



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Final

Parks, Recreation and Forestry Board

Monday, January 17, 2022

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Joan Vehlow, John Schmitz, Eric Huemmer, Steve Johnson, and Jack Wells

Absent 2 - Amy Riebel, and Jennifer Wallner

2. Public Comment

No Action Required

3. Approval of Minutes

- A. [ID#22-3456](#) Minutes for the Parks, Recreation & Forestry Board Meeting of November 15, 2021.

Attachments: [prmn211115 \(PRF Board Minutes for November 15, 2021\) DRAFT](#)

A motion was made by Alderman Johnson, seconded by Vehlow, that the Minutes for the Parks, Recreation & Forestry Board Meeting of November 15, 2021 be approved. The motion carried by the following vote:

Aye: 5 - Joan Vehlow, John Schmitz, Eric Huemmer, Steve Johnson and Jack Wells

Absent: 2 - Amy Riebel and Jennifer Wallner

- B. [ID#22-3457](#) Minutes for the Parks, Recreation & Forestry Board Meeting of December 20, 2021.

Attachments: [prmn211220 \(PRF Board Minutes for December 20, 2021\) DRAFT](#)

A motion was made by Alderman Johnson, seconded by Alderman Wells, that the Minutes for the Parks, Recreation & Forestry Board Meeting of December 20, 2021 be approved. The motion carried by the following vote:

Aye: 5 - Joan Vehlow, John Schmitz, Eric Huemmer, Steve Johnson and Jack Wells

Absent: 2 - Amy Riebel and Jennifer Wallner

4. Discussion/Decision Items

- A. [ID#22-3462](#) Review and act on Rotary Club outdoor signage request to affix on Rotary Building (Frame Park).

Attachments: [Waukesha Rotary Club-Outdoor Signage Request](#)

A motion was made by Alderman Johnson, seconded by Huemmer, that the proposed Rotary Club outdoor signage request to affix on Rotary Building (Frame Park) be approved. The motion carried by the following vote:

Aye: 5 - Joan Vehlow, John Schmitz, Eric Huemmer, Steve Johnson and Jack Wells

Absent: 2 - Amy Riebel and Jennifer Wallner

B. [ID#22-3463](#) Spring 2022 Public Street Tree Planting Program Public Hearing – Open Public Hearing.

Amy Riebel arrived.

A motion was made by Alderman Johnson, seconded by Vehlow, that the Spring 2022 Public Street Tree Planting Program Public Hearing be opened. The motion carried by the following vote:

Aye: 6 - Joan Vehlow, John Schmitz, Amy Riebel, Eric Huemmer, Steve Johnson and Jack Wells

Absent: 1 - Jennifer Wallner

C. [ID#22-3464](#) Spring 2022 Public Street Tree Planting Program - Close Public Hearing.

A motion was made by Alderman Johnson, seconded by Vehlow, that the Spring 2022 Public Street Tree Planting Program Public Hearing be closed. The motion carried by the following vote:

Aye: 6 - Joan Vehlow, John Schmitz, Amy Riebel, Eric Huemmer, Steve Johnson and Jack Wells

Absent: 1 - Jennifer Wallner

D. [ID#22-3514](#) Review and act on the proposed assessment for the Spring 2022 Public Street Tree Planting Program, said cost to be \$250.00 per tree.

Attachments: [Council Cover Sheet Tree Assessment](#)
[2022 Spring Public Tree Planting Packet Council](#)

A motion was made by Alderman Wells, seconded by Huemmer, that a recommendation for the Common Council to set a Public Hearing, on a date to be determined, to review and act on the proposed assessment for the Spring 2022 Public Street Tree Planting Program, said cost to be \$250.00 per tree be approved. The motion carried by the following vote:

Aye: 6 - Joan Vehlow, John Schmitz, Amy Riebel, Eric Huemmer, Steve Johnson and Jack Wells

Absent: 1 - Jennifer Wallner

E. [ID#22-3466](#) Award Bid: Compact Tracked Skid Loader (Skidsteer) with Trailer (Approved 2021 Fleet CIP Budget).

Attachments: [2022 ASV Compact Tracked Skid Loader with Trailer Fleet Purchase](#)

A motion was made by Schmitz, seconded by Huemmer, that the Compact

Tracked Skid Loader (Skidsteer) with Trailer (Approved 2021 Fleet CIP Budget) be awarded to LF George Inc. for \$124,301.33 be approved. The motion carried by the following vote:

Aye: 6 - Joan Vehlow, John Schmitz, Amy Riebel, Eric Huemmer, Steve Johnson and Jack Wells

Absent: 1 - Jennifer Wallner

- F. [ID#22-3467](#) Award Bid: Purchase of a Utility Vehicle (Approved 2022 Fleet CIP Budget).

Attachments: [2022 Utility Vehicle Purchase](#)

A motion was made by Schmitz, seconded by Alderman Wells, that the purchase of a Utility Vehicle (Approved 2022 Fleet CIP Budget) be awarded to Bobcat Plus for \$57,992.00 be approved. The motion carried by the following vote:

Aye: 6 - Joan Vehlow, John Schmitz, Amy Riebel, Eric Huemmer, Steve Johnson and Jack Wells

Absent: 1 - Jennifer Wallner

- G. [ID#22-3468](#) Review and act on proposed 2022 sponsorship agreement with DICK's Sporting Goods.

Attachments: [Cover Sheet-2022 Sponsorship Agreement - DICK's Sporting Goods](#)
[2022 Sponsor Agreement - DICK's Sporting Goods](#)

A motion was made by Alderman Wells, seconded by Vehlow, that the proposed 2022 sponsorship agreement with DICK's Sporting Goods be approved. The motion carried by the following vote:

Aye: 6 - Joan Vehlow, John Schmitz, Amy Riebel, Eric Huemmer, Steve Johnson and Jack Wells

Absent: 1 - Jennifer Wallner

- H. [ID#22-3469](#) Review and act on proposed contract with The Happy Mower LLC to provide 2022 Street/Highway Median Island Mowing and Trimming Services.

Attachments: [2022 Street-Highway Median Island Mowing-Trimming Services - Happy Mower LLC](#)

A motion was made by Vehlow, seconded by Huemmer, that the proposed contract with The Happy Mower LLC to provide 2022 Street/Highway Median Island Mowing and Trimming Services be approved. The motion carried by the following vote:

Aye: 6 - Joan Vehlow, John Schmitz, Amy Riebel, Eric Huemmer, Steve Johnson and Jack Wells

Absent: 1 - Jennifer Wallner

- I. [ID#22-3471](#) Review and act on proposed 2022 Parks & Forestry Division Seasonal

Wage Schedule.

Attachments: [2022 Parks & Forestry Seasonal Wage Scale](#)

A motion was made by Alderman Johnson, seconded by Huemmer, that the proposed 2022 Parks & Forestry Division Seasonal Wage be approved. The motion carried by the following vote:

Aye: 6 - Joan Vehlow, John Schmitz, Amy Riebel, Eric Huemmer, Steve Johnson and Jack Wells

Absent: 1 - Jennifer Wallner

- J. [ID#22-3472](#) Review and act on staff request to change February, 2022, Parks, Recreation & Forestry Board regular meeting date.

A motion was made by Alderman Johnson, seconded by Huemmer, that the staff request to change February, 2022, Parks, Recreation & Forestry Board regular meeting date be approved. The motion carried by the following vote:

Aye: 6 - Joan Vehlow, John Schmitz, Amy Riebel, Eric Huemmer, Steve Johnson and Jack Wells

Absent: 1 - Jennifer Wallner

5. Board President Report

No Action Required

6. Director and Staff Report

No Action Required

7. Adjournment

A motion was made by John Schmitz, seconded by Alderman Steve Johnson, that this meeting be adjourned. The motion carried by the following vote:

Aye: 6 - Joan Vehlow, John Schmitz, Amy Riebel, Eric Huemmer, Steve Johnson and Jack Wells

Absent: 1 - Jennifer Wallner

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.