



# City of Waukesha

321 WISCONSIN AVENUE  
WAUKESHA, WISCONSIN  
53186-4786  
TELEPHONE  
262/524-3680 FAX  
262/524-3677

## Meeting Minutes - Final

### Library Human Resources Committee

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Thursday, February 14, 2019

4:00 PM

Library Board Room

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#### 1. Call to Order

*Trustees also in attendance: S. Ammerman and R. Sura*

*Others Present: Library Director B. Gay, and Special Projects Coordinator J. Quinlan*

**Trustee Riebel convened the meeting at 4:04 p.m.**

**Present** 3 - Riebel, Ryan, and Baxter

**Absent** 1 - Kevin Guilfooy

#### 2. Approval of meeting Minutes

##### A. [ID#19-0162](#) Approval of the minutes January 10, 2019

**Trustee Sura moved to approve the minutes of January 10, 2019. Trustee Ryan seconded, motion carried unanimously.**

#### 3. New Business

##### A. [ID#19-0163](#) A motion may be made to convene in closed session pursuant to Wisconsin Statutes Sec. 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. The Human Resources Committee will consider a request for an extended unpaid leave. The Committee will also discuss the Library Director's evaluation.

**Trustee Ryan moved to convene in closed session pursuant to Wisconsin Statutes Sec. 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. The Human Resources Committee will consider a request for an extended unpaid leave. The Committee will also discuss the Library Director's evaluation. Trustee Ammerman seconded, motion carried with a unanimous roll call vote, with Trustees Ammerman and Sura also voting aye.**

**(Library Director Gay and Special Projects Coordinator Quinlan left at 4:07 p.m.)**

**Aye:** 3 - Riebel, Ryan and Baxter

**Absent:** 1 - Kevin Guilfooy

- B. [ID#19-0164](#) Following closed session, a motion will be made to reconvene in open session to consider possible action on matters discussed in closed session.

The meeting reconvened in open session at 4:43 p.m. (Library Director Gay and Special Projects Coordinator Quinlan returned at 4:43 p.m.)

- C. [ID#19-0165](#) Discussion/action regarding items discussed in closed session.

Trustee Riebel moved to approve the extended leave of absence request.  
Trustee Sura seconded, motion carried unanimously.

#### 4. Adjournment

Absent any objections, the meeting adjourned at 4:37 p.m.

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.