



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Draft

Parks, Recreation and Forestry Board

Monday, May 18, 2026

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 6 - Rico Camacho, Sarah Roth, John Schmitz, Jack Wells, Jennifer Wallner, and Eric Huemmer

Absent 2 - Steve Johnson, and Erica Yoss

2. Public Comment

No Action Required.

3. Approval of Minutes

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[ID#26-03669](#) Draft PRF Board Minutes 4.20.26

Attachments: [MeetingMinutes20-Apr-2026-03-51-03](#)

A motion was made by Eric Huemmer, seconded by Roth, that this Minutes be approved. The motion carried by the following vote:

Aye: 6 - Rico Camacho, Sarah Roth, John Schmitz, Jack Wells, Jennifer Wallner and Eric Huemmer

Absent: 2 - Steve Johnson and Erica Yoss

4. Presentation

5. Discussion/Decision Items

[ID#26-03692](#) In recognition of our nation's semiquincentennial, acknowledgment of The Park Foundation of Waukesha for its sponsorship of a commemorative flagpole at Lowell Park.

Attachments: [America 250 Flagpole-Lowell Pk](#)

A motion was made by Jennifer Wallner, Seconded by Ald. Wells, that this Discussion and Recommendation be approved. The motion carried by the following vote:

Aye: 6 - Rico Camacho, Sarah Roth, John Schmitz, Jack Wells, Jennifer Wallner and Eric Huemmer

Absent: 2 - Steve Johnson and Erica Yoss

[ID#26-03683](#) Review and possible action on proposed revisions to the Departmental Financial Assistance Program.

Attachments: [2026-2027 Financial Assistance Policy](#)
[2026-2027 Financial Assistance Application Fillable](#)

A motion was made by Ald. Camacho, seconded by Roth, that this Discussion and Recommendation be approved. The motion carried by the following vote:

Aye: 6 - Rico Camacho, Sarah Roth, John Schmitz, Jack Wells, Jennifer Wallner and Eric Huemmer

Absent: 2 - Steve Johnson and Erica Yoss

6. Annual Election of Parks, Recreation & Forestry (PRF) Board Officers

A. Election of PRF Board President

1. [ID#26-03670](#) Open Nominations for PRF Board President.

A motion was made by Huemmer, seconded by Schmitz, that this Matter of Report be approved. The motion carried by the following vote:

Aye: 6 - Rico Camacho, Sarah Roth, John Schmitz, Jack Wells, Jennifer Wallner and Eric Huemmer

Absent: 2 - Steve Johnson and Erica Yoss

2. [ID#26-03671](#) Nominations for PRF Board President.

Jennifer Wallner was nominated to serve as PRF Board President by Ald. Camacho.

3. [ID#26-03672](#) Close Nominations for PRF Board President.

A motion was made by Huemmer, seconded by Wallner, that this Matter of Report be approved. The motion carried by the following vote:

Aye: 6 - Rico Camacho, Sarah Roth, John Schmitz, Jack Wells, Jennifer Wallner and Eric Huemmer

Absent: 2 - Steve Johnson and Erica Yoss

4. [ID#26-03673](#) Vote for PRF Board President.

Jennifer Wallner elected as PRF Board President.

Aye: 6 - Rico Camacho, Sarah Roth, John Schmitz, Jack Wells, Jennifer Wallner and Eric Huemmer

Absent: 2 - Steve Johnson and Erica Yoss

B. Election of PRF Board Vice President

1. [ID#26-03674](#) Open Nominations for PRF Board Vice President.

A motion was made by Wallner, seconded by Huemmer, that this Matter of Report be approved. The motion carried by the following vote:

Aye: 6 - Rico Camacho, Sarah Roth, John Schmitz, Jack Wells, Jennifer Wallner and Eric Huemmer

Absent: 2 - Steve Johnson and Erica Yoss

2. [ID#26-03675](#) Nominations for PRF Board Vice President

Ald. Camacho was nominated to serve as PRF Board Vice President by Sarah Roth.

3. [ID#26-03676](#) Close Nominations for PRF Board Vice President.

A motion was made by Huemmer, seconded by Wallner, that this Matter of Report be approved. The motion carried by the following vote:

Aye: 6 - Rico Camacho, Sarah Roth, John Schmitz, Jack Wells, Jennifer Wallner and Eric Huemmer

Absent: 2 - Steve Johnson and Erica Yoss

4. [ID#26-03677](#) Vote for PRF Board Vice President.

Ald. Camacho elected as PRF Board Vice President.

Aye: 6 - Rico Camacho, Sarah Roth, John Schmitz, Jack Wells, Jennifer Wallner and Eric Huemmer

Absent: 2 - Steve Johnson and Erica Yoss

C. Election of PRF Board Secretary

1. [ID#26-03678](#) Open Nominations for PRF Board Secretary.

A motion was made by Roth, seconded by Huemmer, that this Matter of Report be approved. The motion carried by the following vote:

Aye: 6 - Rico Camacho, Sarah Roth, John Schmitz, Jack Wells, Jennifer Wallner and Eric Huemmer

Absent: 2 - Steve Johnson and Erica Yoss

2. [ID#26-03679](#) Nominations for PRF Board Secretary.

Eric Huemmer was nominated to serve as PRF Board Secretary by Jennifer Wallner.

3. [ID#26-03680](#) Close Nominations for PRF Board Secretary.

A motion was made by Roth, seconded by Huemmer, that this Matter of Report be approved. The motion carried by the following vote:

Aye: 6 - Rico Camacho, Sarah Roth, John Schmitz, Jack Wells, Jennifer Wallner and Eric Huemmer

Absent: 2 - Steve Johnson and Erica Yoss

4. [ID#26-03681](#) Vote for PRF Board Secretary.

Eric Huemmer electedas PRF Board Secretary.

Aye: 6 - Rico Camacho, Sarah Roth, John Schmitz, Jack Wells, Jennifer Wallner and Eric Huemmer

Absent: 2 - Steve Johnson and Erica Yoss

7. Board President Report

8. Director and Staff Report

9. Adjournment

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).