



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, September 23, 2021

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 4 - Kassens, Michalowski, E. Payne, and Pieper

**Absent** 1 - O'Donnell

#### 2. Public Comment

*No public comments.*

#### 3. Approval of Minutes

##### A. [ID#21-2866](#) Approve Minutes of September 9, 2021.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 9-9-21-Draft](#)

**A motion was made by Alderman Joe Pieper, seconded by Member Steve Kassens, that the Minutes of September 9, 2021, be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Michalowski, E. Payne and Pieper

**Absent:** 1 - O'Donnell

#### 4. Approval of Payments

##### A. [ID#21-2869](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Payments 9-23-21](#)

**A motion was made by Alderman Joe Pieper, seconded by Member Steve Kassens, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Michalowski, E. Payne and Pieper

**Absent:** 1 - O'Donnell

#### 5. Discussion and Recommendation to Council Regarding:

- A. [ID#21-2775](#) Review and act on Contract Change Order No. 1 with State Contractors, Inc., for the Recycling Center Retaining Wall Replacement project.

**Sponsors:** Public Works

**Attachments:** [21-2775 BPW Agenda Cvr-CO1 State Contractors for Recycling Center Retaining Wall Replacement](#)  
[21-2775-CO1 State Contractors-Recycling Center Retaining Wall Replacement](#)

*Alex Damien, Interim Public Works Director, presented this item.*

**A motion was made by Alderman Eric Payne, seconded by Alderman Joe Pieper, that the Contract Change Order No. 1 with State Contractors, Inc., for the Recycling Center Retaining Wall Replacement project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Michalowski, E. Payne and Pieper

**Absent:** 1 - O'Donnell

- B. [ID#21-2867](#) Review and act on Contract Change Order No. 1 with J. A. Pohl, Inc., for the Concrete Pavement Patching and Concrete Sawing project

**Sponsors:** Public Works

**Attachments:** [21-2867 BPW Agenda Cvr-Pohl-Concrete Pavement Patching](#)  
[21-2867 C107 - CCO1-Pohl-Concrete Pavement Patching](#)

*Alex Damien, Interim Public Works Director, presented this item.*

**A motion was made by Member Steve Kassens, seconded by Alderman Eric Payne, that the Contract Change Order No. 1 with J. A. Pohl, Inc., for the Concrete Pavement Patching and Concrete Sawing project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Michalowski, E. Payne and Pieper

**Absent:** 1 - O'Donnell

- C. [ID#21-2871](#) Review and act on Contract Change Order No. 2 with J.H. Hassinger, Inc., for the Pebble Valley Pump Station Construction project.

**Sponsors:** Public Works

**Attachments:** [21-2871 BPW Agenda Cvr-CO2-Hassinger Pebble Valley Pump Station](#)  
[21-2871-CO2-Hassinger-PVPS](#)

*Chris Langemak, P.E., presented this item.*

**A motion was made by Alderman Joe Pieper, seconded by Member Steve Kassens, that the Contract Change Order No. 2 with J.H. Hassinger, Inc., for the Pebble Valley Pump Station Construction project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Michalowski, E. Payne and Pieper

**Absent:** 1 - O'Donnell

- D. [ID#21-2868](#) Approve Storm Water Management Practice Maintenance Agreement between City of Waukesha and Waukesha School District for property located at Butler Middle School.

**Sponsors:** Public Works

**Attachments:** [21-2868 BPW Agenda Cover-Waukesha School District- Butler Middle School SW Agreement](#)  
[City Maintenance Agreement As-built-Review 1](#)

**A motion was made by Member Steve Kassens, seconded by Alderman Eric Payne, that the Storm Water Management Practice Maintenance Agreement between City of Waukesha and Waukesha School District for property located at Butler Middle School be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Michalowski, E. Payne and Pieper

**Absent:** 1 - O'Donnell

- E. [ID#21-2588](#) Review and act on the Developer's Agreement between the City of Waukesha and Mandel Properties, LLC, for the property located along W. St. Paul Avenue and east of the intersection of W. St. Paul Avenue and Fuller Street.

**Sponsors:** Public Works

**Attachments:** [21-2588 BPW Agenda Cvr-BridgeWalk Apartments-Mandel Properties-Developers Agreement](#)  
[Mandel Apartments Development Agreement-V3](#)

**This item was removed from the agenda pending an approved Developer's Agreement between the City of Waukesha and Mandel Properties, LLC, for the property located along W. St. Paul Avenue and east of the intersection of W. St. Paul Avenue and Fuller Street.**

6 Discussion and Authorization re:

- A. [ID#21-2873](#) Review and act on the request from JoEllen Krause for a one-time sewer credit for 816 Tenny Ave.

**Sponsors:** Public Works

**Attachments:** [21-2873 816 Tenny Ave-JoEllen Krause](#)  
[816 Tenny Avenue-JoEllen Krause](#)

**A motion was made by Alderman Joe Pieper, seconded by Member Steve Kassens, that the one-time sewer credit for JoEllen Krause for 816 Tenny Ave. be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Michalowski, E. Payne and Pieper

**Absent:** 1 - O'Donnell

7. Matter of Report

8. Communications and Referrals:

*Ald. Pieper reported that the Common Council approved the CIP Budget for the 5 year plan and they added another \$200,000 to the sidewalk repair program.*

9. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.