



city of waukesha

BOARD OF POLICE AND FIRE COMMISSIONERS

201 Delafield Street, Waukesha, Wisconsin 53188-3695

MINUTES

Waukesha Police and Fire Commission

Monday, December 9, 2019 at 5:00PM

Waukesha Fire Department

Members Present: Chairperson Cheryl Gemignani, Curt Otto, Charlie Betker, Lori Fabian

Members Absent: Catherine Jorgens

Staff Present: Police Chief Russell P. Jack, Fire Chief Steve Howard, Kathy Stefan

1. Call to Order – 5:00 pm

2. Approval of Minutes of October 28, 2019

MOTION BY BETKER TO APPROVE THE MINUTES OF OCTOBER 28, 2019 SECOND BY FABIAN

MOTION – **Carried**

3. Correspondence – None

4. Police Department Personnel – Nothing to Report

5. Fire Department Personnel

Matter of Report - Retirement of Equipment Operator James Melka effective January 4, 2020.

Matter of Report – Retirement of Lieutenant David Mack effective January 6, 2020.

Matter of Report – Resignation of Recruit Firefighter Tyler Peterson effective November 27, 2019.

Matter of Report – Resignation of Recruit Firefighter Bradley Doblar effective December 17, 2019.

Matter of Report - Retirement of Equipment Operator James Melka effective January 4, 2020.

Matter of Report – Retirement of Lieutenant David Mack effective January 6, 2020.

Promotion of Firefighter/Paramedic Aaron Young to the position of Equipment Operator/Paramedic effective January 10, 2019.

MOTION BY FABIAN TO APPROVE THE PROMOTION OF FIREFIGHTER/PARAMEDIC RANDY HAASE TO THE POSITION OF EQUIPMENT OPERATOR/PARAMEDIC EFFECTIVE JANUARY 4, 2020, SUBJECT TO THE COMPLETION OF A TWELVE-MONTH PROBATIONARY PERIOD SECOND BY BETKER

MOTION – **Carried**

Promotion of Equipment Operator/Paramedic Robert Harlfinger to the position of Lieutenant/Paramedic effective January 6, 2020.

MOTION BY FABIAN TO APPROVE THE PROMOTION OF EQUIPMENT OPERATOR/PARAMEDIC ROBERT HARLFINGER TO THE POSITION OF LIEUTENANT/PARAMEDIC EFFECTIVE JANUARY 6, 2020, SUBJECT TO THE COMPLETION OF A TWELVE-MONTH PROBATIONARY PERIOD SECOND BY OTTO

MOTION – **Carried**

Promotion of Firefighter/Paramedic Brandon Peterleus to the position of Equipment Operator/Paramedic effective January 6, 2020.

MOTION BY OTTO TO APPROVE THE PROMOTION OF FIREFIGHTER/PARAMEDIC RANDY HAASE TO THE POSITION OF EQUIPMENT OPERATOR/PARAMEDIC EFFECTIVE JANUARY 6, 2020, SUBJECT TO THE COMPLETION OF A TWELVE-MONTH PROBATIONARY PERIOD SECOND BY BETKER

MOTION – **Carried**

Completion of Probation of Equipment Operator Matthew Gundersen effective January 3, 2020.

MOTION BY OTTO TO APPOINT MATTHEW GUNDERSEN TO THE REGULAR POSITION OF EQUIPMENT OPERATOR EFFECTIVE JANUARY 3, 2020, SUBJECT TO COMPLETING THE TWELVE-MONTH PROBATIONARY PERIOD SECOND BY BETKER

MOTION – **Carried**

Completion of Probation of Equipment Operator/Paramedic Randy Haase effective January 10, 2020.

MOTION BY FABIAN TO APPOINT RANDY HAASE TO THE REGULAR POSITION OF EQUIPMENT OPERATOR/PARAMEDIC EFFECTIVE JANUARY 10, 2020, SUBJECT TO COMPLETING THE TWELVE-MONTH PROBATIONARY PERIOD SECOND BY OTTO

MOTION – **Carried**

6. Old Business

- a. Discussion relative to Patrol Officer Recruitment Process 2019-2 – Nothing new to report.
- b. Discussion relative to Firefighter Recruitment Process 2019-2 – Seven (7) interviews scheduled.

7. New Business

- a. Discussion relative to Patrol Officer Recruitment Process 2020.

MOTION BY FABIAN TO APPROVE TIMELINE AS PRESENTED; AND NOT VOID LIST 2019-1 SECOND BY BETKER

MOTION - **Carried**

- b. Discussion relative to Firefighter Recruitment Process 2020-1.

MOTION BY BETKER TO APPROVE TIMELINE AS PRESENTED SECOND BY FABIAN

MOTION - **Carried**

- c. Appointment of Interim Police Chief

MOTION BY BETKER TO APPROVE CONTRACTING RUSSELL JACK (THROUGH GOVHR) AS INTERIM POLICE CHIEF EFFECTIVE JANUARY 2, 2020 SECOND BY OTTO

MOTION - **Carried**

- d. Police Department Report – Chief Jack informed the Commission that Dispatcher Ryan-Ann Carpenter was recognized by the Optimist Club as Dispatcher of the Year on November 6, 2019 for her selfless work with HAWs and her compassion for people in times of need.
- e. Fire Department Report – Nothing to report

8. **Convene in Closed Session**

MOTION BY FABIAN TO CONVENE IN CLOSED SESSION PURSUANT TO WISCONSIN STATE STATUTES 19.85(1)(c) FOR THE PURPOSE OF INTERVIEWING CANDIDATES FOR THE POSITION OF RECRUIT FIREFIGHTER SECOND BY BETKER

ROLL CALL VOTE: OTTO – AYE; FABIAN – AYE; BETKER – AYE

MOTION - **Carried**

9. **Reconvene in Open Session**

MOTION BY FABIAN TO RECONVENE IN OPEN SESSION PURSUANT TO WISCONSIN STATE STATUTES 19.85(1)(c) SECOND BY OTTO

ROLL CALL VOTE: OTTO – AYE; FABIAN – AYE; BETKER - AYE

MOTION – **Carried**

10. **Action on Matters in Closed Session**

MOTION BY FABIAN TO APPROVE ALL CANDIDATES INTERVIEWED SECOND BY BETKER

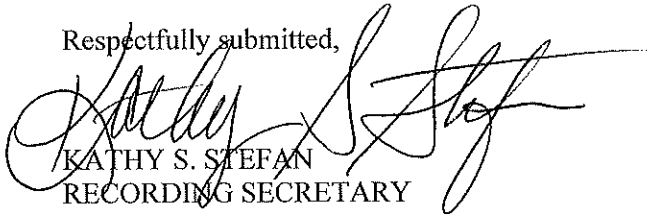
MOTION - **Carried**

11. **Adjourn**

MOTION BY OTTO TO ADJOURN SECOND BY FABIAN

MOTION – **Carried** Meeting Adjourned at 7:15 pm

Respectfully submitted,


KATHY S. STEFAN
RECORDING SECRETARY