



*city of waukesha*

***BOARD OF POLICE AND FIRE COMMISSIONERS***

201 Delafield Street, Waukesha, Wisconsin 53188-3695

**MINUTES**

**Waukesha Police and Fire Commission**

**Monday, June 24, 2019 at 5:00PM**

**Waukesha Fire Department**

Members Present: Chairperson Cheryl Gemignani, Curt Otto, Charlie Betker, Lori Fabian

Members Absent: Catherine Jorgens

Staff Present: Police Chief Russell P. Jack, Fire Chief Steve Howard, Kathy Stefan

**1. Call to Order Time - 5:00 pm**

**2. Approval of Minutes of May 20, 2019**

MOTION BY OTTO TO APPROVE THE MINUTES OF MAY 20, 2019 WITH A CORRECTION TO ITEM 3; SHOULD READ "APPROVAL OF MINUTES OF APRIL 22, 2019" SECOND BY FABIAN

MOTION – **Carried**

**3. Correspondence – None**

**4. Police Department Personnel**

- a. Matter of Report of Retirement of Police Chief Russell Jack, effective January 2, 2020.
- b. Matter of Report of Resignation of Specialist Nathan Caldwell, effective July 11, 2019.
- c. Matter of Report of Resignation of Patrol Officer Bradley Fisher, effective June 17, 2019.

**5. Fire Department Personnel - None**

**6. Old Business**

- a. Discussion relative to Firefighter Recruitment Process 2019-1 – Chief Howard reminded Commission that there are 5 candidate interviews tonight and 5 candidates scheduled for Tuesday, June 25, 2019.

**7. New Business**

- a. Discussion relative to Patrol Officer Recruitment Process 2019-2 – Chief Jack gave an overview of the current process and informed the Commission that the current list will remain available.

MOTION BY OTTO TO GRANT PERMISSION TO THE POLICE DEPARTMENT TO BEGIN A NEW PATROL RECRUITMENT PROCESS WITH THE UNDERSTANDING THAT THE CURRENT 2019-1 LIST NOT BE VOIDED SECOND BY BETKER

MOTION - **Carried**

- b. Discussion relative to Firefighter Recruitment Process 2019-2 – Chief Howard distributed the tentative timeline for the 2019-2 process, highlighting the dates for interviews with the Commission.
- c. Police Department Report – None
- d. Fire Department Report – None

**8. Convene in Closed Session**

MOTION BY FABIAN TO CONVENE IN CLOSED SESSION PURSUANT TO WISCONSIN STATE STATUTES 19.85(1)(c) FOR THE PURPOSE OF INTERVIEWING CANDIDATES FOR THE POSITION OF RECRUIT FIREFIGHTER SECOND BY BETKER

ROLL CALL VOTE: OTTO – AYE; FABIAN – AYE; BETKER – AYE

MOTION - Carried

**9. Reconvene in Open Session**

MOTION BY FABIAN TO RECONVENE IN OPEN SESSION PURSUANT TO WISCONSIN STATE STATUTES 19.85(1)(c) SECOND BY OTTO

ROLL CALL VOTE: OTTO – AYE; FABIAN – AYE; BETKER - AYE

MOTION - Carried

**10. Action on Matters in Closed Session**

MOTION BY OTTO TO APPROVE ALL OF THE CANDIDATES INTERVIEWED SECOND BY BETKER

MOTION - Carried

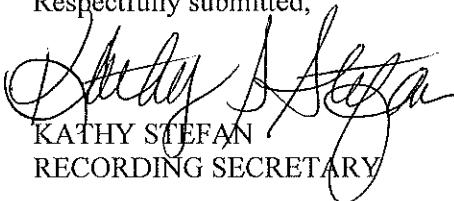
**11. Adjournment**

MOTION BY FABIAN TO ADJOURN SECOND BY BETKER

MOTION – Carried

Meeting adjourned at 7:41 pm

Respectfully submitted,

  
KATHY STEFAN  
RECORDING SECRETARY