



# City of Waukesha

Waukesha City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Board of Public Works

---

Thursday, June 18, 2026

5:30 PM

Council Chambers, City Hall

---

#### 1. Call to Order

**Present** 4 - Kevin Reilly, Chad O'Donnell, Joe Pieper, and Eileen Micklitz

**Absent** 1 - Steve Kassens

#### 2. Public Comment

*No public comments.*

#### 3. Election of Officers

##### A. [ID#26-03897](#) Election of Officers

**Sponsors:** Public Works

**A motion was made by Member Kevin Reilly, seconded by Ald. Joe Pieper, that Chad O'Donnell be the Chairman and Kevin Reilly be the Vice Chairman. The motion carried by the following vote:**

**Aye:** 4 - Kevin Reilly, Chad O'Donnell, Joe Pieper and Eileen Micklitz

**Absent:** 1 - Steve Kassens

#### 4. Approval of Minutes

##### A. [ID#26-03898](#) Approve Minutes of June 4, 2026.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 06-04-26-Final](#)

**A motion was made by Member Kevin Reilly, seconded by Ald. Eileen Micklitz, that the Minutes of June 4, 2026, be approved. The motion carried by the following vote:**

**Aye:** 4 - Kevin Reilly, Chad O'Donnell, Joe Pieper and Eileen Micklitz

**Absent:** 1 - Steve Kassens

#### 5. Approval of Payments

##### A. [ID#26-03899](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Payments 6-18-26](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 4 - Kevin Reilly, Chad O'Donnell, Joe Pieper and Eileen Micklitz

**Absent:** 1 - Steve Kassens

6. Discussion and Recommendation to Council Regarding:

- A. [ID#26-03883](#) Review and possible action on Contract Change Order No. 1 with All-Ways Contractors, Inc., for the Frame Park Formal Gardens Pathway, Irrigation and Drainage Systems Improvements Project

**Sponsors:** Public Works

**Attachments:** [BPW 26-03883-Cvr-Change Order 1 All Ways-Frame Park Formal Gardens Pathway](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Contract Change Order No. 1 with All-Ways Contractors, Inc., for the Frame Park Formal Gardens Pathway, Irrigation and Drainage Systems Improvements project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kevin Reilly, Chad O'Donnell, Joe Pieper and Eileen Micklitz

**Absent:** 1 - Steve Kassens

- B. [ID#26-03884](#) Review and possible action on the Developer's Agreement between the City of Waukesha and VH Winterberry Reserve, LLC, for Phase Two of the work on the property located north of Summit Avenue, Fire Station No. 5, and Oliver Sports Complex, east of Meadowbrook Road, west of Maple Way Lane and south of Tallgrass Subdivision.

**Sponsors:** Public Works

**Attachments:** [BPW 26-03884-Cvr-Winterberry Phase 2 Developers Agreement](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eileen Micklitz, that the Developer's Agreement between the City of Waukesha and VH Winterberry Reserve, LLC, for Phase Two of the work on the property located north of Summit Avenue, Fire Station No. 5, and Oliver Sports Complex, east of Meadowbrook Road, west of Maple Way Lane and south of Tallgrass Subdivision be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kevin Reilly, Chad O'Donnell, Joe Pieper and Eileen Micklitz

**Absent:** 1 - Steve Kassens

- C. [ID#26-03960](#) Review and possible action on the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and VH

Winterberry Reserve, LLC, for Phase 2 of the Winterberry Reserve subdivision.

**Sponsors:** Public Works

**Attachments:** [BPW 26-03960-Cvr-Winterberry Phase 2 SWMA](#)

**A motion was made by Member Kevin Reilly, seconded by Ald. Eileen Micklitz, that the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and VH Winterberry Reserve, LLC, for Phase 2 of the Winterberry Reserve subdivision be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kevin Reilly, Chad O'Donnell, Joe Pieper and Eileen Micklitz

**Absent:** 1 - Steve Kassens

## 7. Matter of Report

## 8. Communications and Referrals:

- A.** [ID#26-03900](#) Official Notices: Bids to Close on Friday, June 26, 2026, at 11:00 a.m.
- 1) Grede Park Irrigation Installation-Rebid
  - 2) Greenway Terrace Playground Resilient Surface-Rebid
  - 3) Luke Avenue, Born Place, and Walton Avenue Utility and Street Improvements
  - 4) Ruben Drive Pump Station Replacement
  - 5) Waukesha Public Library Revolving Door Replacement

**Sponsors:** Public Works

**Attachments:** [Official Notice 2026 Grede Park Irrigation Installation REBID](#)  
[Official Notice Greenway Terrace Playground Resilient Surface-Rebid](#)  
[Official Notice Luke Born Walton](#)  
[Official Notice Ruben Dr PS Replacement](#)  
[Official Notice 2026 Waukesha Public Library Revolving Door Replacement](#)

## 9. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).