



03/11/2026

Keith Tubin
Dedicated Construction Management
W238N1690 Rockwood Drive, Suite 100
Waukesha, WI 53188

Re: 620 Northview Road

Dear Applicant,

On behalf of the City of Waukesha, we have reviewed the application documents submitted for a private aircraft hangar at 620 Northview Road.

Project Description

New 7 hangar building.

The Following review comments shall be addressed prior to approval of the construction documents.

General

The County Airport Manager has confirmed that review of the site civil plans for hangars and associated improvements, including site building, paving, grading, stormwater management, and survey are to be reviewed by the Airport and their consulting engineer Mead & Hunt, and by the Waukesha County Department of Public Works Engineering Division prior to construction approval. The applicant has noted that there will be no sanitary sewer or water improvements or services associated with this addition; therefore, the City Engineering review will defer to the Waukesha County Airport review. We have not reviewed submitted documents for compliance with Airport Master Plan, zoning, setbacks, required number of parking stalls, traffic, lighting, structural review or other permits which may be necessary.

Issuance of *All Engineering Requirements Met Concurrence Letter* is required prior to application for & issuance of Building Permit. Items required for issuance of Concurrence Letter include:

1. Payment of Impact Fees – (City to provide summary once plans are approved)
2. Payment of Financial Guarantee – (City to provide summary once plans are approved)
3. Provide the City of Waukesha with Waukesha County Airport approvals (Received 02/23/2026)

Final

Nothing set forth in this review of the construction and development documents by the City Engineer shall be construed as, nor intended to be, a waiver or release of any obligations imposed on the Developer or relieve the Developer from compliance with the City of Waukesha's ordinances, standards and policies or any other applicable state statute or administrative rule.

Plans for future improvements and additions must be reviewed by MSA prior to construction. Future improvements and additions must be in accordance with City requirements and ordinances in effect at the time of construction.

Please review this letter and address these issues at your earliest convenience. Contact me for clarification on any comments at (262) 295-7787. Construction shall not begin until the City of Waukesha has approved the plan set for the proposed improvements.

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Keith Tubin
Dedicated Construction Management
March 11, 2026

Sincerely,
MSA Professional Services, Inc.

A handwritten signature in black ink that reads "Josh Meyerhofer". The signature is written in a cursive style with a large, sweeping initial "J".

Josh Meyerhofer, P.E.
Senior Project Engineer
jmeyerhofer@msa-ps.com | (262) 295-7787

Cc: Brandon Schwenn, City of Waukesha
Kurt Stanich, Waukesha County Airport Manger<kstanich@waukeshacounty.gov>