



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes

Board of Police and Fire Commissioners

Monday, September 26, 2022

5:00 PM

Waukesha Fire Department - Fire Station No. 1

Members Present: Cheryl Gemignani (Chairperson) Catherine Jorgens, Curt Otto, Lori Fabian, Therese Suslick

Members Absent: None

Staff Present: Police Chief Daniel Thompson, Asst. Fire Chief Joseph Hoffman, Kathy Stefan

1. **Call to Order** – 5:01 pm

2. **Approval of Minutes August 22, 2022**

MOTION BY FABIAN TO APPROVE THE MINUTES OF AUGUST 22, 2022 SECOND BY OTTO
MOTION - **Carried**

3. **Correspondence** - None

4. **Police Department Personnel - Police Chief Employee Status Report**

a. Matter of Report Retirement of Sergeant Brad S. Anderson effective October 14, 2022.

b. Promotion of Officer Patrick Kenealy to the position of Sergeant effective October 21, 2022.

MOTION BY JORGENS TO APPOINT OFFICER PATRICK KENEALY TO THE POSITION OF SERGEANT OF POLICE FOR THE WAUKESHA POLICE DEPARTMENT EFFECTIVE OCTOBER 21, 2022. HIS APPOINTMENT IS SUBJECT TO COMPLETING A ONE-YEAR PROBATIONARY PERIOD. HE HAS COMPLETED THE REQUIRED DRUG SCREEN.
SECOND BY FABIAN

MOTION - **Carried**

c. Matter of Report Non-disciplinary termination of Police Officer Patrick J. Sanford effective September 19, 2022.

d. Appointment of Justin T. Murphy to Patrol Officer, with an effective date to be determined.

MOTION BY FABIAN TO APPOINT JUSTIN T. MURPHY TO THE POSITION OF PATROL OFFICER FOR THE WAUKESHA POLICE DEPARTMENT WITH AN EFFECTIVE DATE TO BE DETERMINED. HIS APPOINTMENT IS SUBJECT TO COMPLETING A ONE-YEAR PROBATIONARY PERIOD. HE WILL NEED TO COMPLETE THE REQUIRED PSYCHOLOGICAL EXAM, PHYSICAL EXAM AND DRUG SCREEN. SECOND BY OTTO

MOTION – **Carried**

5. **Fire Department Personnel - Fire Chief Employee Status Report**

a. Matter of Report resignation of Equipment Operator Phillip Doleshal effective October 2, 2022.

- b. Promotion of Firefighter/Paramedic Daryl Schrader to the position of Equipment Operator/Paramedic effective October 2, 2022.

MOTION BY OTTO TO APPROVE THE PROMOTION OF FIREFIGHTER/PARAMEDIC DARYL SCHRADER TO THE POSITION OF EQUIPMENT OPERATOR/PARAMEDIC EFFECTIVE OCTOBER 2, 2022, SUBJECT TO THE COMPLETION OF A TWELVE-MONTH PROBATIONARY PERIOD. SECOND BY SUSLICK

MOTION – **Carried**

- c. Completion of Probation of Fire Inspector Thomas Koerner effective October 2, 2022.

MOTION BY SUSLICK TO APPROVE THE APPOINTMENT OF FIRE INSPECTOR THOMAS KOERNER TO THE REGULAR POSITION OF FIRE INSPECTOR EFFECTIVE OCTOBER 2, 2022, AT WHICH TIME HE WILL HAVE COMPLETED THE REQUIRED TWELVE-MONTH PROBATIONARY PERIOD. SECOND BY JORGENS

MOTION – **Carried**

6. **Old Business**

- a. Patrol Officer Recruitment Process Update 2022-2 – Chief Thompson gave an overview of the status of the process. (64 applications received, 24 eligible candidates, 10 failed physical ability, interview with Commission at October meeting.)
- b. Firefighter Recruitment Process Update 2022-2 – Asst. Chief Hoffman reported that the process is on task per the timeline. (37 applications received, 36 eligible candidates, 29 candidates participated in written exam – 15 failed and 1 withdrew; 13 candidates remain in process; physical ability test scheduled for October 3; interviews with FD staff scheduled for week of October 24; interviews with Commission scheduled for December 5, 2022.)

7. **New Business**

- a. Police Department Report – Nothing to report.
- b. Fire Department Report – Nothing to report.
- c. Discussion relative to Firefighter Recruitment Process 2023-1 (tentative timeline).

8. **Adjourn**

MOTION BY OTTO TO ADJOURN SECOND BY JORGENS

MOTION – **Carried** Meeting adjourned at 5:14 pm

Respectfully submitted,

Kathy S. Stefan

Kathy S. Stefan
Recording Secretary