



*city of waukesha*

**BOARD OF POLICE AND FIRE COMMISSIONERS**

201 Delafield Street, Waukesha, Wisconsin 53188-3695

**MINUTES**

**Waukesha Police and Fire Commission**

**Monday, June 1, 2020 at 5:00PM**

**Waukesha Fire Department**

Members Present: Chairperson Cheryl Gemignani, Catherine Jorgens, Curt Otto, Lori Fabian

Members Absent: Charlie Betker

Staff Present: Police Chief Daniel P. Thompson, Asst. Fire Chief Joseph Hoffman, Kathy Stefan

**1. Call to Order Time - 5:00 pm**

**2. Approval of Minutes of February 24 and March 13, 2020**

MOTION BY FABIAN TO APPROVE THE MINUTES OF FEBRUARY 24 AND MARCH 13, 2020 SECOND BY OTTO

MOTION – Carried

**3. Correspondence – None**

**4. Police Department Personnel**

- a. Completion of Probation of Detective Justin R. Rowe, effective April 8, 2020.

MOTION BY JORGENS TO APPOINT DETECTIVE JUSTIN R. ROWE TO BE CERTIFIED FOR A REGULAR POSITION ON THE WAUKESHA POLICE DEPARTMENT EFFECTIVE APRIL 8, 2020. DETECTIVE ROWE HAS COMPLETED HIS ONE-YEAR PROBATIONARY PERIOD EFFECTIVE APRIL 8, 2020. HE HAS RECEIVED A SATISFACTORY EVALUATION BY HIS SUPERIORS AND COMPLETED THE REQUIRED DRUG SCREEN SECOND BY OTTO

MOTION - Carried

- b. Completion of Probation of Patrol Officer Jacob M. Cde Baca, effective April 8, 2020.

MOTION BY OTTO TO APPOINT OFFICER JACOB M. CDE BACA TO BE CERTIFIED FOR A REGULAR POSITION ON THE WAUKESHA POLICE DEPARTMENT EFFECTIVE APRIL 8, 2020. OFFICER CDE BACA HAS COMPLETED HIS ONE-YEAR PROBATIONARY PERIOD EFFECTIVE APRIL 8, 2020. HE HAS RECEIVED A SATISFACTORY EVALUATION BY HIS SUPERIORS AND COMPLETED THE REQUIRED DRUG SCREEN SECOND BY FABIAN

MOTION – Carried

- c. Matter of Report of Retirement of Detective Andrew J. Jicha, effective June 1, 2020.

- d. Matter of Report of Retirement of Patrol Officer Joel A. Behling, effective June 1, 2020.

**5. Fire Department Personnel**

- a. Completion of Probation of Equipment Operator/Paramedic Mathew Grzyb, effective April 3, 2020.

MOTION BY FABIAN TO APPOINT MATHEW GRZYB TO THE REGULAR POSITION OF EQUIPMENT OPERATOR/PARAMEDIC EFFECTIVE APRIL 3, 2020. HE HAS

COMPLETED THE REQUIRED TWELVE-MONTH PROBATIONARY PERIOD  
SECOND OTTO

MOTION – **Carried**

- b. Matter of Report of Retirement of Equipment Operator/Paramedic Michael J. Kanter, effective June 6, 2020.
- c. Promotion of Firefighter/Paramedic Mark Schroeder to the position of Equipment Operator/Paramedic, effective June 6, 2020.

MOTION BY JORGENS TO APPROVE THE PROMOTION OF  
FIREFIGHTER/PARAMEDIC MARK SCHROEDER TO THE POSITION OF EQUIPMENT  
OPERATOR/PARAMEDIC EFFECTIVE JUNE 6, 2020, SUBJECT TO THE COMPLETION  
OF A TWELVE-MONTH PROBATIONARY PERIOD SECOND BY FABIAN

MOTION – **Carried**

#### **6. Old Business**

- a. Discussion relative to Patrol Officer Recruitment Process – Chief Thompson read the updated information to the Commission.
- b. Discussion relative to Firefighter Recruitment Process 2020-1 – Asst. Chief Hoffman gave an overview of the remainder of this process. Interviews with the Police and Fire Commission will be needed on July 13.

#### **7. New Business**

- a. Election of Chairperson, Vice Chairperson, Secretary, and Appointment of Recording Secretary

MOTION BY JORGENS TO NOMINATE CHERYL GEMIGNANI TO THE POSITION OF  
CHAIRPERSON. SECOND BY FABIAN

MOTION – **Carried**

MOTION BY FABIAN TO NOMINATE CAT JORGENS TO THE POSITION OF VICE  
CHAIRPERSON. SECOND BY OTTO

MOTION – **Carried**

MOTION BY FABIAN TO NOMINATE CURT OTTO TO THE POSITION OF  
SECRETARY. SECOND BY JORGENS

MOTION – **Carried**

MOTION BY JORGENS TO APPOINT KATHY STEFAN TO THE POSITION OF  
RECORDING SECRETARY. SECOND BY FABIAN

MOTION – **Carried**

- b. Police Department Report – None
- c. Fire Department Report - None

#### **8. Convene in Closed Session**

MOTION BY FABIAN TO CONVENE IN CLOSED SESSION PURSUANT TO WISCONSIN  
STATE STATUTES 19.85(1)(c) FOR THE PURPOSE OF INTERVIEWING CANDIDATES FOR  
THE POSITION OF PATROL OFFICER SECOND BY OTTO

ROLL CALL VOTE: OTTO – AYE; FABIAN – AYE; JORGENS – AYE

MOTION - **Carried**

**9. Reconvene in Open Session**

MOTION BY FABIAN TO RECONVENE IN OPEN SESSION PURSUANT TO WISCONSIN  
STATE STATUTES 19.85(1)(c) SECOND BY OTTO

ROLL CALL VOTE: OTTO – AYE; FABIAN – AYE; JORGENS - AYE

MOTION - **Carried**

**10. Action on Matters in Closed Session**

MOTION BY JORGENS TO APPROVE ALL OF THE CANDIDATES AS ELIGIBLE  
SECOND BY FABIAN

MOTION - **Carried**

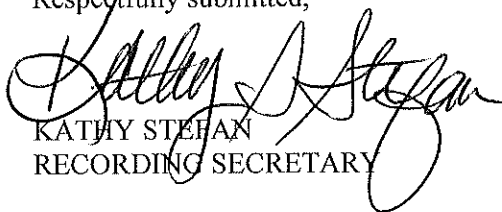
**11. Adjournment**

MOTION BY FABIAN TO ADJOURN SECOND BY OTTO

MOTION – **Carried**

Meeting adjourned at 6:53 pm

Respectfully submitted,



KATHY STEFAN  
RECORDING SECRETARY