



# City of Waukesha

Waukesha City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Landmarks Commission

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Wednesday, November 5, 2025

6:00 PM

Council Chambers, City Hall

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#### I. Call to Order

#### II. Roll Call

**Present** 6 - Matt Retzak, Mike Chrisien, Marty Larson, Linda Gourdoux, Tony Lanza, and Andrea Dorantes

**Absent** 1 - Carmen De La Paz

#### III. Public Comment

#### IV. Approval of Minutes

[ID#25-02449](#) Minutes of October 1, 2025

**A motion was made by Member Linda Gourdoux, seconded by Member Marty Larson, that the Minutes be approved. The motion carried by the following vote:**

**Aye:** 6 - Matt Retzak, Mike Chrisien, Marty Larson, Linda Gourdoux, Tony Lanza and Andrea Dorantes

**Absent:** 1 - Carmen De La Paz

#### V. Landmark's Commission Paint and Repair Grant Funds

[ID#25-02464](#) Paint and Repair Grant Updates

*Staff provided an update on Paint and Repair Grant funds.*

#### VI. Old Business

[ID#25-02205](#) Landmarks Commission Paint & Repair Grant for 122 S. East Avenue

**A motion was made by Member Matt Retzak, seconded by Member Tony Lanza, to approve a grant in the amount of \$3,000.00. The motion carried by the following vote:**

**Aye:** 6 - Matt Retzak, Mike Chrisien, Marty Larson, Linda Gourdoux, Tony Lanza and Andrea Dorantes

**Absent:** 1 - Carmen De La Paz

## VII. New Business

[ID#25-02451](#) Discussion and action on allocating remaining Paint and Repair Grant funds.

**A motion was made by Member Matt Retzak, seconded by Member Marty Larson, to increase the previously approved Paint and Repair Grant allocation for 202 W. College Ave by \$932.00, using the remaining un-allocated \$582.00 from the 2025 fund plus the unspent \$350.00 from the 2024 fund. The motion carried by the following vote:**

**Aye:** 6 - Matt Retzak, Mike Chrisien, Marty Larson, Linda Gourdoux, Tony Lanza and Andrea Dorantes

**Absent:** 1 - Carmen De La Paz

## VIII. Alderman's Report

*Alderman Chrisien thanked the Landmarks Commission for their efforts, noted that the Common Council recently approved the 2026 budget, and encouraged Commissioners and members of the public to participate in the budget process.*

## IX. Springs Report

*Staff noted a Springs Cleanup is scheduled for Saturday November 8th. Marty Larson asked if a Landmarks Commission member should be assigned to the Springs Committee.*

## X. Communications and Publications

*Staff noted that the proposed updates to the Landmarks Commission ordinance will be on the November 18th Common Council agenda. Staff also noted the Latino in Wisconsin Context Report will be published in the near future and will most likely include some opportunities for preservation in Waukesha*

## XI. Adjournment