



City of Waukesha
201 Delafield Street
Waukesha, WI 53188
Tel: 262.542.3700
waukesha-wi.gov

City of Waukesha Cover Sheet

Committee: Plan Commission	Meeting Date: 2/25/2026
ID Number: ID#26-02939	Ordinance/Resolution Number (if applicable):
Department Submitting: Community Development	Submission Date: 2/18/2026
Agenda Item Title: Review and possible action on the Sign Appeal & Variance for 3011 Saylesville Road	

Issue Before the Council: Review and act on the Sign Appeals & Variances for 3011 Saylesville Road, Momentum Daycare- A request to approve the location of a proposed sign at less than the 15 foot minimum setback from the right-of-way along Saylesville Road in the B-3, General Business District.
Options & Alternatives: The Plan Commission could approve the application with or without conditions or deny it. If the application is denied the proposal will not be able to go forward
Additional Details: The applicant is requesting a sign variance to allow for an 8' tall monument sign within required 15 foot setback in 27.03 (17) of the sign code. The property is unique in the fact that it has a County right-of-way line that is 25' from the side of the road and the City right-of-way line that is approximately 40' from the side of the road. Due to this, the 15' setback would place the sign in the middle of the applicants parking lot, which would not be visible from the road. Clear sign visibility is important for a childcare center to ensure that parents and visitors can safely and easily identify the facility and the entrance to the parking lot. The size and height of the sign all comply with the B-3 district. The applicant is only seeking a variance for the setback.



City of Waukesha
201 Delafield Street
Waukesha, WI 53188
Tel: 262.542.3700
waukesha-wi.gov

What is the Strategic Plan Priority this item relates to:

People-Centered Development

What impact will this item have on the Strategic Plan Priority?

Financial Remarks:

No Direct financial impact on the City

Executive Recommendation:

Staff recommends approval of the Sign Appeals & Variances for 3011 Saylesville Road with the following conditions:

- All staff comments to be addressed
- All signs must be applied for and permitted per City Code

Suggested Motion:

I move to approve the Sign Appeal and Variance for 3011 Saylesville Drive with staff comments to be addressed

Reviewed By:

Finance Director	Date Reviewed
City Attorney	Date Reviewed
City Administrator	Date Reviewed