



City of Waukesha
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City of Waukesha Cover Sheet

Committee: Board of Public Works	BPW Meeting Date: 8/21/2025
ID Number: #25-00799	Ordinance/Resolution Number (if applicable):
Department Submitting: Public Works	Common Council Meeting Date: 9/02/25
Agenda Item Title: Review and possible action on the consulting contract for the Saratoga Lake Study.	

Issue Before the Council:

The Department of Public Works and Parks, Recreation and Forestry Department solicited proposals from consultants for engineering services for a feasibility and master planning study for Saratoga Mill Dam, Saratoga Lake, and the riverwalk area surrounding the Fox River in the vicinity of the dam. The alternatives to be reviewed in this study include the dredging of the existing lake, removal of the existing dam, a no-build/do-nothing alternative, and any other recommendations for alternatives made by the selected consultant.

Options & Alternatives:

Another one of the consultants could be chosen, but Ayres Associates is recommended due to obtaining the highest score while providing the lowest lump sum cost for proposals that included all tasks requested in the city's RFP.

Additional Details:

The request was sent to fourteen consultants with three responses. The city's review committee evaluated the responses based on the credentials of the team, project understanding, and project approach. Below are the rankings of the firms as well as the combined lump sum cost for all tasks of the study. Ayres Associates obtained the highest ranking and provided the lowest cost for those proposals which included all tasks requested in the city's RFP.

SARATOGA LAKE DREDGING STUDY			
	AECOM	AYRES ASSOCIATES	SNYDER & ASSOCIATES
Credentials of Team (40%)	15.20	14.80	12.40
Score Average	3.80	3.70	3.10
Project Understanding (30%)	10.50	11.10	6.60
Score Average	2.63	2.78	1.65
Project Approach (30%)	10.20	10.80	6.00
Score Average	2.55	2.70	1.50
Total Score	8.98	9.18	6.25
Rank (Review)	2	1	3
Project Cost (Lump Sum)	\$ 188,425	\$ 138,437	\$ 84,578
Recommendation	2	1	3

*Note: Snyder & Associates proposal did not include all tasks requested in city's RFP

What is the Strategic Plan Priority this item relates to:

People-Centered Development

What impact will this item have on the Strategic Plan Priority?

Moving forward with the Saratoga Lake Study will be in accordance with Objective 6 which focuses on maintaining and improving existing park and open space. The study will permit the examination of Saratoga Lake and adjacent Frame Park to determine the best path forward to enhance the public's use of these areas.

Financial Remarks:

As part of the 2025 Parks, Recreation, and Forestry CIP budget, funds were allocated in account 5529-68290-25M29 for this study. The contract total lump sum amount is \$138,437 which is less than the budgeted amount of \$150,000.

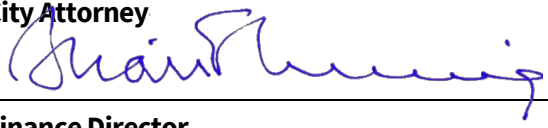

Executive Recommendation:

Recommend approval of a consulting contract with Ayres Associates, Inc. for the Saratoga Lake Dredging Study.

Recommended Motion:

Recommend approval to Council of a consulting contract with Ayres Associates, Inc. for the Saratoga Lake Dredging Study pending final review by the City Attorney.

Reviewed By:

City Attorney 	Date Reviewed 30 July 2025
Finance Director Joseph P. Ciarro	Date Reviewed
City Administrator Anthony W. Brown 	Date Reviewed 08/01/2025