

MEETING MINUTES
AIRPORT OPERATIONS COMMISSION MEETING
Wednesday, April 8, 2026 – 8:00 a.m.
Waukesha County Airport
Terminal Building Conference Room
2525 Aviation Drive

In Attendance

Commissioners: Mike Crowley, Mike Doble, Abby Lorenz, Shawn McCauley

Excused: Kurt Weis

Staff: Kurt Stanich, Josh Matekovic, Sarah McCalvy

Others: Jim Brown, Jason Curran, Sue Davies, Dean Donham, Andy Groth, Mercedes Torres, Jim Warsinski

Public comment/correspondence

None.

Approve or Modify Meeting Minutes from the March 11th Commission Meeting

Motion to approve offered by Vice Chair Lorenz and second offered by Commissioner McCauley.
Motion approved unanimously.

Chairman's Report

None

Discussion and Action on Request to Install Ford Construction Windows for 684 Northview Road.

Motion for conditional approval pending plans offered by Commissioner Doble and second offered by Vice Chair Lorenz. Motion approved unanimously.

Discussion and Action on Request to Install Rapco Signage for 2781 Aviation Drive

Motion to approve offered by Commissioner McCauley and second offered by Commissioner Doble.
Motion approved unanimously.

Discussion and Action on Hangar Land Lease for 616 Northview Road.

Motion to approve offered by Commissioner McCauley and second offered by Commissioner Doble.
Motion approved unanimously.

Discussion and Action on Hangar Land Lease for 618 Northview Road.

Motion to approve offered by Vice Chair Lorenz and second offered by Commissioner McCauley.
Motion approved unanimously.

Discussion and Action on Hangar Land Lease for 620/624 Northview Road.

Motion to approve offered by Commissioner Doble and second offered by Vice Chair Lorenz. Motion approved unanimously.

Youth In Aviation Task Force Report

Commissioner Lorenz reports efforts being made by the Youth In Aviation Task Force with the most notable news being that the website is live and active and the committee continues to grow.

Operations Report

March 2026 Fuel Farm Flowage: Jet A fuel sales decreased by -4.35% in March 2026 compared to March 2025. 100LL sales decreased -31.83% in March 2026 compared to March 2025. Overall total gallons decreased -7.43%.

Tower Operations: Total Traffic decreased by -17.45% compared to March last year. General Aviation decreased by -19.13%, Air Taxi increased by 12.83% and there were 6 military aircraft in March 2026 compared to 7 in March 2025.

Regional airports comparison for March 2026 shows Janesville ahead of Waukesha, Waukegan, Kenosha, and Timmeman for general aviation operations.

Manager's Report

The Airport Manager reported that the airport is currently working through active leases and has implemented additional structure and procedures to move leases toward completion more efficiently. The Airport Manager stated that regular updates on lease progress will be provided during Commission meetings.

The Airport Manager also reported that a new five-week submission deadline timeline for Commission items has been established and posted on the airport website. Procedural changes within the office have been implemented to support earlier review and evaluation of agenda items and to provide materials to the Commission in a more proactive manner.

Additionally, the Airport Manager reported that a snow season operational analysis is currently under review. Approximately \$250,000 was spent on snow removal operations this season, compared to an estimated contractor cost of approximately \$350,000. Overall, airport operations are performing well.

Weekly communication is being sent to tenants regarding the RSA project. Construction is underway and the runway is expected to be shortened to 4,190 feet around April 13, with full closure planned from July 9 through August 2. Dates are subject to change. The project will provide long-term benefits, including improved instrument approach capabilities, upgraded weather systems, enhanced runway safety areas, and a designated grass landing area.

The Airport Manager and Operations Supervisor will be heading Airport Land Use Seminar Conference will meet with the Wisconsin Bureau of Aeronautics regarding funding. The final phase includes MALSR relocation; funding is not yet secured.

Airport Manager reports that that Aircraft Privacy Act (PAPA) currently going through Congress is still critical. The legislation relates to the use of ADS-B data, including concerns about tracking aircraft operations and potential use by municipalities to impose fees for takeoffs and landings. The Aircraft Owners and Pilots Association is opposing the bill due to concerns about limiting airport access to data. The Federal Aviation Administration has previously attempted to use ADS-B data for enforcement purposes, which has faced legal challenges. Commissioners were encouraged to continue to stay informed and consider engagement with federal representatives regarding the legislation.

The total estimated project cost is approximately \$25 million. While there will be short-term operational impacts, the project will result in long-term safety and operational improvements.

Future Commission Items.

None.

Adjourn Meeting.

Motion to adjourn offered by Vice Chair Lorenz and second offered by Commissioner McCauley. Motion carried unanimously. Meeting adjourned at 8:55 a.m.

Respectfully Submitted,

KURT WEIS

Kurt J Weis Secretary

Waukesha County Airport Operations Commission