City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, November 3, 2022 | **5:30 PM** | **Council Chambers, City Hall**

1. Call to Order

Present 3 - Steve Kassens, Eric E. Payne, and Kevin Reilly

Absent 2 - Chad O'Donnell, and Joe Pieper

2. Pledge of Allegiance

3. Public Comment

No public comments.

4. Approval of Minutes

A. ID#22-5141 Approve Minutes of October 20, 2022.

Sponsors: Public Works

Attachments: BPW Meeting Minutes 10-20-22-Final.pdf

A motion was made by Member Kevin Reilly, seconded by Ald. Eric Payne, that the Minutes of October 20, 2022, be approved. The motion carried by the following vote:

Aye: 3 - Steve Kassens, Eric E. Payne and Kevin Reilly

Absent: 2 - Chad O'Donnell and Joe Pieper

5. Discussion and Recommendation to Council Regarding:

A. ID#22-5145 Review and act on the Proposed 2023 Sanitary Sewer Rates

Sponsors: Public Works

Attachments: 22-5145_BPW Agenda Cover-2023 Sanitary Sewer Rates.pdf
22-5145_1_Waukesha 2023 User Rate Presentation 10-26-22.pdf
22-5145_2_Return Flow + Utility Rate Overview - 2023.pdf
22-5145_3_2023 Final Sewer Rate Study Update 10-26-22.pdf
22-5145_4_2023 Sewer Service Charge and Fee Schedule2.pdf
22-5145_5_Sewer Rates Resolution 2023.pdf

Jon Cameron, CIPMA, Senior Municipal Advisor/Vice President of Ehlers, and Joe

Ciurro, CPA, City of Waukesha Finance Director, presented the 2023 Sewer User Rate Review and Sewer Utility Return Flow User Rates.

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the 2023 Sanitary Sewer Rates be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Steve Kassens, Eric E. Payne and Kevin Reilly

Absent: 2 - Chad O'Donnell and Joe Pieper

B. ID#22-5147 Review and act on the Proposed 2023 Sewer Connection Charge Schedule

Sponsors: Public Works

Attachments: 22-5147_BPW Agenda Cover-2023 Connection Charge Schedule.pdf
22-5147_2_Memo - Annual Connection Charge Review.pdf
22-5147_3_2023 Sewer Connection Charge Schedule.pdf
22-5147_4_Connection Charge Resolution 2023.pdf
22-5147_1_2023 Connection Charge Presentation.pdf

Jon Cameron, CIPMA, Senior Municipal Advisor/Vice President of Ehlers, presented this item.

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the 2023 Sewer Connection Charge Schedule be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Steve Kassens, Eric E. Payne and Kevin Reilly

Absent: 2 - Chad O'Donnell and Joe Pieper

C. ID#22-5155 Review and act on Contract Change Order No. 1 with RAM Construction Services of Minnesota, LLC, for the Transit Center Parking Structure Repairs – 212 E. St. Paul Ave. project.

Attachments: BPW_Agenda Cvr_RAM-Transit Center Parking Structure Repairs.pdf
CCO1-RAM Construction-Transit Center Parking Structure Repairs.pdf

A motion was made by Member Kevin Reilly, seconded by Ald. Eric Payne, that the Contract Change Order No. 1 with RAM Construction Services of Minnesota, LLC, for the Transit Center Parking Structure Repairs - 212 E. St. Paul Ave. project be recommended for Council Consent. The motion carried by the following vote:

6. Approval of Payments

A. ID#22-5142 Approval of Payments

Sponsors: Public Works

Attachments: _Payments 11-03-22.pdf

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:

Aye: 3 - Steve Kassens, Eric E. Payne and Kevin Reilly

Absent: 2 - Chad O'Donnell and Joe Pieper

7. RESOLUTIONS

A. ID#22-5156 Resolution authorizes the Board of Public Works to prepare plans and specifications and to advertise for bids for the construction of the Waukesha Fire Department Burn Building, 880 Sentry Dr.

Sponsors: Public Works

Attachments: _Resolution Waukesha Fire Department Burn Building.pdf

A motion was made by Member Kevin Reilly, seconded by Ald. Eric Payne, that the Resolution for the Waukesha Fire Department Burn Building, 880 Sentry Dr., be recommended for approval. The motion carried by the following vote:

Aye: 2 - Steve Kassens and Kevin Reilly

Nay: 1 - Eric E. Payne

Absent: 2 - Chad O'Donnell and Joe Pieper

8. Bids Received:

A. ID#22-5143 Bids Received: Friday, October 28, 2022, at 11:00 A.M.
Polymer

The Board of Public Works recommends that the low bid from SNF Polydyne for their product Clarifloc CE-1795 in the amount of $2.09/lb delivered, be awarded.

Sponsors: Public Works

Attachments: Bid_CWP Polymer 2023.pdf
CWP Chemical Bids Memo.pdf

Greg Markel, CWP Process Control Supervisor presented this item.

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the low bid from SNF Polydyne for their product Clarifloc CE-1795 be recommended for approval. The motion carried by the following vote:

Aye: 3 - Steve Kassens, Eric E. Payne and Kevin Reilly

Absent: 2 - Chad O'Donnell and Joe Pieper

B. ID#22-5144 Bids Received: Friday, October 28, 2022, at 11:00 A.M.
Phosphorus Removal Chemical: Ferric Chloride or Polyaluminum Chloride

Alternative

The Board of Public Works recommends that the low bid for ferric chloride at $2,949.00/dry ton delivered as ferric from Kemira Co. for their product PIX-311, and the ferric alternative low bid from ChemTrade Logistics PAC at $6,000.00/dry ton delivered of aluminum for their product Hyper+Ion 1997 be awarded.

Sponsors: Public Works

Attachments: Bid Ferric-Phosphorus CWP 2023.pdf
CWP Chemical Bids Memo.pdf

A motion was made by Member Kevin Reilly, seconded by Ald. Eric Payne, that the low bid for ferric chloride from Kemira Co for their product PIX-311, and the ferric alternative low bid from ChemTrade Logistics PAC for their aluminum product Hyper+Ion 1997 be recommended for approval. The motion carried by the following vote:

Aye: 3 - Steve Kassens, Eric E. Payne and Kevin Reilly

Absent: 2 - Chad O'Donnell and Joe Pieper

9. Matter of Report

A. ID#22-5162 Enforcement Response Guidance Plan Update

Sponsors: Public Works

Attachments: 22-5162 BPW Agenda Cover-Enforcement Response Guidance Plan.pdf
Enforcement Response Guidance Plan 2022.pdf

Tim Young, CWP Pretreatment Coordinator, presented this item.

B. ID#22-5175 Update on Waukesha County's Household Hazardous Waste Program.

Sponsors: Public Works

Dustin Nolan, Solid Waste and Recycling Manager, reported to the Board that the Waukesha County Hazardous Waste Program will move the collection site from 900 Sentry Drive to the University of Wisconsin-Waukesha campus beginning in 2023. City staff will work with the County to inform residents about this change through the media portals, newsletters and signage.

10. Communications and Referrals:

A. ID#22-5167 Official Notice: Bids to Close on Friday, December 2, 2022, at 11:00 a.m. South Side Pump Station Consolidation

Attachments: 3 Official Notice South Side PS.pdf

11. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.