



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Zoning Appeals

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Monday, November 16, 2020

4:00 PM

Virtual Meeting

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Direct link to the meeting for live stream: <https://waukesha.legistar.com/Calendar.aspx>

Listen to the meeting live by calling 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free) and using Webinar ID: 958 6846 8125 Passcode: 159359

If you would like to participate in public comment for this meeting, you need to register by 2:00 PM the day of the meeting by following this link:  
<https://waukesha-wi.gov/1907/Public-Comment>

Directions for registration at the end of agenda.

1. Call to Order
2. Roll Call

**Present** 4 - Montiho, Erickson, Martin, and Raether

3. Public Comment
4. Approval of Minutes

[ID#20-1289](#) Minutes for the Meeting of October 5, 2020.

**A motion was made by Raether, seconded by Martin, that the Minutes be approved. The motion carried by the following vote:**

**Aye:** 4 - Montiho, Erickson, Martin and Raether

5. New Business

[ID#20-1288](#) The appeal of Chad and Sandi Staeben for a dimensional variance from section 22.26(7)(c) of the zoning code. If granted the variance would allow a new sunroom to be built onto the house at 3931 Rivers Crossing Dr., set back 30 feet from the rear property line, when the minimum rear yard setback is 40 feet.

**A motion was made by Raether, seconded by Montiho, that this Business item be approved. The motion carried by the following vote:**

**Aye:** 4 - Montiho, Erickson, Martin and Raether

ID#20-1344

The appeal of Mitch and Brittany Beschta for a dimensional variance from section 22.58(2)(J)(3) of the zoning code. If granted the variance would allow a fence to remain in the street yard at 404 N. Grandview Blvd. when solid fences are not permitted in street yards.

**A motion was made by Montiho, seconded by Martin, that this Business item be approved. The motion carried by the following vote:**

**Aye:** 4 - Montiho, Erickson, Martin and Raether

## 6. Adjournment

### PUBLIC COMMENT

Waukesha is currently conducting its meetings virtually due to the COVID-19 pandemic and City Hall is closed. There have been numerous security problems in opening up meeting for anyone to “enter” a virtual meeting, so the city has developed a specific process in order to allow the public to provide comments while also ensuring that the meeting is conducted appropriately.

Steps to Register for Public Comment:

- You will need to register for public comment on the following link if you wish to participate. <https://waukesha-wi.gov/1907/Public-Comment>
- Provide the required information (First and Last name, E-mail address, address, phone number)
- City staff will review your registration. You will then be contacted by a City staff member by phone to verify your information.
- Once verified, you will receive an e-mail link for the meeting. When it is time for the meeting, you click on the provided link to join the meeting.
- The link you receive is unique to you. It cannot be forwarded or shared with others. Each person that would like to comment needs to complete their own registration.
- Registration must be submitted by 4PM on the day of the meeting start time to allow time for verification.

If you would prefer to not participate live in the meeting, you can submit comment at least one hour prior to the meeting by e-mailing [CommDev@waukesha-wi.gov](mailto:CommDev@waukesha-wi.gov). You will need to include the specific meeting and item (from the list above) that your comment is for as well as your name and address. Your comment will be read live at the meeting during public comment. If you have any questions regarding this process, please contact 262-524-3671 during business hours.

