



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Transit Commission Meeting

Thursday, July 17, 2025

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 4 - Eric Payne, Joe Pieper, Steve Kassens, and Chad O'Donnell

Absent 1 - Kevin Reilly

2. Pledge of Allegiance

3. Public Comment

No public comment.

4. Approval of Minutes

A. [ID#25-01674](#) Approval of Minutes June 19, 2025

Attachments: [Transit Commission Minutes 6-19-25-Draft](#)

A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the Minutes of June 19, 2025, be approved. The motion carried by the following vote:

Aye: 4 - Eric Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

Absent: 1 - Kevin Reilly

5. Discussion and Recommendation re:

A. [ID#25-01213](#) Review and Act on Mass Transit Operating Aid Agreement with Wisconsin Department of Transportation (WisDOT) for 2025

Sponsors: Transit

Attachments: [TC 25-01213-WisDOT Operating Assistance Agreement](#)
[WisDOT 2025 Operating Grant Agreement](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Mass Transit Operating Aid Agreement with Wisconsin Department of Transportation (WisDOT) for 2025 be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Eric Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

Absent: 1 - Kevin Reilly

- B.** [ID#25-01214](#) Review and Act on Paratransit Operating Aid Agreement with Wisconsin Department of Transportation (WisDOT) for 2025

Sponsors: Transit

Attachments: [TC 25-01214-WisDOT Paratransit Aid Operating Assistance Agreement](#)
[WisDOT 2025 Paratransit Grant Agreement](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Paratransit Operating Aid Agreement with Wisconsin Department of Transportation (WisDOT) for 2025 be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Eric Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

Absent: 1 - Kevin Reilly

- C.** [ID#25-01675](#) Review and Act on Proposed Bus Stop Changes

Sponsors: Transit

Attachments: [TC 25-01675-Bus Stop Changes](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the proposed bus stop changes be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Eric Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

Absent: 1 - Kevin Reilly

6. Communications and Referrals

Brian Engelking, Transit Manager, reported on the rebid for the bus wash project.

7. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).