



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, May 23, 2019

5:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Call to Order

**Present** 3 - Kassens, Pieper, and Michalowski

**Absent** 2 - O'Donnell, and E. Payne

#### 2. Public Comment

*No public comments.*

#### 3. Approval of Minutes

##### A. [ID#19-0696](#) Approve Minutes of May 9, 2019.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 5-09-19 - Final.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski, that the Minutes of May 9, 2019, be approved. The motion carried by the following vote:

**Aye:** 3 - Kassens, Pieper and Michalowski

**Absent:** 2 - O'Donnell and E. Payne

#### 4. Approval of Bonds

##### A. [ID#19-0697](#) Approval of Bonds

A motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski, that the Bonds be approved. The motion carried by the following vote:

**Aye:** 3 - Kassens, Pieper and Michalowski

**Absent:** 2 - O'Donnell and E. Payne

#### 5. Approval of Payments

##### A. [ID#19-0698](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Summary Table for Partial Payments 5-23-19.pdf](#)  
[Interstate Sealant-4075.Signed.pdf](#)  
[McKenna-4090.Signed.pdf](#)  
[State-4097.Signed.pdf](#)  
[State-4106.Signed.pdf](#)  
[Super Excavators-4071.Signed.pdf](#)  
[Super Excavators-4111.Signed.pdf](#)  
[Visu-Sewer-4081.Signed.pdf](#)

**A motion was made by Member Kim Michalowski, seconded by Ald. Joe Pieper, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, Pieper and Michalowski

**Absent:** 2 - O'Donnell and E. Payne

## 6. Discussion and Recommendation to Council Regarding:

- A.** [ID#19-0699](#) Review and act on the Contract for Sanitary Manhole Inspection and Condition Assessments - 2019.

**Sponsors:** Public Works

**Attachments:** [19-0699 BPW Agenda Cover - Sanitary Manhole Inspection & Condition Assessment - 2019.pdf](#)

**A motion was made by Member Kim Michalowski, seconded by Ald. Joe Pieper, that the Contract with R.A. Smith, Inc., for the Sanitary Manhole Inspection and Condition Assessments-2019 be recommended for Council Consent. The motion carried by the following vote:**

- B.** [ID#19-0700](#) Review and act on the Contract Change Order No. 3 with Super Excavators, Inc. for the Greenmeadow Sanitary Interceptor Sewer project.

**Sponsors:** Public Works

**Attachments:** [19-0700 BPW Agenda Cover Sheet - CO #3 - Greenmeadow Sanitary Interceptor Sewer.pdf](#)  
[19-0700 CCO3-Super Excavators-Greenmeadow Sanitary Interceptor Sewer.pdf](#)

*Vice Chair Chad O'Donnell arrived.*

*Engineering staff, Jonathan Schapekahm, P.E., presented the item.*

**A motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski, that the Contract Change Order No. 3 with Super Excavators, Inc., be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, Pieper and Michalowski

**Absent:** 1 - E. Payne

- C.** [ID#19-0701](#) Approve Sidewalk Easement and Right of Way Dedication between 3011

Saylesville LLC and the City of Waukesha at 3011 Saylesville Road (northeast corner intersection of Saylesville Road and Lawrence Lane).

**Attachments:** [19-0701 BPW Agenda Cover-Sidewalk Easement-ROW Dedication-3011 Saylesville LLC.pdf](#)  
[24-0331 Parcel Description and Sidewalk Easement exhibits 5-30-19.pdf](#)

**A motion was made by Member Kim Michalowski, seconded by Vice Chair Chad O'Donnell, that the Sidewalk Easement and Right-of-Way Dedication between 3011 Saylesville LLC and the City of Waukesha be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, Pieper and Michalowski

**Absent:** 1 - E. Payne

- D.** [ID#19-0702](#) Approve Sanitary Sewer Easement between Coast Car Wash, LLC, and the City of Waukesha at 2020 Silvernail Road.

**Sponsors:** Public Works

**Attachments:** [19-0702 BPW Agenda Cover-Sanitary Sewer Easement-Coast Car Wash v2.pdf](#)  
[19-0702 Cert Survey Map 8075.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski, that the Sanitary Sewer Easement between Coast Car Wash, LLC, and the City of Waukesha be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, Pieper and Michalowski

**Absent:** 1 - E. Payne

## 7. Election of Officers

- A.** [ID#19-0695](#) Election of Officers

**Sponsors:** Public Works

**A motion was made by Member Kim Michalowski, seconded by Ald. Joe Pieper, to nominate Steve Kassens as Chairman of the Board of Public Works. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, Pieper and Michalowski

**Absent:** 1 - E. Payne

**A motion was made by Chairman Steve Kassens, seconded by Member Kim Michalowski, to nominate Chad O'Donnell as Vice Chairman of the Board of Public Works. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, Pieper and Michalowski

**Absent:** 1 - E. Payne

## 7. Matter of Report

## 9. Communications and Referrals:

- A. [ID#19-0632](#) Referral to allow 1000 Pewaukee Rd. to bring the dumpster to the end of the driveway on Pewaukee Rd.

**Sponsors:** Public Works and E. Payne

**Attachments:** [Referral 1000 Pewaukee Rd Trash.pdf](#)

- B. [ID#19-0703](#) Official Notice: Bids to Close on Friday, May 31, 2019, at 11:00 A.M. Installation of Poured-in-Place Resilient Surfacing for Frame Park Playground.

**Sponsors:** Public Works

**Attachments:** [Official Notice Frame Park Playground Resilient Surface.pdf](#)

## 10. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.