



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Transit Commission Meeting

Thursday, May 21, 2026

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 3 - Kevin Reilly, Chad O'Donnell, and Joe Pieper

Absent 2 - Steve Kassens, and Eileen Micklitz

2. Pledge of Allegiance

3. Public Comment

No public comments.

4. Approval of Minutes

A. [ID#26-03422](#) Approve Minutes of March 19, 2026

Sponsors: Transit

Attachments: [Transit Commission Minutes 3-19-26-Final](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Joe Pieper, that the Minutes of March 19, 2026, be approved. The motion carried by the following vote:

Aye: 3 - Kevin Reilly, Chad O'Donnell and Joe Pieper

Absent: 2 - Steve Kassens and Eileen Micklitz

5. Discussion and Recommendation to Council Regarding:

A. [ID#26-03423](#) Review and Act on Proposed Purchase of Fareboxes from SPX Genfare

Sponsors: Transit

Attachments: [TC-26-03423-Cvr-Farebox Purchase](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the purchase of fare boxes from SPX Genfare be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Kevin Reilly, Chad O'Donnell and Joe Pieper

Absent: 2 - Steve Kassens and Eileen Micklitz

- B. [ID#26-03634](#) Review and Act on Proposed Purchase of Replacement Passenger Signs at Transit Center

Sponsors: Transit

Attachments: [TC-26-03634-Transit Center Passenger Signs](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the purchase of the Replacement Passenger Signs at Transit Center from GMV be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Kevin Reilly, Chad O'Donnell and Joe Pieper

Absent: 2 - Steve Kassens and Eileen Micklitz

- C. [ID#26-03636](#) Review and Act on Proposed Amendment to Clear Channel Bus Shelter Agreement

Sponsors: Transit

Attachments: [TC-26-03636-Cvr-Clear Channel Amendment](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Joe Pieper, that the Amendment to Clear Channel Bus Shelter Agreement be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Kevin Reilly, Chad O'Donnell and Joe Pieper

Absent: 2 - Steve Kassens and Eileen Micklitz

- D. [ID#26-03639](#) Review and Act on Proposed Service Changes Effective August 24, 2026

Sponsors: Transit

Attachments: [TC-26-03639-Service Changes 8-24-26](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Joe Pieper, that the service changes for Routes 5, 9 and 15 effective August 24, 2026, be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Kevin Reilly, Chad O'Donnell and Joe Pieper

Absent: 2 - Steve Kassens and Eileen Micklitz

6. Communications and Referrals:

- A. [ID#26-03424](#) 1st Quarter 2026 Ridership Report

Sponsors: Transit

Attachments: [TC-26-03424-1st Qrt 2026 Ridership Report](#)
[2026 1st Quarter Ridership Summary](#)

Brian Engelking, Transit Manager, provided an update on 2026 ridership.

7. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).