



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes

Board of Police and Fire Commissioners

Monday, October 24, 2022

5:00 PM

Waukesha Fire Department - Fire Station No. 1

Members Present: Cheryl Gemignani (Chairperson), Catherine Jorgens, Lori Fabian, Therese Suslick

Members Absent: Curt Otto

Staff Present: Police Chief Daniel Thompson, Fire Chief Steve Howard, Maureen Elliott

1. **Call to Order** – 5:00 pm

2. **Approval of Minutes September 26, 2022**

MOTION BY FABIAN TO APPROVE THE MINUTES OF SEPTEMBER 26, 2022 SECOND BY JORGENS

MOTION - **Carried**

3. **Correspondence** - None

4. **Police Department Personnel - Police Chief Employee Status Report**

a. Appointment of Justin T. Murphy to Patrol Officer, effective October 25, 2022.

MOTION BY JORGENS TO APPOINT JUSTIN T. MURPHY TO THE POSITION OF PATROL OFFICER FOR THE WAUKESHA POLICE DEPARTMENT EFFECTIVE OCTOBER 25, 2022. HIS APPOINTMENT IS SUBJECT TO COMPLETING A ONE-YEAR PROBATIONARY PERIOD. HE HAS COMPLETED THE REQUIRED PSYCHOLOGICAL EXAM, PHYSICAL EXAM AND DRUG SCREEN. SECOND BY SUSLICK

MOTION – **Carried**

b. Matter of Report - resignation of Police Officer Charles M. Mehlberg effective October 26, 2022.

5. **Fire Department Personnel - Fire Chief Employee Status Report**

a. Matter of Report - resignation of Probationary Firefighter Benjamin Patterson effective October 22, 2022.

b1. Appointment of Cody M. Bultman to the position of Recruit Firefighter/EMT effective November 28, 2022.

MOTION BY FABIAN TO APPOINT CODY M. BULTMAN TO THE POSITION OF RECRUIT FIREFIGHTER/EMT EFFECTIVE NOVEMBER 28, 2022, SUBJECT TO COMPLETION OF THE REQUIRED PHYSICAL EXAMINATION, DRUG SCREEN AND PSYCHOLOGICAL SUITABILITY SCREENING. A REGULAR APPOINTMENT WILL BE SUBJECT TO THE COMPLETION OF AN EIGHTEEN-MONTH PROBATIONARY PERIOD AND ATTAINMENT OF STATE OF WISCONSIN PARAMEDIC LICENSURE PRIOR TO THE END OF THE PROBATIONARY PERIOD. SECOND BY SUSLICK

MOTION – **Carried**

b2.Appointment of Dalton A. Shea to the position of Recruit Firefighter/Paramedic effective November 28, 2022.

MOTION BY FABIAN TO APPOINT DALTON A. SHEA TO THE POSITION OF RECRUIT FIREFIGHTER/PARAMEDIC EFFECTIVE NOVEMBER 28, 2022, SUBJECT TO COMPLETION OF THE REQUIRED PHYSICAL EXAMINATION, DRUG SCREEN AND PSYCHOLOGICAL SUITABILITY SCREENING. A REGULAR APPOINTMENT WILL BE SUBJECT TO THE COMPLETION OF AN EIGHTEEN-MONTH PROBATIONARY PERIOD. SECOND BY JORGENS

MOTION – **Carried**

6. Old Business

- a. Patrol Officer Recruitment Process Update 2022-2 – Chief Thompson gave an overview of the status of the process. (4 candidates to be interviewed following regular business meeting.)
- b. Firefighter Recruitment Process Update 2022-2 – Chief Howard reported that the process is on task per the timeline. (Fire Department staff interviewed 9 candidates; interviews with Commission scheduled for December 5, 2022.)

7. New Business

- a. Police Department Report – Nothing to report.
- b. Fire Department Report – Nothing to report.

8. Convene in Closed Session

MOTION BY FABIAN TO CONVENE IN CLOSED SESSION PURSUANT TO WISCONSIN STATE STATUTES 19.85(1)(c) FOR THE PURPOSE OF INTERVIEWING CANDIDATES FOR THE POSITION OF PATROL OFFICER SECOND BY JORGENS

ROLL CALL VOTE: FABIAN – AYE; JORGENS – AYE; SUSLICK – AYE

MOTION - **Carried**

9. Reconvene in Open Session

MOTION BY FABIAN TO RECONVENE IN OPEN SESSION SECOND BY JORGENS

ROLL CALL VOTE: FABIAN – AYE; JORGENS – AYE; SUSLICK – AYE

MOTION – **Carried**

10. Action on Matters Discussed in Closed Session

MOTION BY JORGENS TO APPROVE ALL CANDIDATES INTERVIEWED SECOND BY FABIAN

MOTION - **Carried**

11. Adjourn – MOTION BY SUSLICK TO ADJOURN SECOND BY FABIAN

MOTION – **Carried** Meeting adjourned at 7:00 pm

Respectfully submitted,

Kathy S. Stefan

Kathy S. Stefan
Recording Secretary