



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, June 17, 2025

6:00 PM

Council Chambers, City Hall

1. Roll Call

The meeting was called to order at 6:00pm.

Present: 13 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

Absent: 2 - Jack Wells and Mike Anderson

2. Pledge of Allegiance

3. Public Comment

There were no speakers present.

4. Presentations

- A. [ID#25-01218](#) Presentation of the graduates of the Spring 2025 Leading Waukesha Class

Attachments: [Agenda - 2025-06-06T151532.423](#)

- B. [ID#25-01217](#) Gallery Art Presentation for the Pewaukee Area Arts Council

Attachments: [Gallery Art Presentation Pewaukee Area Arts Council- 2025](#)

5. Approval of Minutes

- A. [ID#25-01221](#) Minutes from June 3rd, 2025 meeting

Attachments: [Ccmn250603 Draft](#)

A motion was made by Ald. Moltzan, seconded by Ald. Halvensleben, to approve the minutes from the June 3rd, 2025 meeting. The motion carried by the following vote:

Aye: 13 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

Absent: 2 - Jack Wells and Mike Anderson

Consent Agenda

Ald. Moltzan removed item ID#25-01226 from the Consent Agenda. All other items passed unanimously.

1. Other Boards and Commissions

- A. [ID#25-01148](#) Approval of amended Municipal Court bond schedule.

Attachments: [25-01148 Amendments to Muni Court Bond Schedule](#)
[Bond Schedule 2025 Final](#)
[Bond Schedule 2025 Final-Redline](#)

A motion was made by Ald. Moltzan, seconded by Ald. Halvensleben, to approve the amended Municipal Court Bond Schedule and update the fine for Dogs in Parks from \$5 to \$10. The motion carried by the following vote:

Aye: 13 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

Absent: 2 - Jack Wells and Mike Anderson

- B. [ID#25-01183](#) Review and possible action on a revised contract with the City of Brookfield for inspection services.

Attachments: [Coversheet CC ID#25-01183 Inspections services with Brookfield](#)
[June 6 2025 Inspection Services Intermunicipal Agreement-Mutual](#)

A motion was made by Ald. Halvensleben, seconded by Ald. Chrisien, to approve the revised contract with the City of Brookfield for inspection services with allowance for the City Attorney's office to make changes. The motion carried by the following vote:

Aye: 13 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

Absent: 2 - Jack Wells and Mike Anderson

- C. [ID#25-01235](#) Review and possible action on a contract for trades inspection services with North Shore Inspections, LLC.

Attachments: [Final coversheet north shore inspection contract](#)
[North Shore Inspection contract](#)
[North Shore Fee Schedule](#)

A motion was made by Ald. Halvensleben, seconded by Ald. Chrisien, to approve contract for trades inspection services with North Shore Inspections, LLC with allowance for the City Attorney's office to make changes. The motion carried by the following vote:

Aye: 12 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dale Matthews, Dean D. Lemke and Rico Camacho

Nay: 1 - Rick R. Lemke

Absent: 2 - Jack Wells and Mike Anderson

7. Public Hearing

8. Action on Public Hearing

Reports

9. Other Boards and Commissions

A. Transit Commission Report - Alex Damien

B. Water Utility Commission - Ald. Matthews

C. Information Technology Board Report - Ald. Manion

- A. [ID#25-01226](#) Review and possible action on the approval of the contract with Central Square for the purchase of their Enterprise CAD System.

Attachments: [CAD Coversheet.pdf](#)

[Waukesha Police ENT Solutions Agrmt v1.4 6.11.25 clean copy.pdf](#)

A motion was made by Ald. Manion, seconded by Ald. Pieper, to approve the contract with Central Square contingent upon all exhibits being completed. The motion carried by the following vote:

Aye: 13 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

Absent: 2 - Jack Wells and Mike Anderson

- B. [ID#25-01178](#) Review and possible action regarding placement of a monument and solar-lit flagpoles in the Veteran sections of Prairie Home Cemetery.

Attachments: [Cover Sheet- Cemetery Veteran Section Monument and Flagpoles](#)

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

- A. [ID#25-00898](#) Review and possible action on the removal of the solar powered crosswalk signs on Delafield St.

Sponsors: Payne

Attachments: [B&G 25-00898 - Delafield St Solar Powered Signs rev](#)
[BG Resolution for the 6-17-25 - Consent](#)

- B. [ID#25-00899](#) Review and possible action on the removal of the school zone speed limit signs around the old Blair School.

Sponsors: Camacho

Attachments: [B&G 25-00899 - Remove School Zone Speed Limit Signs](#)
[BG Resolution for the 6-17-25 - Consent](#)

C. Ordinance & License Committee - Ald. P. Wuteska

- A. [ID#25-01179](#) Review and possible action on Full Service Retail Permit application for Steelhead Aleworks LLC (Steeltank Brewing Co.)

Attachments: [O&L 25-01179 Full Service Retail Permit](#)
[Waukesha Fireworks 2025 Signed Ab-105](#)

1. Licenses

- A. [ID#25-00849](#) Review and possible action on the applications for various licenses for establishments, who will be invited.

Attachments: [O&L 25-00849 Invited Applications cover sheet](#)
[Invited Applications- 6.9.25](#)

- B. [ID#25-01003](#) Review and possible action on the renewal applications of various establishments.

Attachments: [O&L 25-01003 Renewal Applications cover sheet](#)
[Other Applications- 6.9.25](#)

D. Human Resources - Ald. Wigderson

E. Board of Public Works - Alex Damien

- A. [ID#25-00960](#) Review and Act on Adoption of a Resolution for the 2024 WDNR Compliance Maintenance Annual Report (CMAR).

Sponsors: Public Works

Attachments: [BPW - 25-00960 Resolution to Adopt 2024 Compliance Maintenance Annual Report \(CMAR\)](#)

- B. [ID#25-00961](#) Review and possible action on the Architectural Design Services

Consulting Contract for 2025 and 2026 Community Investment Program (CIP) projects on an as-needed basis.

Sponsors: Public Works

Attachments: [BPW - 25-00961 BPW Agenda Cvr-Architectural Services](#)

- C. [ID#25-00962](#) Review and possible action on the Public Sanitary Sewer Easement Agreement (Lots 1 and 2) between Continental 665 Fund, LLC, and the City of Waukesha.

Sponsors: Public Works

Attachments: [BPW - 25-00962 BPW Agenda Cvr-Continental Sanitary Sewer Easement](#)

End of Consent Agenda

6. New Business

D. Landmarks Commission Report - Ald. Chrisien

E. Redevelopment Authority Report - Ald. R. Lemke

F. Parks, Recreation & Forestry Board Report - Ald. Wells

G. Library Board Report - Ald. Halvensleben

H. Cemetery Commission Report - Ald. Chrisien

I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

10. Plan Commission - Jennifer Andrews

11. Standing Committees

A. Finance Committee Report - Ald. Pieper

- A. [ID#25-00896](#) Review and possible action on converting the intersection of Westowne Ave. and Brad St. to a 4-way stop.

Sponsors: Pieper

Attachments: [B&G 25-00896 - 4 way Stop at Westowne & Brad](#)
[BG Resolution for the 6-17-25 - Report](#)

A motion was made by Ald Pieper, seconded by Ald. Payne, to approve converting the intersection of Westowne Ave. and Brad St. to a 4-way stop. The motion carried by the following vote:

Aye: 12- Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

Nay: 1- Paul Wuteska

Absent: 2 - Jack Wells and Mike Anderson

C. Ordinance & License Committee Report - Ald. P. Wuteska

B. Building & Grounds Committee Report - Ald. E. Payne

- A. [ID#25-00873](#) Amendments to Mun. Code sections 11.01 and 25.05, increasing penalties for certain code violations

Attachments: [Memo-Amendments to 11.01\(10\)a and 25.05](#)
[Mun Code 11.01\(10\)\(a\) Revision Redline](#)
[Mun Code 25.05 - 2025 Revision Redline](#)

- B. [ID#25-01025](#) Revisions to Mun Code 11.27 regarding the creation of Designated Outdoor Refreshment Areas, or DORAs.

Attachments: [O&L 25-01025 Revisions to 11.27 - DORA](#)
[11.27 - DORA Revision Clean](#)
[11.27 - DORA Revision Redline](#)

D. Human Resources Committee Report - Ald. Wigderson

12. Board of Public Works Report - Alex Damien

- A. [ID#25-00965](#) Bids Received: Friday, May 30, 2025, at 11:00 a.m.
2025 Pavement Crackfilling

The Board of Public Works recommends that the low bid from Thunder Road, LLC, in the amount of \$236,500.00 be awarded.

Sponsors: Public Works

Attachments: [Pavement Crackfilling-BT](#)

A motion was made by Ald. Pieper, seconded by Ald. Payne, to approve the low bid from Thunder Road, LLC, in the amount of \$236,500.00 for 2025 pavement crack filling. The motion carried by the following vote:

Aye: 13 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

Absent: 2 - Jack Wells and Mike Anderson

- B.** [ID#25-00966](#) Bids Received: Friday, May 30, 2025, at 11:00 a.m.
Drop-Off Center Used Oil Collection Improvements - Rebid

The Board of Public Works recommends that the low bid from Short Pour Delivery Services, LLC, for the base bid and alternate, in the amount of \$50,180.00 be awarded.

Sponsors: Public Works

Attachments: [Drop Off Center Oil Containment-BT](#)

A motion was made by Ald. Pieper, seconded by Ald. Payne, to approve the low bid from Short Pour Delivery Services, LLC, in the amount of \$50,180.00 for the base bid and alternate, for Drop-Off Center used oil collection improvements. The motion carried by the following vote:

Aye: 13 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

Absent: 2 - Jack Wells and Mike Anderson

- C.** [ID#25-00967](#) Bids Received: Friday, May 30, 2025, at 11:00 a.m.
2025 Fire Station #2 and #3 Generator 3-Way Transfer Switch

The Board of Public Works recommends that the low bid for the base bid and alternate #1 from Wil-Surge Electric, Inc., in the amount of \$121,758.00 be awarded.

Sponsors: Public Works

Attachments: [Fire Station #2 and #3 Generator 3-Way Transfer Switch-BT](#)

A motion was made by Ald. Pieper, seconded by Ald. Payne, to approve the low bid from Wil-Surge Electric, Inc., in the amount of \$121,758.00 for the base bid and alternate #1, for 2025 Fire Station #2 and #3 Generator 3-way transfer switches. The motion carried by the following vote:

Aye: 13 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

Absent: 2 - Jack Wells and Mike Anderson

- D.** [ID#25-00968](#) Bids Received: Friday, May 30, 2025, at 11:00 a.m.
W. Sunset Drive and S. Prairie Avenue Traffic Signal Improvements

The Board of Public Works recommends that the Low bid from Zenith Tech, Inc., in the amount of \$368,001.07 be awarded.

Sponsors: Public Works

Attachments: [W Sunset Dr and S Prairie Ave traffic Signal Improvements-BT](#)

A motion was made by Ald. Pieper, seconded by Ald. Payne, to approve the low bid from Zenith Tech, Inc., in the amount of \$368,001.07 for W. Sunset Dr and S. Prairie Avenue traffic signal improvements. The motion carried by the following vote:

Aye: 13 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

Absent: 2 - Jack Wells and Mike Anderson

13. Director of Public Works Report

14. City Attorney's Report

15. City Administrator's Report

A. [ID#25-01220](#) City Administrator's Report

Attachments: [Admin Report June 13, 2025](#)

16. Mayor's Report & Referrals

A. [ID#25-01219](#) Board and committee appointments

Attachments: [Council Letter 06.17.2025](#)

[Andrea Dorantes Redacted](#)

[Heather Erdman Letter Redacted](#)

[Lanza - Resume Redacted](#)

A motion was made by Ald. Halvensleben, seconded by Ald. D. Lemke, to approve Board and committee appointments. The motion carried by the following vote:

Aye: 13 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben, Dale Matthews, Dean D. Lemke, Rick R. Lemke and Rico Camacho

Absent: 2 - Jack Wells and Mike Anderson

17. Referrals

There was a referral from Ald. Van Trieste for Buildings & Grounds.

18. Adjournment

The meeting adjourned at 7:44PM.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).