



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, March 5, 2020

5:30 PM

City Hall Room 207  
Use upper level doors off Buena Vista Ave.

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#### 1. Call to Order

**Present** 5 - Kassens, O'Donnell, E. Payne, Pieper, and Michalowski

#### 2. Public Comment

*No public comments.*

#### 3. Approval of Minutes

- A. [ID#20-0341](#) Approve Minutes of February 20, 2020.

**Attachments:** [BPW Meeting Minutes 2-20-20 - Final](#)

A motion was made by Ald. Eric Payne, seconded by Member Kim Michalowski, that the Minutes of February 20, 2020, be approved. The motion carried by the following vote:

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

#### 4. Approval of Bonds

- A. [ID#20-0342](#) Approval of Bonds

**Sponsors:** Public Works

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Bonds be approved. The motion carried by the following vote:

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

#### 5. Approval of Payments

- A. [ID#20-0343](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Summary Table for Partial Payments 3-5-20](#)

[Greenfire-4136.Signed](#)

[State-4150.Signed](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell,

that the Payments be approved. The motion carried by the following vote:

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

6. Bids Received:

- A. [ID#20-0344](#) Bids Received: Friday February 28, 2020, at 11:00 a.m.  
Fire Sprinkler Upgrades to Fire Station No. 4 (1700 Northview Rd)

The Board of Public Works recommends that the only bid from Blair Fire Protection in the amount of \$65,000.00 be awarded.

**Sponsors:** Public Works

**Attachments:** [\\_Bid Tab\\_Fire Sprinkler Upgrades to Fire Station No 4](#)

A motion was made by Ald. Eric Payne, seconded by Vice Chair Chad O'Donnell, that the only bid from Blair Fire Protection for the Fire Sprinkler Upgrades to Fire Station No. 4 (1700 Northview Rd.) project be recommended for approval. The motion carried by the following vote:

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Michalowski

**Abstain:** 1 - Pieper

7. Discussion and Recommendation to Council Regarding:

- A. [ID#20-0349](#) Review and act on the Contract extension with United Liquid Waste for bio-solids hauling for the City's Clean Water Plant.

**Sponsors:** Public Works

**Attachments:** [20-0349\\_BPW\\_Agenda\\_Cover-Contract\\_Ext\\_Bio-Solids\\_Hauling](#)  
[Liquid\\_Wast\\_Extension\\_Req\\_letter\\_11-27-2019](#)  
[2020\\_United\\_Liquid\\_Waste\\_Recycling\\_Contract\\_](#)

*Jeff Harenda, CWP, presented the annual contract. Holding the 2018 rates.*

A motion was made by Member Kim Michalowski, seconded by Ald. Joe Pieper, that the contract extension with United Liquid Waste for bio-solids hauling for the Waukesha Clean Water Plant be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- B. [ID#20-0360](#) Approve purchase of land for the Department of Public Works Salt Shed.

**Sponsors:** Public Works

**Attachments:** [20-0360\\_BPW\\_Agenda\\_Cover-Land\\_Purchase\\_Salt\\_Shed](#)  
[Offer\\_to\\_Purchase\\_Lot\\_1\\_CSM\\_10640](#)  
[Offer\\_Addendum\\_3-4-20\\_Lot\\_1\\_CSM\\_10640](#)

*Katie Jelacic, P.E., presented the item.*

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Offer to Purchase Lot 1 of Certified Survey Map 10640 located on Executive Place in the Corporate Center off of Center Road be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

8. Discussion and Authorization re:

- A. [ID#20-0345](#) Review and act on the request from Cathy Atkinson to waive the snow clearing charge at her property located at 612 S. East Avenue due to a violation of City Code 6.12.

**Sponsors:** Public Works

**Attachments:** [20-0345\\_BPW\\_Agenda\\_Cover-612 S East Ave. 6.12 Code Violation Appeal](#)  
[612 S East Ave Photos](#)

*Dustin Nolan, Engineering staff, presented the item. The Board moved to deny the request to waive the fee. As long as the bill is paid tomorrow (Friday, 3/6/20) she will not be charged the current interest.*

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric E. Payne, that the request to waive the snow/ice removal charge at 612 S. East Ave be denied. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

9. Matter of Report

10. Communications and Referrals:

- A. [ID#20-0346](#) Official Notices: Bids to Close on Friday March 13, 2020, at 11:00 a.m.:  
Roberta Avenue and Tenny Ave Utility and Street Improvements  
2020 Asphalt Street Repairs

Official Notice: Bids to Close on Friday, April 3, 2020, at 11:00 a.m.:  
West Side Pump Station Consolidation

**Sponsors:** Public Works

**Attachments:** [3 Official Notice 2020 Asphalt Street Repairs](#)  
[3 Official Notice Roberta and Tenny](#)  
[3 Official Notice West Side Pump Station Consolidation](#)

*The City of Waukesha received a \$1,000,000 Multimodal Local Supplement (MLS) grant for the construction of N. Prairie Ave. N. Prairie Ave. in an anticipated 2021 CIP project. The award is one of the larger projects in the City awarded 'green star' projects. Only 34 projects were awarded in that category. This grant is a reimbursement grant.*

## 11. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.