



Waukesha Water Utility

SERVING WAUKESHA SINCE 1886

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MEMORANDUM

DATE: May 16, 2025

TO: Dan Duchniak, P.E.

FROM: Kelly Zylstra, P.E.

RE: Greenmeadow Utility & Street Improvements Staking and Inspection Services

The bids for the Greenmeadow Utility & Street Improvements project were approved in April, with the Water Utility's portion of the project totaling \$943,141.21 including the City's 1% administration fee.

This project was approved as part of the 2025 budget and the engineering estimate for the Water Utility portion of the project was \$1,155,000.

As we discussed at in April, this project was originally planned to be managed by Utility Staff. However, the City Engineering Department had some staff availability and offered to complete the roadway design, coordinate the sanitary sewer lining work, and run the project for us. The City will do construction management as usual for their 1% fee. Just like Gascoigne, which we discussed at the May meeting, they have decided to hire Ruekert & Mielke to be their onsite representative for a variety of tasks including performing the staking services and roadway inspection work for this project. We will inspect our watermain installation as originally planned.

The Water Utility portion of the \$63,393 contract with Ruekert & Mielke is estimated to be \$32,000. The project remains under budget despite this additional fee.

The funds that have been budgeted into account 3431 will be used for this work.

Recommended Motion: Move to approve the Water Utility portion of the staking and inspection services for Ruekert & Mielke, through their contract with the City of Waukesha Public Works for the Greenmeadow Utility & Street Improvements at an estimated cost of \$32,000.