



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Zoning Appeals

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Monday, October 5, 2020

4:00 PM

Virtual Meeting

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Direct link to the meeting for live stream: <https://waukesha.legistar.com/Calendar.aspx>

Listen to the meeting live by calling 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free) and using Webinar ID: 958 6846 8125 Passcode: 159359

If you would like to participate in public comment for this meeting, you need to register by 2:00 pm on the day of the meeting by following this link:  
<https://waukesha-wi.gov/1907/Public-Comment>

Directions for registration at the end of agenda.

1. Call to Order
2. Roll Call

**Present** 3 - Erickson, Martin, and Raether

**Absent** 2 - Montiho, and Kiesling

3. Public Comment
4. Approval of Minutes

[ID#20-1201](#) Minutes for the Meeting of September 14, 2020.

**A motion was made by Raether, seconded by Erickson, that the Minutes be approved. The motion carried by the following vote:**

**Aye:** 3 - Erickson, Martin and Raether

**Absent:** 2 - Montiho and Kiesling

5. New Business

[ID#20-1199](#) The appeal of John Paul Urbanek for a dimensional variance from section 22.58(2)(c) of the zoning code. If granted, the variance would allow a deck to be built at 2119 Patrick Lane projecting 13 feet into the required rear yard setback area, when decks may project a distance not to exceed 10 feet into any required rear yard.

**A motion was made by Raether, seconded by Erickson, that this Business item be approved. Comment from the Board is that the deck may protrude 13 feet into the required rear yard. The motion carried by the following vote:**

**Aye:** 3 - Erickson, Martin and Raether

**Absent:** 2 - Montihho and Kiesling

**[ID#20-1200](#)**

The appeal of Margarito Garcia for a dimensional variance from section 22.58(2)(J)(3) of the zoning code. If granted the variance would allow a new solid fence to be built in the street yard at 961 Oakland Avenue when solid fences are not permitted in street yards.

**A motion was made by Erickson, seconded by Martin, that this Business item be denied. Comment from the Board is that a fence in a street yard must be 4 feet in height or less and meet the code for fences. The motion carried by the following vote:**

**Aye:** 3 - Erickson, Martin and Raether

**Absent:** 2 - Montihho and Kiesling

## 6. Adjournment

## PUBLIC COMMENT

Waukesha is currently conducting its meetings virtually due to the COVID-19 pandemic and City Hall is closed. There have been numerous security problems in opening up meeting for anyone to “enter” a virtual meeting, so the city has developed a specific process in order to allow the public to provide comments while also ensuring that the meeting is conducted appropriately.

### Steps to Register for Public Comment:

- You will need to register for public comment on the following link if you wish to participate. <https://waukesha-wi.gov/1907/Public-Comment>
- Provide the required information (First and Last name, E-mail address, address, phone number)
- City staff will review your registration. You will then be contacted by a City staff member by phone to verify your information.
- Once verified, you will receive an e-mail link for the meeting. When it is time for the meeting, you click on the provided link to join the meeting.
- The link you receive is unique to you. It cannot be forwarded or shared with others. Each person that would like to comment needs to complete their own registration.
- Registration must be submitted by 4PM on the day of the meeting start time to allow time for verification.

If you would prefer to not participate live in the meeting, you can submit comment at least one hour prior to the meeting by e-mailing [CommDev@waukesha-wi.gov](mailto:CommDev@waukesha-wi.gov). You will need to include the specific meeting and item (from the list above) that your comment is for as well as your name and address. Your comment will be read live at the meeting during public comment. If you have any questions regarding this process, please contact 262-524-3671 during business hours.