



**City of Waukesha**  
201 Delafield Street  
Waukesha, WI 53188  
Tel: 262.542.3700  
waukesha-wi.gov

## City of Waukesha Cover Sheet

<b>Committee:</b> Board of Public Works	<b>BPW Meeting Date:</b> 10/9/2025
<b>ID Number:</b> ID#25-02234	<b>Ordinance/Resolution Number (if applicable):</b>
<b>Department Submitting:</b> Department of Public Works	<b>Common Council Meeting Date:</b> 10/21/2025
<b>Agenda Item Title:</b> Review and possible action on Contract Change Order No. 1 with Zenith Tech, Inc., for the W. Sunset Drive and Oakdale Drive Traffic Signal Improvements Project.	

<b>Issue Before the Council:</b> The Contract Change Order details additional work completed by Zenith Tech, Inc., at the request of the City.
<b>Options &amp; Alternatives:</b> N/A
<b>Additional Details:</b> Description of changes is as follows:  Sanitary Manhole Chimney, Frame & Cover Replacement was not included in the original project bid but was required due to the condition of the manholes to complete the concrete pavement work. 1. ADD: SANITARY MANHOLE CHIMNEY, FRAME & COVER REPLACEMENT 2 EACH @ \$2,930/EACH.....\$5,860.00  During pavement removals, existing storm sewer manhole 1942 was discovered to have been in worse condition than what could be seen from the inside of the structure during the design stage. The manhole needed to be rehabilitated with a cementitious liner and this work was added to the project as it was the best time to do so. Additional Quantity of unit bid items: 1. REHABILITATE STORM MANHOLE W/ CEMENTITIOUS LINER 1 EACH @ \$2,259.91/EACH .....\$2,259.91  During the project, additional concrete pavement removal and replacement, additional concrete sidewalk removal and replacement, as well as additional concrete curb and gutter was added to the project work based on the poor existing condition of those items. This work was added above the quantity included in the original bid as it was the best time to complete the replacement as part of the ongoing work. Additionally, WE Energies has been invoiced for \$63,139.53 for concrete work that was completed due to their facility relocation prior to the project beginning. Additional Quantity of unit bid items:

1. CONCRETE PAVEMENT REMOVAL AND REPLACEMENT  
258 SY @ \$134.06/SY .....\$34,587.48
2. CONCRETE SIDEWALK REMOVAL AND REPLACEMENT  
772 SF @ \$34.09/SF.....\$26,317.48
3. 30" CONCRETE CURB AND GUTTER  
91 LF @ \$61.82/LF.....\$5,625.62

The pre-bid estimated quantity of detectable warning fields installed within curb ramps was 80 SF. This quantity did not include the additional 40 SF that was needed during construction for the median islands on the north and east sides of the intersection.

Additional Quantity of unit bid items:

1. CURB RAMP DETECTABLE WARNING FIELDS  
40 SF @ \$33.41/SF .....\$1,336.40

Total Amount of this Change Order.....\$75,986.89

\*\$63,139.53 of this cost has already been invoiced to We Energies. Additional City cost of this Change Order is \$12,847.36.

**What is the Strategic Plan Priority this item relates to:**

N/A

**What impact will this item have on the Strategic Plan Priority?**

N/A

**Financial Remarks:**

PO# 250208

Original Contract: \$393,889.30

Change Order No. 1: \$75,986.89

Total Contract Amount after Change Order No. 1: \$469,876.19

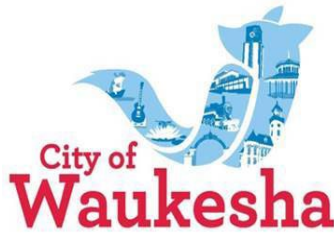
Budget Amount: \$478,000.00 (Includes additional funds from We Energies)

**Suggested Motion:**

Move to approve Contract Change Order No. 1 with Zenith Tech, Inc., for the W. Sunset Drive and Oakdale Drive Traffic Signal Improvements Project.

**Reviewed By:**

<b>City Attorney</b> Brian Running by: <i>Miles Eastman</i>	<b>Date Reviewed</b> 10/1/2025
<b>Finance Director</b> Joseph P. Ciarro	<b>Date Reviewed</b>
<b>City Administrator</b> Anthony W. Brown <i>Anthony Brown</i>	<b>Date Reviewed</b> 10/01/2025



City of Waukesha  
Department of Public Works  
201 Delafield Street  
Waukesha, WI 53188  
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## Contract Change Order

Form C107  
(Rev 01/22)

Project: W. Sunset Drive and Oakdale Drive Traffic Signal Improvements

Date: 10/9/25

Contract Number: 5362

Branch: Engineering Department.

Change Order Number: 1

Contractor: Zenith Tech, Inc.

Amount of original contract .....\$393,889.30

### Description of change:

Sanitary Manhole Chimney, Frame & Cover Replacement was not included in the original project bid but was required due to the condition of the manholes to complete the concrete pavement work.

1. ADD: SANITARY MANHOLE CHIMNEY, FRAME & COVER REPLACEMENT  
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Additional Quantity of unit bid items:

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Total Amount of this Change Order .....\$75,986.89

Net Contract Amount after this Change Order..... \$469,876.19

\_\_\_\_\_  
City of Waukesha  
Director of Public Works

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor  
Zenith Tech, Inc.

\_\_\_\_\_  
Date