



City of Waukesha
 201 Delafield Street
 Waukesha, WI 53188
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City of Waukesha Cover Sheet

Committee: Board of Public Works	BPW Meeting Date: 6/4/2026
ID Number: ID#26-03726	Ordinance/Resolution Number (if applicable): N/A
Department Submitting: Department of Public Works	Common Council Meeting Date: 6/16/2026
Agenda Item Title: Review and possible action on Contract Change Order No. 1 with Wandel Contractors, Inc. for the Bidwell Avenue and Prospect Avenue Utility and Street Improvements Project.	

Issue Before the Council: The Contract Change Order details additional work to be completed by Wandel Contractors, Inc. at the request of the City.
Options & Alternatives: The items specific to the Bidwell Ave & Prospect Ave improvement project were time sensitive and had to be completed with the project so there were no alternatives. The additional proposed work at the Police Station could be rejected. If the work is not added to this project, the work will need to be bid as a separate project which will incur an additional delay in completing the project.
Additional Details: <u>Roadway Related Items</u> Following removal of the existing roadway on both Prospect Ave & Bidwell Ave, the contractor found large areas of poor soils. To stabilize the subbase, additional undercutting and geotextile grid were required. <ol style="list-style-type: none"> 1. ADDITIONAL QTY: 3" CRUSHED AGGREGATE BASE COURSE (INCLUDES EBS) 1097.59 SY @ \$25.29/SY.....\$27,758.05 2. ADDITIONAL QTY: GEOTEXTILE GRID TYPE BX1100 1192.39 SY @ \$2.53/SY.....\$3,016.75

Sanitary Sewer Related Items

A sanitary manhole was discovered with an outside drop. To extend the life of the drop, the City requested a cost for the contractor to rehabilitate the existing drop pipe using a cured-in-place lining method.

- 1. ADD: SANITARY MANHOLE OUTSIDE DROP PIPE LINING (CIPP)
1 EACH @ \$5,750.00/EACH.....\$5,750.00

The sanitary lateral at 314 Bidwell Ave was originally scheduled for rehabilitation using a cured-in-place lining method. Pre-lining lateral televising performed by the contractor revealed the lateral had severe offsets and was partially collapsed which required an open cut replacement. The City requested a price to replace the lateral from the sanitary sewer main to the right-of-way by open cut method.

- 1. ADD: 314 Bidwell Ave Sanitary Lateral Replacement (Open Cut)
1 LS @ \$10,120.00/LS.....\$10,120.00

During the contract work, several bid items were not necessary resulting in sanitary sewer project cost savings:

- 1. SUBTRACT: SANITARY SEWER SPOT REPAIR
1 EACH@ \$6,565.00/EACH.....(\$6,565.00)
- 2. SUBTRACT: SANITARY SEWER LATERAL SPOT REPAIR
2 EACH @ \$5,807.50/EACH.....(\$11,615.00)

Corrective Site Work at Police Station, 1901 Delafield St Items

Following the year 2022 addition and related site work construction for the Police Station located at 1901 Delafield St, it was discovered that the garage in the building addition floods with water during heavy rainfall events. A site investigation with the civil engineering consultant of record, JSD Professional Services, determined that the area adjacent to the building was inadequately designed to direct water away from the overhead doors. Accordingly, the engineering consultant redesigned this adjacent area which will require the removal and replacement of asphalt paving, curb and gutter, and the adjustment of storm structures. The resulting additional cost to complete this work will be pursued as an error and omission by the engineering firm on record. All associated costs will be invoiced directly to the design firm. Attached to this item is a Memorandum of Understanding from JSD regarding the error and agreement to provide compensation for the work. The City requested a price from the contractor to complete this work.

Cost of Police Station Site Work to be Invoiced to 3rd Party Engineering Consultant:\$112,328.75

Total Amount of this Change Order.....\$140,793.55

**\$112,328.75 of this cost will be invoiced directly to JSD Professional Services*

What is the Strategic Plan Priority this item relates to:

N/A

What impact will this item have on the Strategic Plan Priority?

N/A

Financial Remarks:

PO# 260106

Original Contract: \$1,646,591.35
Change Order No. 1: \$140,793.55

Account 3399.68290 26M02 for Roadway.....\$143,103.55
* \$112,328.75 of this cost will be invoiced directly to JSD Professional Services
Account 7399.68290 26M02 for Sanitary Sewer.....(\$2,310.00)

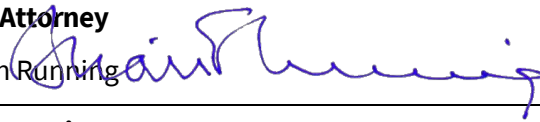
Total Contract Amount after Change Order No. 1: \$1,787,384.90

Budget: \$1,850,000.00

Recommended Motion:

Move to approve Contract Change Order No. 1 with Wandel Contractors, Inc. for the Bidwell Avenue and Prospect Avenue Utility and Street Improvements Project.

Reviewed By:

City Attorney Brian Running 	Date Reviewed 29 May 2026
Finance Director Joseph P. Ciurro	Date Reviewed
City Administrator Anthony W. Brown	Date Reviewed



Memorandum of Understanding

To: Mr. Joe Welter, City of Waukesha
From: Hans Justeson, P.E., P.L.S.
Re: Waukesha Police Department Addition
JSD Project #: 20-9588
Date: May 15, 2026
Revised: May 28, 2026
Copy: Eric Niemi, Brionne Bischke, Randy Bruckner

Let this document serve as a Memorandum of Understanding (MOU) between the City of Waukesha and JSD Professional Services, Inc.

Through our conversations and meetings since the fall of 2025, it was discovered that the approved site construction plans prepared by JSD for the Police Station Addition (name of plans) contained grading that resulted in inadequate drainage away from the building. The site was constructed per the approved plans.

JSD agrees to prepare corrective plans and construction documents required to remediate the agreed-upon areas, as defined in our documents dated May 15, 2026.

JSD agrees to participate and bear the construction cost of the said remediation efforts.

JSD has informed our Insurance carrier and has initiated the claim process.

It is our understanding that the City will bid and execute a change order with an existing contracted party to perform the work. We are in receipt of Wandel Contractors Inc.'s bid for \$112,328.75 that was provided to JSD on May 20, 2026. We are in agreement with the bid amount as presented.

We further understand that other off-site water conveyance work at the perimeter of the property will be performed by City staff or contracted separately. JSD has prepared plans for this work, but will not participate in the costs to construct.

Sincerely,

JSD Professional Services, Inc.

A handwritten signature in blue ink, appearing to read "Hans Justeson", is written over a horizontal line.

Hans Justeson
COO/Vice President - Director of Engineering