



Meeting Minutes - Final

Waukesha Water Commission

Thursday, October 21, 2021

6:00 PM

Water Utility Conference Room
115 Delafield St. Waukesha, WI 53188

1. Call to Order

Commissioner Joan Francoeur presided over the meeting in the absence of President Piatt and will be authorized signer as needed.

2. Roll Call

Present 4 - Francoeur, Fowle, Couri, and Ybarra

3. Public Comment

4. Approval of Minutes

A. [ID#21-3011](#) Approve Minutes of the September 16, 2021 Meeting

A motion was made by Commissioner Gerald Couri, seconded by Alderman Jeff Fowle, that this item be approved. The motion carried by the following vote:

Aye: 4 - Francoeur, Fowle, Couri and Ybarra

Absent: 3 - Reilly, Bartels and Piatt

5. Action Items

A. [ID#21-3012](#) Approve Payments from the General Fund and the Improvement Fund

A motion was made by Commissioner Paul Ybarra, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:

Aye: 4 - Francoeur, Fowle, Couri and Ybarra

Absent: 3 - Reilly, Bartels and Piatt

B. [ID#21-3013](#) Approve the Release of the Property at 1032 Baxter Street and request Community Development take the necessary steps to dispose of the property as discussed.

A motion was made by Alderman Jeff Fowle, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:

Aye: 4 - Francoeur, Fowle, Couri and Ybarra

Absent: 3 - Reilly, Bartels and Piatt

- C. [ID#21-3014](#) Approve the Unit Price Contract for Coldwater to Shagbark Water and Sewer Extension Project
- A motion was made by Commissioner Gerald Couri, seconded by Commissioner Paul Ybarra, to approve the total contract bid amount, totaling \$524,228.00 with M.J. Construction, Inc. for the Coldwater to Shagbark Water and Sewer Extension project. The motion carried by the following vote:**
- Aye:** 4 - Francoeur, Fowle, Couri and Ybarra
- Absent:** 3 - Reilly, Bartels and Piatt
- D. [ID#21-3015](#) Ratify the improvements at the cost of \$39,010.00 to complete an emergency replacement of the water main on Chatsworth Circle to be done by Underground Pipeline, Inc.
- A motion was made by Commissioner Paul Ybarra, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:**
- Aye:** 4 - Francoeur, Fowle, Couri and Ybarra
- Absent:** 3 - Reilly, Bartels and Piatt
- E. [ID#21-3016](#) Approve the noted Change Order for Contract Packages 2A for a net total of \$549,047.39.
- A motion was made by Commissioner Paul Ybarra, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:**
- Aye:** 4 - Francoeur, Fowle, Couri and Ybarra
- Absent:** 3 - Reilly, Bartels and Piatt
- F. [ID#21-3017](#) Approve the water main relocation and Developers Agreement at the Waukesha County Airport, at no cost the Utility
- A motion was made by Commissioner Paul Ybarra, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:**
- Aye:** 4 - Francoeur, Fowle, Couri and Ybarra
- Absent:** 3 - Reilly, Bartels and Piatt
- G. [ID#21-3018](#) Approve the agreement with Nextiva for a managed IP phone system with an initial cost of \$4,584.45 and a monthly cost of \$622.96, for a 36-month term with an option to renew after the initial term
- A motion was made by Commissioner Paul Ybarra, seconded by Alderman Jeff Fowle, that this item be approved. The motion carried by the following vote:**
- Aye:** 4 - Francoeur, Fowle, Couri and Ybarra

Absent: 3 - Reilly, Bartels and Piatt

- H. [ID#21-3019](#) Approve modifications to the organizational structure of the Operations Department effective January 1, 2022.

A motion was made by Commissioner Gerald Couri, seconded by Commissioner Paul Ybarra, that this item be approved. The motion carried by the following vote:

Aye: 4 - Francoeur, Fowle, Couri and Ybarra

Absent: 3 - Reilly, Bartels and Piatt

- I. [ID#21-3036](#) Approve the water main lining on Madison Street in the amount of \$77,800.00 by Fer-Pal Construction.

A motion was made by Commissioner Gerald Couri, seconded by Commissioner Paul Ybarra, that this item be approved. The motion carried by the following vote:

Aye: 4 - Francoeur, Fowle, Couri and Ybarra

Absent: 3 - Reilly, Bartels and Piatt

6. Discussion Items

- A. [ID#21-3020](#) Great Lakes Update
- B. [ID#21-3021](#) GWA Construction Progress Dashboard
- C. [ID#21-3022](#) Discuss 2022 Operating Budget

7. Information Items

- A. [ID#21-3023](#) Utility Performance Report
- B. [ID#21-3024](#) Financial Report

8. Adjourn