



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Minutes - Final

### Parks, Recreation and Forestry Board

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Monday, October 17, 2022

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, Sarah Smith, and John Schmitz

#### 2. Public Comment

*No Action Required.*

#### 3. Approval of Minutes

- A. [ID#22-5053](#) Minutes for the Parks, Recreation & Forestry Board meeting of September 12, 2022.

**Attachments:** [prmn220912 \(PRF Board Minutes for September 12, 2022\) DRAFT](#)

**A motion was made by Huemmer, seconded by Ald. Wells, that the Minutes for the Parks, Recreation & Forestry Board meeting of September 12, 2022 be approved. The motion carried by the following vote:**

**Aye:** 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, Sarah Smith and John Schmitz

#### 4. Matter of Report

- A. [ID#22-5045](#) Presentation: Parks, Recreation & Forestry Board Service Recognition Award – Amy Riebel (2018 – 2022).

*No Action Required.*

#### 5. Discussion/Decision Items

- A. [ID#22-5061](#) Review and act on proposed name change of Parkview Park to Tower Hill Park.

**Attachments:** [POLICY-Park & Facility Naming](#)

**A motion was made by Ald. Wells, seconded by Ald. Johnson, that the current park name be kept but to update the spelling of Parkview Park to Park View Park be approved. The motion carried by the following vote:**

**Aye:** 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, Sarah Smith and John Schmitz

- B. [ID#22-5062](#) Review and act on request received from the Women's Center to adjust lighting features from October 18-24, 2022 at the Les Paul Performance Center and Lighted Dome at Youmans Park.

**Attachments:** [2022 The Womens Center Request Letter](#)

A motion was made by Ald. Johnson, seconded by Vehlow, that the request received from the Women's Center to adjust lighting features from October 18-24, 2022 at the Les Paul Performance Center and Lighted Dome at Youmans Park be approved. The motion carried by the following vote:

**Aye:** 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, Sarah Smith and John Schmitz

- C. [ID#22-5063](#) Award Bid: Diving platform and board equipment replacement for Horeb Springs Aquatic Center (Approved 2023 CIP).

**Attachments:** [2022 Oct. Equipment Award Horeb Springs Pool Diving Boards and Platforms](#)

A motion was made by Ald. Johnson, seconded by Ald. Wells, that the Diving platform and board equipment replacement Bid for Horeb Springs Aquatic Center (Approved 2023 CIP) from Patterson Pools LLC for a total of \$42,145.00 be approved. The motion carried by the following vote:

**Aye:** 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, Sarah Smith and John Schmitz

- D. [ID#22-5064](#) Award Bid: 4-yard dump truck (Ford F750) - State Bid (Approved 2022 Fleet Replacement).

**Attachments:** [2022 Ford F750 Dump Truck Purchase Approval](#)

A motion was made by Ald. Wells, seconded by Huemmer, that the 4-yard dump truck (Ford F750) - State Bid (Approved 2022 Fleet Replacement) from Ewald Automotive for a total of \$143,650.50 be approved. The motion carried by the following vote:

**Aye:** 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, Sarah Smith and John Schmitz

- E. [ID#22-5065](#) Award Bid: Chipper truck (Ford F550) - State Bid (Approved 2022 Fleet Replacement).

**Attachments:** [2022 Ford F550 Chipper Truck Purchase Approval](#)

A motion was made by Wallner, seconded by Schmitz, that the Chipper truck (Ford F550) - State Bid (Approved 2022 Fleet Replacement) from Ewald Automotive for a total of \$110,450.50 be approved. The motion carried by the following vote:

**Aye:** 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, Sarah Smith and John Schmitz

- F. [ID#22-5066](#) Review and act on proposed 2023 Executive Operating Budget for the Parks, Recreation & Forestry Department.

**Attachments:** [2023 Executive PRF Operating Budget - Proposed](#)

**A motion was made by Schmitz, seconded by Smith, that the proposed 2023 Executive Operating Budget for the Parks, Recreation & Forestry Department be approved. The motion carried by the following vote:**

**Aye:** 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, Sarah Smith and John Schmitz

- G.** [ID#22-5067](#) Review and act on potential Parks, Recreation & Forestry regular meeting date change for November.

**A motion was made by Schmitz, seconded by Ald. Wells, that the request to change November, 2022, Parks, Recreation & Forestry Board regular meeting date to November 14, 2022 be approved. The motion carried by the following vote:**

**Aye:** 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, Sarah Smith and John Schmitz

**6. Board President Report**

*No Action Required.*

**7. Director and Staff Report**

*No Action Required.*

**8. Adjournment**

*The meeting adjourned at 7:29 p.m.*

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.