



City of Waukesha
201 Delafield Street
Waukesha, WI 53188
Tel: 262.542.3700
waukesha-wi.gov

City of Waukesha Cover Sheet

Committee: Common Council	Meeting Date: 8-19-26
ID Number: 25-01989	Ordinance/Resolution Number (if applicable):
Name of Submitter: Anthony Brown, City Administrator	Target Next Board/Council Meeting Date: Common Council, August 19, 2025
Agenda Item Title: Review and possible action on 2025 Budget for Waukesha Parade Memorial	

Issue Before the Board/Council: Whether or not to approve the proposed 2025 budget for the Waukesha Parade Memorial. These expenses would be initially paid for by the City but would be reimbursed by the Parade Memorial Fund held at the Waukesha County Community Foundation.
Options & Alternatives: <ol style="list-style-type: none">1. Approve the proposed budget2. Approve the proposed budget with modifications3. Reject the proposed budget and not spend these funds on the Parade Memorial
Additional Details: <p>Earlier this year, the Common Council approved an administrative process which established a City of Waukesha Parade Memorial Maintenance project team. This team meets at least annually to discuss any work needed at the Memorial and the budget for the upcoming year. As the team was established mid-year, presented before the Council is the 2025 proposed budget.</p> <p>The 2025 Waukesha Parade Memorial Budget includes \$87,500 in one-time expenditures. The expenditures include:</p> <ul style="list-style-type: none">• Security Camera and Installation, \$30,000- There is not currently a camera that can view the Parade Memorial. The temporary camera trailer was placed at the Parade Memorial



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during construction and after the initial dedication, but it is now needed to be utilized elsewhere. As significant community funding and time went into this project, we feel it is important to have a camera that can continuously view the space.

- **Water Access \$7,500** - The Waukesha Water Utility needs to install a water access point at the park so that water can be used on-site for the plants and landscaping.
- **Irrigation, \$50,000** - In order to maintain the landscaping to the level that is desired, it is recommended to install irrigation at the Parade Memorial site to keep the plants watered. This would be similar to the irrigation system installed at the Frame Park Formal Gardens.

All of these expenses would be initially paid for by the City and then reimbursed from the Parade Memorial Fund at the Community Foundation. The Parade Memorial Fund exists for the purpose of maintaining the Memorial.

Going forward for 2026 and beyond, the Council will approve the budget for the Parade Memorial as part of the City Administrator's budget in the normal budget process.

What is the Strategic Plan Priority this item relates to:

This item relates to Service in Excellence and Engaged Community.

What impact will this item have on the Strategic Plan Priority?

Service in Excellence - Approval of this agreement supports Service in Excellence as these items will allow us the opportunity to maintain this place of remembrance in the state that it deserves to be maintained in.

Engaged Community - The Parade Memorial project was a large community effort that touched many lives with thousands donating the funds and contributing the tiles that allowed us to create this memorial. We want to continue to honor that engagement through work on maintaining the memorial.

Financial Remarks:

The initial cost to the City would be approximately \$87,500. However, the expenses would be reimbursed from the Parade Memorial Fund held at the Waukesha County Community Foundation. In the end, there would be no cost to the City for these items.

Suggested Motion:

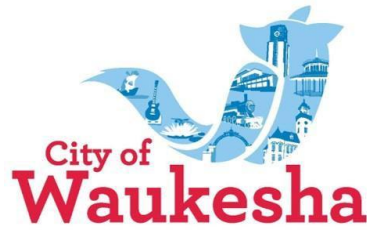
Move to approve the proposed 2025 Budget for the Waukesha Parade Memorial.



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Reviewed By:

Finance Director	Date Reviewed
City Attorney	Date Reviewed
City Administrator <i>Anthony Brown</i>	Date Reviewed 08/15/2025



2025 Proposed Budget

Waukesha Parade Memorial Fund

**Please note these are all one-time expenses.*

**All expenses will be reimbursed by the Waukesha Parade Memorial Fund at the Waukesha County Community Foundation*

Description	2025 Budget	Notes
1330 – City Administrator		
48410 – Donations		
	\$87,500	The Community Foundation will reimburse the City for the expenditure outlined below.
Total Revenues	\$87,500	
68190 – Other Capital		
Security Camera	\$30,000	There is not currently a camera that can view the Parade Memorial. The temporary camera trailer was placed at the Parade Memorial during construction and after the initial dedication, but it is now needed to be utilized elsewhere. As significant community funding and time went into this project, we feel it is important to have a camera that can continuously view the space.
Water Access	\$7,500	The Waukesha Water Utility needs to install a water access point at the park so that water can be used on-site for the plants and landscaping
Irrigation	\$50,000	In order to maintain the landscaping to the level that is desired, it is recommended to install irrigation at the Parade Memorial site to keep the plants watered. This would be similar to the irrigation system installed at the Frame Park Formal Gardens.
Total Expenses	\$87,500	
Total GF/Levy Support	\$0	