



City of Waukesha
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City of Waukesha Cover Sheet

Committee: Board of Public Works	BPW Meeting Date: 07/09/2026
ID Number: ID#26-04008	Ordinance/Resolution Number (if applicable):
Department Submitting: Department of Public Works	Common Council Meeting Date: N/A
Agenda Item Title: Review and possible action on the requests from Timothy Ryan, 1001 Fleetfoot Dr, Beth Schultz, 3827 Retzer Ct, Ruth Anne White, 2200 Summit Ave and Deborah Crawford, 1707 White Deer Trail, for one-time sewer credits.	

Issue Before the Council: The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.11(h)(4) titled One-Time Unmetered Credit, users without credit meters may request an adjustment of sewer service charges for special circumstances such as filling a swimming pool or establishing new landscaping as defined in WMC 13.11. Chapter 13.11 defines new landscaping as vegetation installed at the time of construction of a new house, multi-family, industrial or commercial building; or which alters more than one quarter of the area of an existing yard or which alters an area greater than 3,000 square feet of an existing yard.
Options & Alternatives: To not approve the one-time sewer credits or approve another dollar amount.
Additional Details: The following users have requested one-time sewer credits: <ul style="list-style-type: none"> Timothy Ryan, 1001 Fleetfoot Dr, a one-time credit for sewer service charges for March and April 2026 for a leaking faucet. Estimated Additional Usage: 24,080 gallons @ \$10.94/1000 gal (2026) = \$263.44 Beth Schultz, 3827 Retzer Ct, a one-time credit for sewer service charges for June, July, August, September, October and November of 2024 for establishing a new lawn. Estimated Additional Usage: 63,816 gallons @ \$10.48/1000 gal (2024) = \$668.79

- Ruth Anne White, 2200 Summit Ave, a one-time credit for sewer service charges for February, March and April 2026 for a leaking outside hose.

Estimated Additional Usage: 31,369 gallons @ \$10.94/1000 gal (2026) = \$343.18

- Deborah Crawford, 1707 White Deer Trail, a one-time credit for sewer service charges for May and June of 2025 for establishing a new lawn.

Estimated Additional Usage: 102,710 gallons @ \$10.48/1000 gal (2025) = \$1,076.40

What is the Strategic Plan Priority this item relates to:

N/A

What impact will this item have on the Strategic Plan Priority?

N/A

Financial Remarks:

Issue credits back to the property owners in the amounts listed.

Suggested Motion:

Move to approve one-time sewer credits for Beth Schultz, 3827 Retzer Ct, and Deborah Crawford, 1707 White Deer Trail in the amounts listed, and deny the one-time sewer credit requests from Timothy Ryan, 1001 Fleetfoot Dr and Ruth Anne White, 2200 Summit Ave.

Reviewed By:

City Attorney Brian Running,	Date Reviewed
Finance Director Joseph P. Ciurro	Date Reviewed
City Administrator Anthony W. Brown <i>Anthony Brown</i>	Date Reviewed 07/08/2026