



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes

Human Resources Committee

Wednesday, June 17, 2020

6:00 PM

Virtual Meeting.

Public can view the meeting live online:
<https://waukesha.legistar.com/Calendar.aspx>

or by calling

888 788 0099 (Toll Free)

Webinar ID: 941 9865 5006

Password: 080728

1. Call To Order

Present: 5 - Browne, Manion, Wells, Cummings and R. Lemke

2. Public Comment

3. Business Items

A. [ID#20-0687](#) Request to review and approve HR Policy B10 - Employment of Relatives

Attachments: [B10 Employment of Relatives_6.2020 city attorney revisions 6-11-20](#)

Motion by Ald. Cummings, second by Ald. R. Lemke to approve the updated version of HR Policy B10 Employment of Relatives. The motion passed by the following vote:

Aye: 5 - Browne, Manion, Wells, Cummings and R. Lemke

B. [ID#20-0733](#) Request to review and approve amendments to HR Policy C3 - Leaves of Absence

Attachments: [C3 Leaves of Absences_June 2020 amendment](#)

Motion by Ald. Cummings, second by Ald. Browne, to approve the amendments to HR Policy C3- Leaves of Absence. The motion carried by the following vote:

Aye: 5 - Browne, Manion, Wells, Cummings and R. Lemke

- C. [ID#20-0739](#) Request of City Administrator Kevin Lahner to review and act on reorganization plan to create a Communication and Engagement Division within the City Administrator's office.

Attachments: [HR Committee Coversheet - Reorganization Plan](#)
[Current vs. Future Communications and Engagement Division](#)
[Job Description- Communications and Engagement Manager \(002\)](#)
[Job Description- User Interface Designer](#)
[Job Description- Administrative Assistant](#)

Motion by Ald. Wells, second by Ald. Browne to approve the reorganization plan to create a Communication and Engagement Division within the City Administrator's office The motion carried by the following vote:

Aye: 4 - Browne, Manion, Wells and R. Lemke

Nay: 1 - Cummings

4. Adjournment

Adjourned at 7:45 p.m.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.