



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Board of Public Works

Thursday, March 6, 2025

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne, and Joe Pieper

2. Public Comment

3. Approval of Minutes

A. [ID#25-00328](#) Approve Minutes of February 20, 2025.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 02-20-25-Draft.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the Minutes of February 20, 2025, be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

4. Approval of Payments

A. [ID#25-00329](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 3-6-25.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Payments be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

5. Public Hearing

A. [ID#25-00336](#) Public Hearing relating to the special assessment for the installation of Sanitary Sewer along Silvernail Road from STH 318/Meadowbrook Road to Sussex Lane, Waukesha, WI.

Sponsors: Public Works

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, to open the Public Hearing at 5:52 P.M. relating to the special assessment for the installation of Sanitary Sewer along Silvernail Road from STH 318/Meadowbrook

Road to Sussex Lane, Waukesha, WI. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

Public Hearing:

Christine Garlock, 3017 and 3025 Silvernail Road - Spoke requesting assistance for grants or anything to help with the expense due to their annexation.

Katti Pudleiner, 3033 Silvernail Road - Spoke requesting financial assistance.

Mike Plumber, 2927 Silvernail Road - Spoke in opposition to the special assessment of sanitary sewer along Silvernail Road.

Mike Mallory, 3005 Silvernail Road - Spoke in opposition to the special assessment of sanitary sewer along Silvernail Road.

Dakota Gardipee, 3009 Silvernail Road - Spoke in opposition of the special assessment of sanitary sewer along Silvernail Road.

A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, to close the public hearing at 6:27 p.m. for the installation of Sanitary Sewer along Silvernail Road from STH 318/Meadowbrook Road to Sussex Lane, Waukesha, WI. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

6. RESOLUTIONS

- A.** [ID#25-00332](#) Resolution relating to the special assessment for the installation of Sanitary Sewer along Silvernail Road from STH 318/Meadowbrook Road to Sussex Lane.

Sponsors: Public Works

Attachments: [25-00332-BPW Agenda Cover Sheet - Silvernail Road Final Assessment Sanitary Sewer.pdf](#)
[25-00332-BPW Final Resolution Relating to Special Assessment Rev.pdf](#)
[25-00332-Silvernail Assessment-BPW Appr 1-23-25-Exhibit B.pdf](#)
[25-00332-SilvernailRoadSanitarySewerAssessment_v2-Exhibit A.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the installation of sanitary sewer along Silvernail Road from STH 318/Meadowbrook Road to Sussex Lane be recommended for approval for \$17,711.76 (per address) for the assessment rate of 2% for 15 years. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

7. Bids Received:

- A.** [ID#25-00333](#) Bids Received: Friday, February 28, 2025, at 11:00 a.m.
Concrete Pavement Patching and Concrete Sawing - City-Wide

The Board of Public Works recommends that the low bid from Wandel Contractors in the amount of \$681,597.50 be awarded.

Sponsors: Public Works

Attachments: [2025 Concrete Street Patching - BT.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the low bid from Wandel Contractors for the Concrete Pavement Patching and Concrete Sawing - City Wide project be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- B.** [ID#25-00334](#) Bids Received: Friday, February 28, 2025, at 11:00 a.m.
W. Sunset Dr. and Oakdale Dr. Traffic Signal Improvements

The Board of Public recommends that the low bid from Zenith Tech, Inc., in the amount of \$393,889.30 be awarded.

Sponsors: Public Works

Attachments: [2025 Sunset & Oakdale Traffic Signal Improvement - BT.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the low bid from Zenith Tech, Inc., for the W. Sunset Dr. and Oakdale Dr. Traffic Signal Improvements project be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

8. Matter of Report

Director Damien mentioned the garbage cart delivery is going well and staff anticipates the carts to be delivered by March 14. Staff is working with Waste Management on the pick-up of the carts starting the week of March 17.

9. Communications and Referrals:

- A.** [ID#25-00335](#) Official Notices: Bids to Close on Friday, March 14, 2025, at 11:00 a.m.:
1) 2025 Asphalt Street Resurfacing and Utility Improvements
2) 2025 Area 7 Flood Mitigation Channel and Storage Improvements
3) Clean Water Plant Phase 3 Improvements

Sponsors: Public Works

Attachments: [Official Notice_2025 Asphalt Street Resurfacing and Utility Improvements.pdf](#)
[Official Notice_2025 Area 7 Flood Mitigation Channel and Storage.pdf](#)
[3 Official Notice CWP Phase 3 Improvements.pdf](#)

10. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).