



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Landmarks Commission

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Wednesday, August 3, 2022

6:00 PM

Council Chambers

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#### I. Call to Order

#### II. Roll Call

**Present** 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Cassandra Rodriguez, and Aaron Spencer

#### III. Public Comment

#### IV. Approval of Minutes

[ID#22-4587](#) Landmarks Commission Minutes of July 6, 2022

**Attachments:** [lcmn220706](#)

**A motion was made by Member Aaron Spencer, seconded by Member Julie Scarpace, that the Minutes be approved. The motion carried by the following vote:**

**Aye:** 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Cassandra Rodriguez and Aaron Spencer

#### V. Landmarks Commission Paint and Repair Grant Funds

#### VI. New Business

[ID#22-4549](#) Landmarks Commission Certificate of Appropriateness for 305 E. College Ave. Review a request to demolish and replace the existing garage (McCall Street Historic District).

**Attachments:** [305 E. College Ave. Cover Sheet](#)  
[305 E. College Ave. New Garage Plans](#)  
[305 E. College Garage Photos](#)  
[Application - 305 E College Ave](#)

**A motion was made by Member Jennifer Wall, seconded by Member Julie Scarpace, that this item be approved with the condition that the trim on the garage must match the dimensions of the trim on the house, and with a note that vinyl siding is approved in this case because the garage is a non-contributing structure. The motion carried by the following vote:**

**Aye:** 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Cassandra Rodriguez and Aaron Spencer

[ID#22-4550](#) Landmarks Commission Certificate of Appropriateness for 208 Oxford Rd. Review a request to tuckpoint the exterior brick (Caples Park Historic District).

**Attachments:** [208 Oxford Rd. Cover Sheet](#)  
[Application - 208 Oxford Rd](#)

**A motion was made by Ald. Cassandra Rodriguez, seconded by Member Aaron Spencer, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Cassandra Rodriguez and Aaron Spencer

[ID#22-4586](#) Landmarks Commission Certificate of Appropriateness for 340 W. Main St. Review a request to replace rotten wood (Five Points Downtown Historic District).

**Attachments:** [340 W. Main St. Cover Sheet](#)  
[340 W. Main Photo & Color Sample](#)  
[Application - 340 W Main St](#)

**A motion was made by Member Jennifer Wall, seconded by Member Aaron Spencer, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Marty Larson, Jennifer Wall, Julie Scarpace, Carmen De La Paz, Matt Retzak, Cassandra Rodriguez and Aaron Spencer

## VII. Alderman's Report

## XIII. Springs Report

*The commission discussed ongoing springs maintenance efforts and the Waukesha Unlocked tour events.*

## IX. Communications and Publications

*The Commission would like to try to meet on Monday August 8, 2022 for a special meeting to discuss sending a letter to the Common Council regarding the potential demolition of the former Moor Mudbaths Resort building on the Waukesha County property.*

## X. Adjournment