



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Final

Parks, Recreation and Forestry Board

Monday, October 18, 2021

5:30 PM

Council Chambers,
City Hall

1. Call to Order

Present 7 - Joan Vehlow, John Schmitz, Amy Riebel, Jennifer Wallner, Eric Huemmer, Steve Johnson, and Jack Wells

2. Public Comment

No Action Required

3. Approval of Minutes

- A.** [ID#21-3006](#) Approve the Minutes of Parks, Recreation & Forestry Board meeting of September 20, 2021

Attachments: [prmn210920 \(PRF Board Minutes for September 20, 2021\) DRAFT](#)

A motion was made by Alderman Wells, seconded by Huemmer, that the Minutes of Parks, Recreation & Forestry Board meeting of September 20, 2021 be approved. The motion carried by the following vote:

Aye: 7 - Joan Vehlow, John Schmitz, Amy Riebel, Jennifer Wallner, Eric Huemmer, Steve Johnson and Jack Wells

4. Discussion/Decision Items

- A.** [ID#21-3001](#) Review and act on proposed easement with Cooper Power Systems dba Eaton Corporation for bike-pedestrian trail access purposes

Attachments: [Council Cover Sheet - 2021 Cooper Power Systems dba Eaton Easement New Berlin Connector Trail](#)
[2021 Cooper Power Systems dba Eaton Corporation New Berlin Connector Trail Easement DRAFT](#)

A motion was made by Alderman Johnson, seconded by Vehlow, that the proposed easement with Cooper Power Systems dba Eaton Corporation for bike-pedestrian trail access purposes be approved. The motion carried by the following vote:

Aye: 7 - Joan Vehlow, John Schmitz, Amy Riebel, Jennifer Wallner, Eric Huemmer, Steve Johnson and Jack Wells

- B.** [ID#21-3002](#) Review and act on proposed license agreement with WE Energies for bike-pedestrian trail access purposes

Attachments: [Council Cover Sheet - 2021 We Energies License Agreement New Berlin Connector Trail](#)
[2021 We Energies New Berlin Connector Trail License Agreement DRAFT](#)

A motion was made by Alderman Wells, seconded by Wallner, that the proposed license agreement with WE Energies for bike-pedestrian trail access purposes be approved. The motion carried by the following vote:

Aye: 7 - Joan Vehlow, John Schmitz, Amy Riebel, Jennifer Wallner, Eric Huemmer, Steve Johnson and Jack Wells

- C. [ID#21-3003](#) Award Bid: Horeb Springs Aquatic Center Pool Basin Liner (Approved 2021 CIP Budget)

Attachments: [Council Cover Sheet - 2021 Horeb Springs Pool Basin Liner](#)
[2021 Horeb Springs Pool Basin Liner Packet](#)

A motion was made by Schmitz, seconded by Riebel, that the bid for Horeb Springs Aquatic Center Pool Basin Liner (Approved 2021 CIP Budget) to RenoSys Corporation for \$109,910 be approved. The motion carried by the following vote:

Aye: 7 - Joan Vehlow, John Schmitz, Amy Riebel, Jennifer Wallner, Eric Huemmer, Steve Johnson and Jack Wells

- D. [ID#21-3004](#) Award Bid: Trackless Utility Vehicle (Approved 2022 CIP Budget)

Attachments: [2022 Trackless Utility Vehicle Bid Information](#)

A motion was made by Wallner, seconded by Huemmer, that the bid for the Trackless Utility Vehicle (Approved 2022 CIP Budget) be awarded to MacQueen Equipment for \$162,089.29 be approved. The motion carried by the following vote:

Aye: 7 - Joan Vehlow, John Schmitz, Amy Riebel, Jennifer Wallner, Eric Huemmer, Steve Johnson and Jack Wells

- E. [ID#21-3005](#) Review and act on proposed 2022 Executive Operating Budget for the Parks, Recreation & Forestry Department

Attachments: [2022-PRF DEPT- EXECUTIVE OPERATING BUDGET](#)

A motion was made by Alderman Wells, seconded by Schmitz, that a recommendation for Common Council to approve the proposed 2022 Executive Operating Budget for the Parks, Recreation & Forestry Department be approved. The motion carried by the following vote:

Aye: 7 - Joan Vehlow, John Schmitz, Amy Riebel, Jennifer Wallner, Eric Huemmer, Steve Johnson and Jack Wells

5. Board President Report

No Action Required

6. Director and Staff Report

No Action Required

7. Adjournment

A motion was made by John Schmitz, seconded by Eric Huemmer , that this meeting be adjourned. The motion carried by the following vote:

Aye: 7 - Joan Vehlow, John Schmitz, Amy Riebel, Jennifer Wallner, Eric Huemmer, Steve Johnson and Jack Wells

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.