:** 7 - Merchle, Vehlow, Volpano, Wells, Schmitz, Thurston and Johnson

#### 4. Matter of Report

- A. [ID#18-1573](#) Presentation and discussion of proposed new playground design/plan at Frame Park (Moreland location).

**Attachments:** [Frame Park Video.pdf](#)

*No Action Required*

#### 5. Discussion/Decision Items

- A. [ID#18-1574](#) To approve proposed 2019 Athletic Facility Fees & Charges Schedule and Related Policies and Procedures.

**Attachments:** [2019 WPRF Athletic Facilities Policies and Procedures.pdf](#)

**A motion was made by Johnson, seconded by Wells, that the proposed 2019 Athletic Facility Fees & Charges Schedule & Related Policies and Procedures be approved. The motion carried by the following vote:**

**Aye:** 7 - Merchle, Vehlow, Volpano, Wells, Schmitz, Thurston and Johnson

- B. [ID#18-1575](#) To approve proposed 2019 Building Rental Fees & Charges Schedule & Related Policies and Procedures.

**Attachments:** [2019 Building Fees and Policies.pdf](#)

**A motion was made by Thurston, seconded by Vehlow, that the proposed 2019 Building Rental Fees & Charges Schedule & Related Policies and Procedures be approved. The motion carried by the following vote:**

**Aye:** 7 - Merchle, Vehlow, Volpano, Wells, Schmitz, Thurston and Johnson

- C. [ID#18-1576](#) To approve proposed 2019 Special Area Fees & Charges Schedule & Related Policies and Procedures.

**Attachments:** [2019 Special Areas Fees and Policies.pdf](#)

**A motion was made by Thurston, seconded by Volpano, that the proposed 2019 Special Area Fees & Charges Schedule & Related Policies and Procedures be approved. The motion carried by the following vote:**

**Aye:** 7 - Merchle, Vehlow, Volpano, Wells, Schmitz, Thurston and Johnson

- D. [ID#18-1577](#) To approve proposed 2019 Park Shelter Fees & Charges Schedule & Related Policies and Procedures.

**Attachments:** [2019 Park Shelter Fees and Policies.pdf](#)

**A motion was made by Volpano, seconded by Schmitz, that the proposed 2019 Park Shelter Fees & Charges Schedule & Related Policies and Procedures be**

approved. The motion carried by the following vote:

**Aye:** 7 - Merchle, Vehlow, Volpano, Wells, Schmitz, Thurston and Johnson

- E. [ID#18-1578](#) Recommendation to the Finance Committee to approve proposed 2019 Executive Operating Budget for the Parks, Recreation & Forestry Department.

**Attachments:** [2019 EXECUTIVE OPERATING BUDGET BOOK - WPRF.pdf](#)

**A motion was made by Johnson, seconded by Vehlow, that a Recommendation to the Finance Committee to approve proposed 2019 Executive Operating Budget for the Parks, Recreation & Forestry Department be approved. The motion carried by the following vote:**

**Aye:** 7 - Merchle, Vehlow, Volpano, Wells, Schmitz, Thurston and Johnson

6. Board President Report

*No Action Required*

7. Director and Staff Report

*No Action Required*

8. Adjournment

**A motion was made by Wayne Merchle, seconded by Jack Wells, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 7 - Merchle, Vehlow, Volpano, Wells, Schmitz, Thurston and Johnson