



city of waukesha

BOARD OF POLICE AND FIRE COMMISSIONERS

201 Delafield Street, Waukesha, Wisconsin 53188-3695

MINUTES

Waukesha Police and Fire Commission

Monday, February 24, 2020 at 5:00PM

Waukesha Fire Department

Members Present: Chairperson Cheryl Gemignani, Cat Jorgens, Curt Otto, Charlie Betker, Lori Fabian

Members Absent: None

Staff Present: Interim Police Chief Tom Wagner, Fire Chief Steve Howard, Kathy Stefan

1. Call to Order – 5:00 pm

2. Approval of Minutes of January 13, January 17, January 27 and January 31, 2020

MOTION BY BETKER TO APPROVE MINUTES OF JANUARY 13, JANUARY 17, JANUARY 27 AND JANUARY 31, 2020 SECOND BY JORGENS

MOTION – Carried

3. Correspondence – Letter received from Vicki Hekkers.

4. Police Department Personnel

Completion of Probation of Detective Jessica R. Behrendt, effective March 7, 2020.

MOTION BY JORGENS TO APPOINT DETECTIVE JESSICA R. BEHRENDT TO BE CERTIFIED FOR A REGULAR POSITION ON THE WAUKESHA POLICE DEPARTMENT EFFECTIVE MARCH 7, 2020. DETECTIVE BEHRENDT WILL COMPLETE THE ONE (1) YEAR PROBATIONARY PERIOD EFFECTIVE MARCH 7, 2020. SHE HAS RECEIVED SATISFACTORY EVALUATIONS BY HER SUPERIORS AND HAS COMPLETED THE REQUIRED DRUG SCREEN SECOND BY BETKER

MOTION – Carried

Completion of Probation of Patrol Officer Benjamin T. Kujawa, effective March 11, 2020.

MOTION BY JORGENS TO APPOINT PATROL OFFICER BENJAMIN T. KUJAWA TO BE CERTIFIED FOR A REGULAR POSITION ON THE WAUKESHA POLICE DEPARTMENT EFFECTIVE MARCH 11, 2020. OFFICER KUJAWA WILL COMPLETE THE ONE (1) YEAR PROBATIONARY PERIOD EFFECTIVE MARCH 11, 2020. HE HAS RECEIVED SATISFACTORY EVALUATIONS BY HIS SUPERIORS AND HAS COMPLETED THE REQUIRED DRUG SCREEN SECOND BY FABIAN

MOTION – Carried

Completion of Probation of Patrol Officer Steve R. Pipia, effective March 11, 2020.

MOTION BY JORGENS TO APPOINT PATROL OFFICER STEVE R. PIPIA TO BE CERTIFIED FOR A REGULAR POSITION ON THE WAUKESHA POLICE DEPARTMENT EFFECTIVE MARCH 11, 2020. OFFICER PIPIA WILL COMPLETE THE ONE (1) YEAR PROBATIONARY PERIOD EFFECTIVE MARCH 11, 2020. HE HAS RECEIVED SATISFACTORY EVALUATIONS BY HIS SUPERIORS AND HAS COMPLETED THE REQUIRED DRUG SCREEN SECOND BY OTTO

MOTION – Carried

5. Fire Department Personnel

Promotion of Lieutenant Timothy Fleming to the position of Battalion Fire Chief/Shift Commander, effective March 6, 2020.

MOTION BY FABIAN TO APPROVE THE PROMOTION OF LIEUTENANT TIMOTHY FLEMING TO THE POSITION OF BATTALION FIRE CHIEF/SHIFT COMMANDER EFFECTIVE MARCH 6, 2020, SUBJECT TO COMPLETION OF A TWELVE-MONTH PROBATIONARY PERIOD SECOND BY BETKER

MOTION - Carried

Promotion of Equipment Operator/Paramedic Brandon Peterleus to the position of Lieutenant/Paramedic, effective March 6, 2020.

MOTION BY OTTO TO APPROVE THE PROMOTION OF EQUIPMENT OPERATOR/PARAMEDIC BRANDON PETERLEUS TO THE POSITION OF LIEUTENANT/PARAMEDIC EFFECTIVE MARCH 6, 2020, SUBJECT TO COMPLETION OF A TWELVE-MONTH PROBATIONARY PERIOD SECOND BY BETKER

MOTION - Carried

Promotion of Firefighter/Paramedic Brent Schambow to the position of Equipment Operator/Paramedic, effective March 6, 2020.

MOTION BY JORGENS TO APPROVE THE PROMOTION OF FIREFIGHTER/PARAMEDIC BRENT SCHAMBOW TO THE POSITION OF EQUIPMENT OPERATOR/PARAMEDIC EFFECTIVE MARCH 6, 2020, SUBJECT TO COMPLETION OF A TWELVE-MONTH PROBATIONARY PERIOD SECOND BY FABIAN

MOTION - Carried

6. Old Business

- a. Patrol Officer Recruitment Process Update (2020) – Interim Chief Wagner gave an update of the recruit process (updated recruit information sheet was distributed).
- b. Firefighter Recruitment Process Update (2020-1) – Chief Howard gave an update of the current process. Written exam scheduled for March 16 and 17, 2020.

7. New Business

- a. Police Department Report – None.
- b. Fire Department Report – None.
- c. Discussion relative to hiring process for the position of Police Chief.

Convene in Closed Session

MOTION BY FABIAN TO CONVENE IN CLOSED SESSION PURSUANT TO WISCONSIN STATE STATUTES 19.85(1)(c) FOR THE PURPOSE OF MEETING WITH REPRESENTATIVES FROM GovHR USA TO CONSIDER APPLICATION INFORMATION AND MATERIALS FROM PERSONS WHO HAVE APPLIED FOR THE POSITION OF POLICE CHIEF AND FOR THE PURPOSE OF DETERMINING FURTHER SELECTION METHODOLOGIES SECOND BY OTTO

ROLL CALL VOTE: JORGENS – AYE; OTTO – AYE; BETKER – AYE; FABIAN - AYE

MOTION - Carried

Reconvene in Open Session

MOTION BY FABIAN TO RECONVENE IN OPEN SESSION SECOND BY JORGENS

ROLL CALL VOTE: JORGENS – AYE; OTTO – AYE; BETKER – AYE; FABIAN - AYE

MOTION - **Carried**

Action on Matters in Closed Session

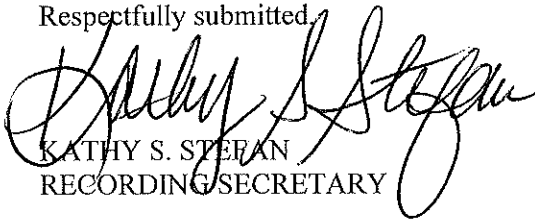
NO ACTIONS TAKEN

8. Adjourn

MOTION BY BETKER TO ADJOURN SECOND BY FABIAN

MOTION – **Carried** Meeting adjourned at 5:57 pm

Respectfully submitted,



KATHY S. STEPAN
RECORDING SECRETARY