



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes

Board of Police and Fire Commissioners

Monday, August 22, 2022

5:00 PM

Waukesha Fire Department - Fire Station No. 1

Members Present: Cheryl Gemignani (Chairperson) Catherine Jorgens, Curt Otto, Lori Fabian, Therese Suslick

Members Absent: None

Staff Present: Police Chief Daniel Thompson, Fire Chief Steve Howard, Kathy Stefan

1. **Call to Order** – 5:00 pm

2. **Approval of Minutes July 25, 2022**

MOTION BY FABIAN TO APPROVE THE MINUTES OF JULY 2, 2022 SECOND BY OTTO

MOTION - **Carried**

3. **Correspondence** - None

4. **Police Department Personnel - Police Chief Employee Status Report**

a. Promotion of Officer Benjamin Jirikowic to Traffic Specialist, effective September 19, 2022.

MOTION BY JORGENS TO APPOINT OFFICER BENJAMIN JIRIKOWIC TO THE POSITION OF TRAFFIC SPECIALIST FOR THE WAUKESHA POLICE DEPARTMENT EFFECTIVE SEPTEMBER 19, 2022. HIS APPOINTMENT IS SUBJECT TO COMPLETING A ONE-YEAR PROBATIONARY PERIOD. HE HAS COMPLETED THE REQUIRED DRUG SCREEN.
SECOND BY FABIAN

MOTION – **Carried**

5. **Fire Department Personnel - Fire Chief Employee Status Report**

a. Appointment of Bradley R. Tillman to the position of Recruit Firefighter/EMT.

MOTION BY FABIAN TO APPROVE THE APPOINTMENT OF BRADLEY R. TILLMAN TO THE POSITION OF RECRUIT FIREFIGHTER/EMT EFFECTIVE SEPTEMBER 12, 2022. MR. TILLMAN HAS COMPLETED THE REQUIRED PHYSICAL EXAMINATION, DRUG SCREEN, AND PSYCHOLOGICAL SUITABILITY SCREENING. A REGULAR APPOINTMENT WILL BE SUBJECT TO THE COMPLETION OF AN EIGHTEEN-MONTH PROBATIONARY PERIOD AND ATTAINMENT OF STATE OF WISCONSIN PARAMEDIC LICENSURE AND FIREFIGHTER II CERTIFICATION PRIOR TO THE END OF THE PROBATIONARY PERIOD SECOND BY OTTO

MOTION – **Carried**

b1. Completion of Probation of Recruit Firefighter/Paramedic Michael Kempf effective September 8, 2022.

MOTION BY OTTO TO APPROVE THE APPOINTMENT OF FIREFIGHTER/PARAMEDIC MICHAEL KEMPF TO THE REGULAR POSITION OF FIREFIGHTER/PARAMEDIC EFFECTIVE SEPTEMBER 8, 2022. FIREFIGHTER/PARAMEDIC KEMPF HAS COMPLETED THE EVALUATION AND TRAINING REQUIREMENTS OF THE EIGHTEEN-MONTH PROBATIONARY PERIOD SECOND BY SUSLICK

MOTION – **Carried**

b2. Completion of Probation of Recruit Firefighter/Paramedic Amber O'Connell effective September 8, 2022.

MOTION BY SUSLICK TO APPROVE THE APPOINTMENT OF FIREFIGHTER/PARAMEDIC AMBER O'CONNELL TO THE REGULAR POSITION OF FIREFIGHTER/PARAMEDIC EFFECTIVE SEPTEMBER 8, 2022. FIREFIGHTER/PARAMEDIC O'CONNELL HAS COMPLETED THE EVALUATION AND TRAINING REQUIREMENTS OF THE EIGHTEEN-MONTH PROBATIONARY PERIOD SECOND BY FABIAN

MOTION – **Carried**

- c. Matter of Report for start date of Recruit Class 2022-2 will be September 12, 2022.
- d. Matter of Report of the resignation of Probationary Firefighter Daniel Sampson, effective September 2, 2022.

6. **Old Business**

- a. Patrol Officer Recruitment Process Update 2022-2 – Chief Thompson gave an overview of the status of the process.
- b. Firefighter Recruitment Process Update 2022-2 – Chief Howard reported that the process is on task per the timeline, and that 37 applications were received. The written exam is scheduled for August 25 and 26, 2022.

7. **New Business**

- a. Police Department Report – Nothing to report.
- b. Fire Department Report – Nothing to report.
- c. Request by Fire Department to void Firefighter Eligibility List(s)

MOTION BY JORGENS TO VOID CITY OF WAUKESHA RECRUIT FIREFIGHTER ELIGIBILITY LIST(S) 2020-2 AND 2021 SECOND BY FABIAN

MOTION – **Carried**

- d. Discussion relative to future 2022 meeting dates. September and October meetings will be held on regular meeting dates (September 26 and October 24). November and December meetings will be combined and held on December 5.

8. **Adjourn** - MOTION BY OTTO TO ADJOURN SECOND BY JORGENS

MOTION – **Carried** Meeting adjourned at 5:16 pm

Respectfully submitted,

Kathy S. Stefan

Kathy S. Stefan
Recording Secretary